



City Council Meeting
Temple Terrace, Florida
Tuesday, March 3, 2026
6:00 PM
City Hall Council Chambers

Agenda

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance to the Flag**
- 4. Historical Fact**
- 5. Recognition and Proclamations**
 - 5.A. Proclamation - Bike Month
 - 5.B. Proclamation - Ramadan and Muslim Heritage Month
 - 5.C. Proclamation - Flood Awareness Week
- 6. Presentations**
 - 6.A. Temple Terrace Multimodal Trail Network Plan
- 7. Board Appointments**
 - 7.A. Historic Preservation Board - One Regular Appointment
 - 7.B. River Watch Task Force - One Regular Appointment
- 8. Consideration of Minutes from Previous Meetings**
 - 8.A. Approval of February 17, 2026 City Council Meeting Minutes.
- 9. Public Comment**

Persons Wishing to Heard on Items on the Consent Agenda or Non-Agenda Items. (The public may comment on an agenda item during the public comment period for each agenda action item. There will be a 30-minute time limit for all public comment to be continued at the end of the meeting if more time is needed):

NOTE: A three-minute time limit will be imposed on ALL comments from the public, regardless of the subject matter. Individual members of the public who are present in the audience may designate

in writing a representation spokesperson to speak on their behalf and thereby relinquish their time to that spokesperson. Thereafter, they may not be heard on the agenda item for which designation was made. The representative spokesperson shall be allowed to speak for 1 minute for each such designation up to a maximum of 10 minutes. Appropriate dress when appearing before the Mayor and City Council is appreciated. Cell phones must be silenced while in the Council Chambers.

10. Communications and Petitions

11. Consent Agenda

12. Public Hearings, Ordinances, and Resolutions

12.A. Resolution Approving the City of Temple Terrace Golf Course Tree Planting Plan and Implementation Schedule

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, AFFIRMING THE ENGAGEMENT OF BIO-TECH CONSULTING, LLC FOR THE DEVELOPMENT OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE ADOPTION OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE GOLF COURSE PLANTING IMPLEMENTATION SCHEDULE PREPARED BY THE CITY ARBORIST; PROVIDING FOR THE ADMINISTRATION OF THE PLAN AND SCHEDULE; PROVIDING FOR THE CORRECTION OF SCRIVENERS ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

12.B. Public Hearing and First Reading of an Ordinance Amending Land Development Code Section 12-984 Permitted Signs

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA, AMENDING SECTION 12-984 OF THE CITY CODE OF ORDINANCES TITLED "PERMITTED SIGNS;" AMENDING MATRICES THREE, FOUR, FIVE, AND SIX; ADDING FOOTNOTE "X;" PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF TYPOGRAPHICAL ERRORS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

12.C. First Reading of an Ordinance Amending Chapter 22, Article VI, Solid Waste Collection and Disposal

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA; AMENDING CHAPTER 22 OF THE CITY OF TEMPLE TERRACE CODE OF ORDINANCES, UTILITIES, ARTICLE VI, SOLID WASTE COLLECTION AND DISPOSAL, BY AMENDING SECTION 22-336, DEFINITIONS; RETITLING AND RENAMING SECTION 22-337, COLLECTION OF CONTRUCTION/DEMOLITION & CLASS III MATERIAL BY ORDINARY SERVICES; AMENDING SECTION 22-338, COLLECTION BY CITY; AMENDING SECTION 22-339, COLLECTION SUPERVISED BY DIRECTOR OF PUBLIC WORKS - APPEAL TO CITY MANAGER; AMENDING SECTION 22-340, COLLECTION PRACTICES FOR RESIDENTIAL SOLID WASTE; AMENDING SECTION 22-341, COLLECTION PRACTICES FOR YARD WASTE; RENAMING AND AMENDING SECTION 22-342, SPECIAL/ ANNUAL PICK-UPS; AMENDING SECTION 22-343, COLLECTION PRACTICES FOR RESIDENTIAL RECYCLABLES; AMENDING SECTION 22-344, COLLECTION PRACTICES FOR COMMERCIAL COLLECTION; BY

RENAMING AND AMENDING SECTION 22-345, STORAGE OF SOLID WASTE, TRASH, RECYCLABLES AND YARD DEBRIS; RENAMING AND AMENDING SECTION 22- 346, DISPOSAL OF DANGEROUS/HAZARDOUS WASTE; AMENDING SECTION 22-347, SERVICE BY PRIVATE HAULER CONTRACTORS; PROVIDING FOR SEVERABILITY; DIRECTING FOR THE CODIFICATION OF THE AMENDMENTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

12.D. Resolution Approving an Expenditure of \$14,140.00 with P&M Communications Contractors for the Replacement of Water Service Lines Along West River Drive

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, APPROVING THE EXPENDITURE OF \$14,140.00 WITH P & M COMMUNICATIONS CONTRACTORS, INC. FOR THE REPLACEMENT OF WATER SERVICE LINES ALONG WEST RIVER DRIVE THROUGH THE CITY OF WINTER HAVEN PIGGYBACK AGREEMENT; APPROVING PAYMENT FOR SERVICES FROM THE WATER AND SEWER UTILITY FUND; PROVIDING AN EFFECTIVE DATE.

13. Council Business

14. New Business and Board Reports

15. City Manager's Report

16. City Attorney's Report

17. Persons Wishing to be Heard on Items NOT Listed on the Agenda (continued if necessary):

Americans for Disabilities Act

The City of Temple Terrace is committed to making our website accessible to all users, including those with disabilities. While we strive to adhere to the accepted guidelines and standards for accessibility and usability, it is not always possible as it relates to attachments on the agenda that don't meet Federal standards for Americans with Disabilities Act (ADA) compliance. Please call the City Clerk's office at (813) 506-6440 for information on how to access these documents.

Adjournment

The Temple Terrace City Council meets the first and third Tuesday of each month and the meetings held at City Hall are broadcast "live" on Spectrum Channel 641 and Frontier Channel 39, beginning at 6:00 p.m. A rebroadcast of the latest meeting (or a taped version of the meeting if held at locations other than City Hall) can be seen on Wednesday and Friday at 2:00 p.m. and on Monday and Thursday at 7:00 p.m. Please be advised that there may be a scheduling delay in the rebroadcast of meetings held in locations other than City Hall, such as the Lightfoot Center, to allow time for the camera footage to be reformatted for broadcast. Meetings can also be viewed on the City's official YouTube channel at <https://youtube.com/user/cityoftempleterrace>.

Minutes of the City Council meetings can be obtained from the City Clerk's office. The meetings are recorded, but the minutes are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to

ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 282.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 p.m. two business days prior to the meeting.

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Margaret Persell, Administrative Assistant III
Item Type: Recognitions/Proclamations
Subject: Proclamation - Bike Month
Presenter: Andy Ross, Mayor

Recommendation:

Discussion:

The proclamation will be presented to Brent Buffington, the Bicycle/Pedestrian Advisory Committee Chair.

For more than a century, the bicycle has been a utilitarian, economical, environmentally sound, and effective means of personal transportation, recreation, and fitness. The City of Temple Terrace encourages the use of bicycles as a means of transportation and recognizes bicyclists as legitimate roadway users. The City of Temple Terrace promotes safe and responsible bicycling and is committed to incorporating the development of bicycle facilities in the vision for revitalizing the City.

To celebrate "Bike Month" and the benefits of bicycling, Mayor Ross will lead bicyclists on a tour of Temple Terrace on "Bike with the Mayor Day" Friday, March 6, with bicyclists meeting at the Family Recreation Center starting at 7:30 a.m. with the ride starting shortly thereafter. The ride is open to the public and everyone is encouraged to attend.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Cost:

Attachments:

1. Bike Month Proclamation 2026

PROCLAMATION



TEMPLE TERRACE

Amazing City. Since 1925.

WHEREAS, for more than a century the bicycle has been a utilitarian, economical, environmentally sound, and effective means of personal transportation, recreation, and fitness; and

WHEREAS, the City of Temple Terrace encourages the use of bicycles as a means of transportation and recognizes bicyclists as legitimate roadway users; and

WHEREAS, the City of Temple Terrace encourages the increased use of bicycles, benefiting all citizens by improving air quality, reducing traffic congestion and noise, decreasing the use of and dependence upon finite energy sources, and fostering exercise; and

WHEREAS, the City of Temple Terrace promotes safe and responsible bicycling and is committed to incorporating the development of bicycle facilities in the vision for revitalizing the city; and

NOW, THEREFORE, I, ANDREW ROSS, by virtue of the authority vested in me as Mayor of the City of Temple Terrace, Florida, do hereby proclaim March 2026 as

Bike Month

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the CITY OF TEMPLE TERRACE To be affixed, at TEMPLE TERRACE, FLORIDA, this 3rd day of March 2026



X

Andrew Ross
Mayor

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Jeannie Barlow, Senior Executive Assistant
Item Type: Recognitions/Proclamations
Subject: Proclamation - Ramadan and Muslim Heritage Month
Presenter: Andy Ross, Mayor

Recommendation:

Discussion:

Dr Saleh Mubarak will receive the proclamation.

Dr. Saleh Mubarak is a construction project management professor, consultant, author, speaker, and trainer with over 35 years of global experience. He holds BS, MSc, and PhD degrees in Civil Engineering, specializing in Construction Project Management. His career spans senior roles in industry and academia, including project management, cost control, scheduling, consulting, and department leadership. Dr. Mubarak has delivered extensive professional training and continuing education worldwide on technical topics and leadership skills. Author of three leading textbooks and numerous articles, he is an internationally recognized authority in project planning, scheduling, and control, and an advocate of holistic healthy living.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Cost:

Attachments:

1. Ramadan and Muslim Heritage Month 2026 Proclamation

PROCLAMATION



TEMPLE TERRACE

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WHEREAS, freedom of religion holds the distinction as a cherished right and a foundational value upon which the laws and ethics of the United States are based; and

WHEREAS, enriched by the unparalleled diversity of its residents, the City of Temple Terrace takes great pride in recognizing individuals who express their religious freedom and varied cultural traditions; and

WHEREAS, Islam is the second largest religion in the world and there are millions of Muslim Americans, both immigrants and native-born, of diverse backgrounds and beliefs; and

WHEREAS, Temple Terrace is home to a large Muslim community; and

WHEREAS, for the followers of the Islamic faith, Ramadan is the holiest month of the Islamic calendar and is regarded as a time for spiritual reflection, solidarity with the less fortunate, and a bridging of differences between people over a shared commitment to faith.

NOW, THEREFORE, I, ANDREW ROSS, by virtue of the authority vested in me as Mayor of the City of Temple Terrace, Florida, recognize the history and contributions of Muslims in Temple Terrace through the celebration of

Ramadan and Muslim Heritage Month



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the CITY OF TEMPLE TERRACE to be affixed, at TEMPLE TERRACE, FLORIDA, this 3rd day of March, 2026.

X

Andrew Ross
Mayor

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Margaret Persell, Administrative Assistant III
Item Type: Recognitions/Proclamations
Subject: Proclamation - Flood Awareness Week
Presenter: Andy Ross, Mayor

Recommendation:

Discussion:

The Flood Awareness Week 2026 Proclamation will be presented to Building Inspector Dallas Foss.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Cost:

Attachments:

1. Flood Awareness Week Proclamation

PROCLAMATION



TEMPLE TERRACE

Amazing City. Since 1925.

WHEREAS, the City of Temple Terrace has experienced severe weather in the past in the form of extreme rainfall or tropical system events resulting in flooding in the Hillsborough River, and this flooding has caused damage and flood losses to homes and buildings in all areas whether they are high-risk special flood hazard areas or low moderate risk flood zones; and

WHEREAS, the City of Temple Terrace is a voluntary participant in the National Flood Insurance Program that provides residents with the opportunity to protect themselves against flood loss through the purchase of flood insurance at reduced insurance premium rates as well as setting higher regulatory standards to reduce the flood risk and potential flood damage to their property; and

WHEREAS, the reduction of loss of life and property damage can be achieved when appropriate flood preparedness, control, and mitigation measures are taken before a flood; and

WHEREAS, public education and awareness of potential weather hazards and methods of protection are critical to the health, safety and welfare of residents, the Florida Floodplain Managers Association (FFMA), have declared the week of March 9-15, 2026 as Flood Awareness Week to promote awareness and increase knowledge of flood risk, the availability of flood insurance, flood protection methods, and how to prepare for emergencies; and

NOW, THEREFORE, I, ANDREW ROSS, by virtue of the authority vested in me as Mayor of the City of Temple Terrace, Florida, do hereby proclaim March 9-15, 2026 as

Flood Awareness Week



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the CITY OF TEMPLE TERRACE

To be affixed, at TEMPLE TERRACE, FLORIDA, this 3rd day of March 2026

X

Andrew Ross
Mayor

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Jeannie Barlow, Senior Executive Assistant
Item Type: Presentations
Subject: Temple Terrace Multimodal Trail Network Plan
Presenter: Alvaro Galbaldon

Recommendation:

Discussion:

Alvaro Galbaldon, Benesch Consulting Group, will present the Temple Terrace Multimodal Trail Network Plan.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Cost:

Attachments:

None

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Margaret Persell, Administrative Assistant III
Item Type: Board Appointments
Subject: Historic Preservation Board - One Regular Appointment
Presenter:

Recommendation:

Consideration of one regular appointment to the Historic Preservation Board to fill a vacancy for a term extending from November 7, 2025 until November 7, 2027.

Discussion:

There is one vacancy on the Historic Preservation Board for a term extending from November 7, 2025 until November 7, 2027. According to the City Council policy, this opportunity for service was broadcast on the City's webpage and the electronic board in the City Hall Lobby.

The City received one application from Jeannine Coreil.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Motion

Cost:

Attachments:

1. HPB Application - Jeannine Coreil



TEMPLE TERRACE

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APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

Your Service to the City is earnestly solicited. Service on a Board or Committee provides citizens with an opportunity to help shape policy and direction for the City of Temple Terrace.

Please check Boards/Committees for which you wish to be considered:

- | | |
|--|---|
| <input type="checkbox"/> Bicycle/Pedestrian Advisory Committee | <input type="checkbox"/> Hillsborough County Planning Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Community Action Board |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Hillsborough County Electrical Board of Adjustment |
| <input type="checkbox"/> Parking Enforcement Hearing Officer | <input type="checkbox"/> Hillsborough County Historical Advisory Council |
| <input type="checkbox"/> Municipal Code Enforcement Board | <input type="checkbox"/> Hillsborough County Maritime Law Advisory Committee |
| <input type="checkbox"/> River Watch Task Force | <input type="checkbox"/> Hillsborough County Mechanical Board of Adjustment |
| <input type="checkbox"/> School Support Committee | <input type="checkbox"/> Hillsborough County Plumbing Board of Adjustment |
| <input checked="" type="checkbox"/> Historic Preservation Board | <input type="checkbox"/> Hillsborough County River Technical Advisory Committee |
| <input type="checkbox"/> Hillsborough County Building Board of Adjustment | <input type="checkbox"/> MPO Citizens Advisory Committee |
| <input type="checkbox"/> Hillsborough County Bicycle/Pedestrian Advisory Committee | |

Application is for:

- New Appointment
- If you currently serve on a City Board or Committee, please state which Board(s):
currently serve as alternate on Historic Preservation Board

- Have you previously served on a City Board or Committee (if yes, include years you served)?

PERSONAL CONTACT INFORMATION:

Name: Jeannine Coreil

E-mail Address: mariejcoreil@lusfiber.net

Residential Address: 7924 Citrus Drive

Temple Terrace

Telephone Number:

Cell Number: 337-442-3978

EMPLOYMENT:

Employer: Retired from USF

How Long: 23 years

Title/Occupation: Professor and Chair, Department of Community and Family Health

Work Phone Number:

Professional Qualifications and/or Work Experience:

Former faculty of the School of Public Health, USF; former President, Society for Medical Anthropology

Research and publishing in medical behavioral science; Professional editing through Coreil Editorial Services, LLC

Other Qualifications: Briefly describe any specific expertise and/or abilities that would pertain to your service on a City Board or Committee:

Board member and President, Unitarian Universalist Church of Tampa

Volunteer community educator as Master Composter and Master recycler

Community Activities/Memberships:

League of Women Voters of Hillsborough and Pinellas

Volunteer pet foster, Hillsborough County Pet Resource Center

Educational Background:

PhD. in Applied Social Anthropology, University of Kentucky, 1979

Certificate in Professional Editing, U.C Berkeley Extension, 2016

Indicate reasons for desiring to serve:

Long-term interest in historic preservation; desire to serve the community of Temple Terrace

How long have you been a resident of Temple Terrace? 1987-2012; 2023-present

Florida Statute Section 760.80 requires the City of Temple Terrace to maintain and report the following information:

- Race: W
- Gender: F
- Disability: N
- Prefer not to say:

A resume or separate sheet with additional information may be included.

If the Applicant is not appointed at the next City Council meeting scheduled for the purpose of making appointments, this application will be retained on file for six months.

ACKNOWLEDGEMENT:

By filing this application with the City of Temple Terrace, I do hereby acknowledge the following:

- 1) This application when completed is a public record and open to public inspection.
- 2) Florida Law requires that members of certain Boards file a financial disclosure form. I consent to the filing of the State Form, Statement of Financial Interest (Form 1), if required by law for the position.
- 3) If appointed, I agree to faithfully, impartially and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws or ordinances of the City, County, and State of Florida, particularly the Florida Sunshine Law.

Signature: Jeanine Coriell Date: 1/31/26

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Margaret Persell, Administrative Assistant III
Item Type: Board Appointments
Subject: River Watch Task Force - One Regular Appointment
Presenter:

Recommendation:

Consideration of one appointment to the River Watch Task Force to fill a vacancy for a term extending from March 7, 2026 until March 7, 2029.

Discussion:

There is one regular vacancy on the River Watch Task Force for a term extending from March 7, 2026 until March 7, 2029. According to the City Council policy, this opportunity for service was broadcast on the city's webpage and the electronic board in the City Hall lobby.

The City received one application from Jeremy Bullian.

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Motion

Cost:

Attachments:

1. RWTF Application - Jeremy Bullian



TEMPLE TERRACE

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APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

Your Service to the City is earnestly solicited. Service on a Board or Committee provides citizens with an opportunity to help shape policy and direction for the City of Temple Terrace.

Please check Boards/Committees for which you wish to be considered:

- | | |
|--|---|
| <input type="checkbox"/> Bicycle/Pedestrian Advisory Committee | <input type="checkbox"/> Hillsborough County Planning Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Community Action Board |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Hillsborough County Electrical Board of Adjustment |
| <input type="checkbox"/> Parking Enforcement Hearing Officer | <input type="checkbox"/> Hillsborough County Historical Advisory Council |
| <input type="checkbox"/> Municipal Code Enforcement Board | <input type="checkbox"/> Hillsborough County Maritime Law Advisory Committee |
| <input checked="" type="checkbox"/> River Watch Task Force | <input type="checkbox"/> Hillsborough County Mechanical Board of Adjustment |
| <input type="checkbox"/> School Support Committee | <input type="checkbox"/> Hillsborough County Plumbing Board of Adjustment |
| <input type="checkbox"/> Historic Preservation Board | <input type="checkbox"/> Hillsborough County River Technical Advisory Committee |
| <input type="checkbox"/> Hillsborough County Building Board of Adjustment | <input type="checkbox"/> MPO Citizens Advisory Committee |
| <input type="checkbox"/> Hillsborough County Bicycle/Pedestrian Advisory Committee | |

Application is for:

- New Appointment
- If you currently serve on a City Board or Committee, please state which Board(s):

I've been an alternate on the board for the River Watch Task Force since 2024

- Have you previously served on a City Board or Committee (if yes, include years you served)?

PERSONAL CONTACT INFORMATION:

Name: Jeremy Bullian E-mail Address: jbullian@hccfl.edu

Residential Address: 321 Saint Augustine Ave. Temple Terrace

Telephone Number: _____ Cell Number: 813-802-8718

EMPLOYMENT:

Employer: Hillsborough College How Long: 25 yrs

Title/Occupation: Professor Librarian

Work Phone Number: 813-253-7731

Professional Qualifications and/or Work Experience:

I'm an academic librarian, Professor rank. My primary role is as a reference and instruction librarian. I also teach classes. I am the Chair of the Librarian Discipline at Hillsborough College (HC). The college is a shared governance institution which relies heavily on faculty committees of which I'm actively involved on multiple. I'm Vice President of the faculty union at HC. At the State level I'm a United Faculty of Florida Senator and delegate to the Florida Education Association and the Florida AFL-CIO. At the National level I'm a representative to National Education Association and the American Federation of Teachers.

Other Qualifications: Briefly describe any specific expertise and/or abilities that would pertain to your service on a City Board or Committee:

As noted above, I'm experienced and comfortable with committee work at my public institution and at both the state and national level.

Community Activities/Memberships:

Since being an alternate of the board, I've attended almost all meetings, sitting on the board as the alternate for most of these where I contribute regularly. I participate in the volunteer events we hold including the Brazilian pepper tree removal project and will again for the camphor tree removal project. I'm similarly involved in volunteering in the Ybor City community where my campus is located.

Educational Background:

Master's degree in Library and Information Science (USF), Bachelor's Degree Creative Writing (USF)

Indicate reasons for desiring to serve:

In my initial application to serve on the RWTF board I indicated a desire to contribute to the preservation of this invaluable resource for the community. This remains my desire. Through my service on the board thus far, I've seen that we are making a difference yet there is more that can be done to promote and protect this defining feature of Temple Terrace.

How long have you been a resident of Temple Terrace? since 2018

Florida Statute Section 760.80 requires the City of Temple Terrace to maintain and report the following information:

- Race: white
- Gender: male
- Disability: _____
- Prefer not to say: _____

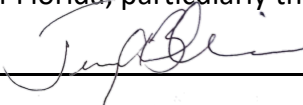
A resume or separate sheet with additional information may be included.

If the Applicant is not appointed at the next City Council meeting scheduled for the purpose of making appointments, this application will be retained on file for six months.

ACKNOWLEDGEMENT:

By filing this application with the City of Temple Terrace, I do hereby acknowledge the following:

- 1) This application when completed is a public record and open to public inspection.
- 2) Florida Law requires that members of certain Boards file a financial disclosure form. I consent to the filing of the State Form, Statement of Financial Interest (Form 1), if required by law for the position.
- 3) If appointed, I agree to faithfully, impartially and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws or ordinances of the City, County, and State of Florida, particularly the Florida Sunshine Law.

Signature:  Date: 2/17/26

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Lynda Sader, City Clerk
Item Type: Minutes
Subject: Approval of February 17, 2026 City Council Meeting Minutes.
Presenter: Andy Ross, Mayor

Recommendation:

Recommend Approval of the City Council Meeting Minutes

Discussion:

Resolution/Ordinance Information:

Appropriation Code:

Requirements:

Motion

Cost:

Attachments:

1. 02-17-2026 Council Regular Minutes

**CITY OF TEMPLE TERRACE, FLORIDA
CITY COUNCIL MEETING MINUTES**

Having been duly advertised as required by law, the regular meeting of the Mayor and City Council of the City of Temple Terrace, Florida, was held on Tuesday, February 17, 2026, in the Council Chambers at City Hall.

Present were: Mayor Andy Ross, Council Members James Chambers, Alison Fernandez, and Gil Schisler, City Manager Carlos Baia, City Clerk Lynda Sader, and Deputy City Attorney Nicole Donnell.

Absent was: Council Member Erik Kravets

Also present were: Police Chief Rob Staley, Assistant City Manager/Human Resource Director Antonio Nazario, Leisure Services Director Karl Langefeld, Finance Director Jim Ingram, Community Development Director Greg Pauley, IT Director Sally Cabrera, Public Works Director Jason Warrenfeltz, Fire Chief Ian Kemp, Community Development Deputy Director Marisa Robinson, and several others.

There being a quorum present, Mayor Ross called the meeting to order at 6:00 p.m., led the invocation, and the Pledge of Allegiance to the Flag.

Mayor Ross noted that tonight's agenda would be altered pertaining to item number 13.A. concerning a Fence Waiver being pulled from the agenda and asked City Manager Baia to explain.

City Manager Baia stated this is a unique item. To his knowledge, the City has never received a waiver request that was separate from a site plan or a plat application. In determining where it best fit on the agenda, he initially placed it under Council Business. However, after discussing the matter with the City Attorney and Deputy City Attorney, it was recommended that we instead schedule it for a future regular agenda meeting. There are elements of the request that could be considered quasi-judicial and he wanted to ensure that proper notice is provided to neighboring property owners, as would typically be required for a site plan involving waivers. Based on that recommendation, the City plans to bring the item back at a future meeting. He respectfully asked for consideration in removing it from the agenda until it can be properly noticed and rescheduled.

Upon motion by Council Member Chambers, seconded by Council Member Schisler, **RESOLUTION 24-26(m), APPROVED** to Reschedule item 13.A. Consideration of a Fence Waiver Request to a later meeting.

Vote on the motion being: Mayor Ross, Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

4. Historical Fact

With Council Member Kravets being absent, Council Member Fernandez presented a historic fact. She stated she was talking with a friend about the Country Club and what things were like before the recreation center existed. Back then, the rec center pool was at Club Morocco and they spent a lot of time at the Country Club. There was a snack bar located where the smaller pool is now. The pool used to be much larger, with a diving board and everything, and the snack bar stood where the current building is, the one that now houses the men’s and women’s restrooms. As a child, she had no idea the bills were sent home with itemized details and they would ride bikes up there all the time and buy Snickers, Cokes, french fries. The country club was a central meeting place for many of the youth in Temple Terrace. Part of our recreation programming was also held at the Woodmont clubhouse, which is managed by the Women’s Club, the Junior Women’s Club, and the Garden Club. Classes were held there and at Lightfoot as well. They even did gymnastics on the concrete floor at Lightfoot. She never understood how gymnasts on TV were able to jump so high, until she realized they weren’t performing on concrete. Everything eventually came together when the main family recreation complex was built. It gave people the opportunity to attend recreation classes, use the weight room, swim, and participate in many other activities all in one place. It was built just before she started high school, and it became the practice site for the King High School swim team—a tradition that continues today. They were reminiscing about those fond memories of riding bikes to the country club, eating junk food, swimming in the pool, and enjoying the camaraderie that makes Temple Terrace so special. It’s a community where multiple generations have grown up together and stayed connected through countless shared activities and experiences. She hoped those who are moving here now recognize what a wonderful community this is and take full advantage of the many amenities it offers.

5. Recognitions and Proclamations:

5.A. Employee of the Month - January

Mayor Ross introduced Abigail Baron as the January Employee of the Month.

Digital Evidence Technician Abigail Baron is being recognized as the employee of the month for January. Since Abigail began her role with the Police Department on August 5, 2024, she has been an incredible and valuable member of the team. She quickly showed her professionalism and expertise, requiring little training thanks to her advanced knowledge in digital evidence management, redaction laws, and records retention. Everyone who works with Abigail, whether inside or outside the department, genuinely appreciates her professionalism, efficiency, and dedication. She consistently meets deadlines, handles public record requests promptly, and

ensures digital evidence processes run smoothly for the State Attorney's Office. Her strong work ethic and calm demeanor under pressure have made her a trusted and appreciated coworker.

The City is fortunate to have Abigail as part of our team and look forward to seeing all the amazing things she will achieve. Congratulations to Abigail for being selected as the January Employee of the Month.

Abigail Baron thanked the City Council and staff for this recognition and stated she enjoys working for the City.

5.B. Proclamation – Arbor Day

Mayor Ross introduced City Arborist Joe Ferris, read the proclamation and presented him with the proclamation.

Mr. Ferris noted for this year's Arbor Day celebration, the City will be giving away more than 150 trees on March 8th from 10 a.m. to 3 p.m. at Woodmont Park as part of the Chalk Art Festival and Spring Market. This will be his sixth year participating, and it's always a fantastic event. The Garden Club and the Rec Center do a wonderful job organizing it. Any Temple Terrace resident is welcome to come out and pick up a free tree to plant in their yard. If he runs out of trees, he'll take orders and have them delivered before the end of the month. If there's a specific tree he doesn't have on hand, he'll do his best to order it and make sure it gets to our residents.

6. Presentations: None

7. Board Appointments: None.

8. Consideration of Minutes from Previous Meetings:

8.A. Approval of the February 3, 2026, City Council Meeting Minutes

Upon motion of Council Member Schisler, seconded by Council Member Chambers, unanimously carried, the **MINUTES** of the February 3, 2026 City Council Meeting, **APPROVED** as presented.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

9. Persons Wishing to be Heard on Items NOT Listed on the Agenda or Items on the Consent Agenda:

Mayor Ross stated the process for Public Comments.

Charles Loeb noted this holy time of the year and peace. He also noted the City Library sale in March.

Yaneka Mills, County Planning, noted the process for the comprehensive plan update and that the Planning Commission staff and the consultant, Fatima Elkott will be collecting public feedback at events for the "Vision of Temple Terrace through 2050."

Gamal Gasser shared a little about Ramadan stating it is a special and highly anticipated month, a time of worship, discipline, unity, and spiritual growth.

Tara McDaniel noted the loss of life at Riverhills Park that occurred over the weekend and was concerned about police presence and patrols around the park.

Mayor Ross verified there were no other public comment requests and closed the public comments section.

10. Communications and Petitions: None.

11. Consent Agenda:

11.A Resolution Approving a letter of Engagement for Special Counsel Services with Bryant, Miller, Olive

Upon motion by Council Member Schisler, seconded by Council Member Chambers, and unanimously carried, **RESOLUTION 11.A.** was **ADOPTED** by consent, as follows:

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

RESOLUTION 18-26, Adopted a resolution approving a letter of Engagement for Special Counsel Services with Bryant, Miller, Olive.

12. Public Hearings, Ordinances, and Resolutions:

12.A. Resolution Recognizing the Contributions of the Centennial Committee and Providing for the Dissolution of the Committee

Mayor Ross stated the Centennial Celebration Committee was created on November 2, 2021, with the purpose of providing a public forum for planning, coordinating, budgeting, marketing, and securing sponsorship for the City's Centennial Celebration. The City's incorporation occurred on May 28, 1925.

The Committee had advisory powers and was composed of five members, Chair Nancy Hutson, Vice Chair Julie Almeda, and Members Cheri Donohue, Marisa Robinson, and Cheryl Mooney. Previous member Sharon Gaskin was also present. Staff Liaison Cori Collins and Council Liaison James Chambers assisted the Committee with recommendations and planning over the last 4 and a half years. Throughout 44 meetings, the members planned and assisted with 21 events, organized 5 centennial murals throughout the City, and provided numerous opportunities for the community to Celebrate 100 years of being a City.

The Council and the City thanked the Centennial Committee for their commitment, creativity, and countless hours of work in planning and carrying out the centennial events. The outstanding success of the celebrations is a direct reflection of the Committee's dedication and teamwork. The City is grateful for the Committee's service in making the centennial such a memorable and impactful milestone.

Committee Chair Nancy Hutson spoke and presented the Council and the City with a Commemorative Centennial replica wall display. She noted the Coffee Table Commemorative Centennial books would be forthcoming.

Mayor Ross and Council Members presented the staff and committee members with tokens of the City's appreciation.

Upon motion by Council Member Chambers seconded by Council Member Schisler, **RESOLUTION 19-26, ADOPTED** the resolution, Recognizing the Contributions of the Centennial Committee and Providing for the Dissolution of the Committee.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

12.B. Resolution Approving the Installation of Speed Humps on N. 62nd Street.

Public Works Director Jason Warrenfeltz stated in July 2025, the City received a resident petition requesting speed humps on N. 62nd Street adjacent to The Arbors neighborhood. The Public Works Engineering office reviewed the petition and found more than 50% of the homes along Linarbor Place (a private road with access to N. 62nd Street) were in favor of implementing speed humps. Therefore, it did meet the requirement to evaluate the need for speed humps. On July 18, 2025, the Engineering Department requested the City Police Department to collect traffic and speed data along N. 62nd Street.

According to Florida Department of Transportation Manual on Speed Zoning for Highways, Roads and Streets in Florida, "studies historically have shown that the observed 85th percentile speed generally reflects the collective judgment of the vast majority of drivers as to a reasonable speed for given traffic and roadway conditions." The City's Police Department collected traffic and speed data along N. 62nd Street from August 28 - September 2. Traffic count and speed data were sent to the Engineering Department on September 4, 2025. It was determined that the 85th percentile speed for N. 62nd Street during that period was 41 MPH.

Based on the information determined in the traffic study, the Engineering office initially recommended the installation of a single speed hump. However, at the City Council meeting of January 6, 2026, several neighbors and members of Council expressed a fear that a single hump would not effectively address the totality of their concerns. They cited several spots prone for acceleration including the corner of 113th and 62nd and the area closer to Fowler. Council directed that staff re-examine the issue to determine if more than one speed hump could be contemplated. The Engineering staff considered the neighborhood and Council input and reviewed the applicable standards and site geometry. Based on that additional analysis, staff is recommending that 3 speed humps be installed.

Mayor Ross asked if the design, signage and placement of the new proposed speed humps are compliant with the manual for uniform traffic control devices.

Mr. Warrenfeltz stated all are compliant.

Upon motion by Council Member Schisler seconded by Council Member Fernandez, **RESOLUTION 20-26, ADOPTED** the resolution, Approving the City Manager to approve the installation of speed humps on N 62nd Street.

Council Member Chambers asked all to please slow down when driving.

Council Member Fernandez thanked staff for taking the comments from residents and the Council and reevaluating the speed hump items, then bringing the proposals back before Council.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

12.C. Resolution Approving the Installation of Speed Humps on Shirley Drive

Public Works Director Jason Warrenfeltz stated the City received a resident petition requesting speed humps on Shirley Drive. The Public Works Engineering office reviewed the petition and found more than 50% of the homes along Shirley Drive were in favor of implementing speed

humps. Therefore, it did meet the requirement to evaluate the need for speed humps. On November 19, 2025, the Engineering Department requested the City Police Department to collect traffic and speed data along Shirley Drive. According to Florida Department of Transportation Manual on Speed Zoning for Highways, Roads and Streets in Florida, "studies historically have shown that the observed 85th percentile speed generally reflects the collective judgment of the vast majority of drivers as to a reasonable speed for given traffic and roadway conditions." The City's Police Department collected traffic and speed data along Shirley Drive from November 20 – November 24. Traffic count and speed data were sent to the Engineering Department on November 24, 2025. It was determined that the 85th percentile speed for Shirley Drive during that period was 35 MPH. Based on the information determined in the traffic study, the Engineering Department recommends installing two speed humps in accordance with standard speed hump installation procedures highlighted in City Policy 2023-08.

Mayor Ross asked for public comments.

Michael Redding stated he's lived here for about 18 years, and installing speed humps on that street is long overdue. However, adding just two on a quarter-mile stretch won't be enough. He proposed installing a stop sign at the intersection where the side street comes through, creating a four-way stop. This would function as an additional traffic-calming measure, helping to slow vehicles down in conjunction with the two speed humps, since two alone are simply not sufficient for that length of road. He noted he can hear cars accelerating from both ends of the street as they pass through. Drivers speed up in both directions and they're the ones creating most of the noise and safety concerns.

William Hedgepeth noted he has lived here for 24 years, and he thinks this has always been a serious problem. Cars come off Riverhills Drive, make that small jog onto Shirley Drive, then speed and make the jog toward Busch Boulevard. They race through all hours, day and night, like it's a highway. He noted children play in the area and a puppy was run over last year by a speeding truck.

Mr. Warrenfeltz noted they had not reviewed this for stop signs, but for Busch Blvd and Rainbow Dr, they would need to review the distance, but the placement of these speed humps should slow down traffic. The speed humps are the aggressive speed humps and they can review the speeds after the speed humps have been in place for a while.

Mayor Ross noted concern of other streets being affected if drivers try to avoid the speed humps and asked if the City could be proactive in those areas.

City Manager Baia stated the City could do base lines of speeds on this and other streets before the speed humps are put in, then monitor, in case other concerns arise.

Mayor Ross stated this would be respectful of people on Rainbow Dr, proactively, so as not to cause problems on other streets with this.

Upon motion by Council Member Chambers seconded by Council Member Schisler, **RESOLUTION 21-26, ADOPTED** the resolution, Approving the City Manager to approve the installation of speed humps on Shirley Drive.

Council Member Chambers noted the first speed humps put in the City did move the problem to another street and that is when a policy was put in place, so that speed humps were not just put anywhere. He then again asked the citizens to slow down.

Council Member Fernandez noted many residents move here to walk, ride bikes, and to spend time outside. She also asked the drivers to all slow down.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting “aye,” no “nay.”

12.D. Resolution Approving a Contract with American Construction Services Inc., for the Bonnie Brae Water Main Relocation Replacement Project Phase 1.

Public Works Director Jason Warrenfeltz stated the proposed contract with American Construction Services, Inc. is for the relocation and replacement of the water main gravity sewer at Deer Park Avenue, Forest Park Avenue, Park Ridge Avenue, and Glen Ridge Avenue. In September 2025, the City advertised an Invitation to Bid (25-013) for the construction of the Bonnie Brae watermain relocation and replacement project; and the City received ten competitive bids, ranging between \$1,350,016.75 and \$3,862,971.00. The lowest bid was received from American Construction Services Inc., at \$1,350,016.75 which includes relocation of water lines from rear yard easements to public street rights-of-way (ROW). The installation includes approximately 3,500 linear feet of new 6-inch pipe, and grout filled and abandoned approximately 5,900 linear feet of old water mains within the ROW and rear yard easements. This expenditure in the amount of \$1,350,016.75 will be paid through the Water and Sewer

Utilities Fund. He noted a correction to the low bid range on the resolution document, and noted the Clerk was providing a copy to each Council Member for review.

Mr. Warrenfeltz noted that American Construction Services, Inc. bid included all the requirements, and this bid was by unit costs. He stated this was part of the capital improvement budget and allocated \$2,000,000 with this coming in at just over \$1,3 million.

Council Member Schisler asked about notification of the residents.

Mr. Warrenfeltz noted that the summary of work requires the notification.

Upon motion by Council Member Fernandez seconded by Council Member Schisler, **RESOLUTION 22-26, ADOPTED** the resolution, Approving a contract with American Construction Services, Inc., for the Bonnie Brae Water Main Relocation Replacement Project Phase 1 (Bid Number 25-013) at a cost of \$1,350,016.75.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting “aye,” no “nay.”

12.E. Resolution Approving a Change Order with Applied Sciences Consulting, Inc. for EOC Construction Administration Services.

Assistant Fire Chief Shane Salmon stated, staff recommends that City Council approve a resolution for the continuation of professional services with Applied Sciences Consulting, Inc. to provide additional Construction Administration Services for the Emergency Operations Center (EOC) project. These services are necessary to support ongoing construction activities and ensure appropriate oversight, coordination, and project completion. Funding for the additional services, in an amount not to exceed \$128,190.00, is available through Community Investment Tax (CIT) fund reserves.

Council Member Schisler stated he thought that management of the project was included in the original contract.

City Manager Baia stated the Whiteway project was a design build, included in that was project management and construction management in that design build process. This design, bid, build project did not include actual construction management on the tail end of the project. That is what is before the Council tonight.

Upon motion by Council Member Schisler, seconded by Council Member Chambers, **RESOLUTION 23-26, ADOPTED** the Resolution, Authorized a change order with Applied Sciences Consulting, Inc. to provide additional Construction Administration Services for the Emergency Operations Center project in an amount not to exceed \$128,190.00, funded through Community Investment Tax (CIT) funds.

Vote on the motion being: Mayor Ross and Council Members Chambers, Fernandez, and Schisler voting “aye,” no “nay.”

13. Council Business:

13.A. Consideration of a Fence Waiver Request

[Clerk’s note: A Motion was approved at the beginning of the meeting to Remove this from the agenda and reschedule for a future meeting date.]

14. New Business and Board Reports:

Council Member Fernandez noted one of the key responsibilities the Council has is establishing the City’s budget, and that process is open to the public. It begins with a Council goal-setting session, where the Council identify the priorities we want to accomplish for the City. The budget is then developed around those agreed-upon goals. That session will take place in a couple of months, and she encouraged any residents who have suggestions about what the City should focus on to reach out to a Council Member. Input helps ensure that community concerns are included in the goal-setting discussions. She also asked about the PFAS report and if the option of dropping the wells deeper was being looked at.

Mayor Ross thanked the County Commissioners and County Administrator Bonnie Wise for working with the Cities and staff in their discussion of dividing the approximately \$700 million in Community Development Block Grant Disaster money.

15. City Manager’s Report:

City Manager Baia noted work he, the City Attorney and outside counsel have been doing for preparation for a potential litigation against the contractor that was responsible for the Fowler Avenue sanitary sewer repair. He asked for a motion from Council to pursue this litigation.

Upon motion by Council Member Fernandez, seconded by Council Member Chambers, **RESOLUTION 25-26(m), APPROVED** to Authorize the City Manager and City Attorney's office to move forward with outside counsel regarding the complaint against the contractor (Fowler).

Vote on the motion being: Mayor Ross, Council Members Chambers, Fernandez, and Schisler voting "aye," no "nay."

16. City Attorney's Report:

Deputy City Attorney Donnell stated no report.

Adjournment:

Meeting adjourned at 7:11 p.m.

X

Andrew R. Ross
Mayor

X

Gil Schisler
Council Member

X

James Chambers
Vice Mayor

X

Alison Fernandez
Council Member

X

Erik Kravets
Council Member

Attest:

X

Lynda Sader
City Clerk

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Greg Pauley, Community Development Director
Item Type: Resolution
Subject: Resolution Approving the City of Temple Terrace Golf Course Tree Planting Plan and Implementation Schedule
Presenter: Joe Ferris, Jeremy Cooper (Bio-Tech)

Recommendation:

Staff recommends that the City Council approve a resolution to adopt the City of Temple Terrace Golf Course Tree Planting Plan, prepared by Bio-Tech Consulting, and the Golf Course Tree Planting Implementation Schedule, prepared by the City Arborist.

Discussion:

Bio-Tech Consulting proposed a tree planting plan for the Temple Terrace Golf Course. The plan includes a site analysis that identified optimal planting locations and species based on climate and soil conditions, as well as detailed planting specifications. City staff appended the plan with a planting schedule (attached).

Resolution/Ordinance Information:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, AFFIRMING THE ENGAGEMENT OF BIO-TECH CONSULTING, LLC FOR THE DEVELOPMENT OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE ADOPTION OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE GOLF COURSE PLANTING IMPLEMENTATION SCHEDULE PREPARED BY THE CITY ARBORIST; PROVIDING FOR THE ADMINISTRATION OF THE PLAN AND SCHEDULE; PROVIDING FOR THE CORRECTION OF SCRIVENERS ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Appropriation Code:

Requirements:

Resolution

Cost:

Attachments:

1. Resolution
2. Exhibit A - Temple Terrace Golf Course Planting Plan - F2
3. Exhibit B - Golf Course Planting Implementation Schedule

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, AFFIRMING THE ENGAGEMENT OF BIO-TECH CONSULTING, LLC FOR THE DEVELOPMENT OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE ADOPTION OF THE CITY OF TEMPLE TERRACE GOLF COURSE TREE PLANTING PLAN; APPROVING THE GOLF COURSE PLANTING IMPLEMENTATION SCHEDULE PREPARED BY THE CITY ARBORIST; PROVIDING FOR THE ADMINISTRATION OF THE PLAN AND SCHEDULE; PROVIDING FOR THE CORRECTION OF SCRIVENERS ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, on November 20, 2025, the City Manager engaged the services of Bio-Tech Consulting, LLC in the amount of \$9,999, to develop a Golf Course Tree Planting Plan which includes an evaluation of trees located on the City's golf course; the identification of hazardous, dead, and dying trees requiring removal; a phased planting strategy for multi-species reforestation; and maintenance protocols for the long-term health of the golf course urban canopy; and

Whereas, said services constitute an allowable expenditure under the City's Landscape and Beautification Fund as outlined in Section 12-768 of the City's Code of Ordinances; and

Whereas, on February 16, 2026, the City Arborist prepared a Golf Course Tree Planting Implementation Schedule designed to supplement the Golf Course Tree Planting Plan and provide for the plan's systematic implementation over the course of fifteen planting cycles, beginning March 2026 and continuing through January 2031; and

Whereas, the plan and schedule include the removal of hazardous, dead, and dying trees; the selection of preferred planting areas for new trees; the replanting of various tree species to support a diverse and ornamental canopy; care and maintenance of newly planted trees; and long-term strategies for maintaining a healthy golf course tree canopy; and

Whereas, City staff and Temple Terrace Golf and Country Club management personnel have reviewed the plan and support its prompt implementation in accordance with the provided implementation schedule; and

Whereas, the City Council of the City of Temple Terrace has reviewed the plan and the implementation schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, that:

1. The City Manager's engagement of Bio-Tech Consulting, LLC for the development of the Golf Course Tree Planting Plan paid through the use of the City's Landscape and Beautification Fund is affirmed.
2. Adoption of the Golf Course Tree Planting Plan, attached hereto as Exhibit A, is hereby approved.
3. Adoption of the Golf Course Tree Planting Implementation Schedule, attached hereto as Exhibit B, is hereby approved.

4. The City Manager is hereby authorized to direct the administration of the Golf Course Tree Planting Plan and the Golf Course Tree Planting Implementation Schedule.
5. All City expenses related to the administration of the Plan shall conform with approved purchasing guidelines and practices and where applicable and City Code requirements related to the use of the City's Landscape and Beautification Fund.
6. The City Clerk is hereby authorized to correct scrivener errors within this Resolution.

7. This Resolution shall become effective immediately upon adoption.

Passed and adopted by the City Council of the City of Temple Terrace, Florida, this 3rd day of March 2026.

(Corporate Seal)



X

Andrew Ross, Mayor
Chair of the City Council

Attest:

X

Lynda Sader
City Clerk



Bio-Tech Consulting

Environmental and Permitting

Orlando [Headquarters]
3025 East South Street
Orlando, FL 32803

Cocoa
400 High Point Drive
Suite 400
Cocoa, FL 32926

Jacksonville
11235 St. Johns Industrial Pkwy N
Suite 2
Jacksonville, FL 32246

Key West
1107 Key Plaza
Suite 259
Key West, FL 33040

Lantana
445 West Lantana Road
Suite 5
Lantana, FL 33462

Tallahassee
2560-1 Barrington Circle
Tallahassee, FL 32308

Tampa
6011 Benjamin Road
Suite 101-B
Tampa, FL 33634

Denver
10701 Melody Drive
Suite 304
Northglenn, CO 80234

Raleigh
4338 Bland Road
Raleigh, NC 27609

Charlotte
5105 Monroe Road
Suite A
Charlotte, NC 28205

East Syracuse
6700 Old Collamer Road
Suite 112
East Syracuse, NY 13057

Bismarck
4501 Coleman Street
Suite 103
Bismarck, ND 58503

Austin
3801 N Capital of TX Highway
Suite E-240
Austin, TX 78746

Midland
5114 West County Road 12
Midland, TX 79706

San Antonio
7700 Broadway Street
Suite 104
San Antonio, TX 78209

Orlando [Aquatic & Land
Management Operations]
3825 Rouse Road
Orlando, FL 32817

City of Temple Terrace Golf Course

Contract No. 25-2014

Tree Planting Plan

Temple Terrace, Florida

Submitted by:

Bio-Tech Consulting, LLC.

3025 East South Street

Orlando, Florida 32803

Phone: (407) 894-5969

Email: info@bio-techconsulting.com

Submission Date: December 29, 2025

I. Introduction

The Temple Terrace Golf Course Tree Management Plan aims to transform the course into a safer, more beautiful, and ecologically sustainable golf environment through strategic native tree implementation. By systematically identifying and removing hazardous trees, developing a phased planting strategy that aligns with available resources, and establishing comprehensive maintenance protocols, this initiative will enhance both playability and aesthetic appeal while supporting local ecosystems. Through careful planning, native species selection appropriate to Central Florida's climate, and long-term stewardship practices, this project will create an enduring legacy, a course that delights members and visitors today while ensuring a healthier, more resilient landscape for future generations.

The goals of this plan are to:

- Establish work phases to create achievable goals based on current resources
- Evaluate tree removal plan
- Establish a clear planting plan and timeline
- Provide instructions on establishment and perpetual maintenance

Bio-Tech Consulting recommends implementing this plan in accordance with the "Golf Course Planting Implementation Schedule," developed by the City Arborist, to reduce hazard trees, replace lost trees, and establish a more enjoyable and beautiful course now and in the future.

II. Project Phase overview

Phase 1

Phase 1 includes the removal of 35 trees, maintenance pruning of 8, and the planting of 77 trees. This phase is recommended for years with extensive planning time, staff resources, and available funds.

Phase 2

Phase 2 includes the removal of 20 trees, maintenance pruning of 2, and the planting of 113 trees. This phase is recommended for years with extensive planning time, staff resources, and available funds.

Phase 3

Phase 3 includes the removal of 36 trees, maintenance pruning of 1, and the planting of 146 trees. This phase is recommended for years with extensive planning time, staff resources, and available funds.

Phase 4

Phase 4 includes the removal of 3 trees, maintenance pruning of 1 tree, and the planting of 13 trees. This phase is recommended for years with short planning time, low staff resources, and available funds.

Phase 5

Phase 5 includes no tree removal or maintenance, and the planting of 92 trees. This phase is recommended for years with moderate planning time, staff resources, and available funds.

III. Phase 1

A. Removal and Maintenance

This phase recommends the removal of 35 trees and pruning of 8 trees, see Figure 2 and Appendix A and D. Trees should be removed following ISA/ANSI standards. ANSI Z133 and ANSI A300 should be followed during tree removal and clean up. Tree pruning should be conducted following A300 guidelines with recommendations in appendices A.

B. Planting Plan

77 trees have been planned for planting with a mix of 14 species, see Planting Figure 2 for the layout and design.

Phase 1		
Common Name	Scientific Name	Count
Bottlebrush	<i>Melaleuca citrina</i>	0
Golden Trumpet Tree	<i>Handroanthus chrysotrichus</i>	9
Jacaranda	<i>Jacaranda mimosifolia</i>	5
Loblolly Bay	<i>Gordonia lasianthus</i>	4
Longleaf pine	<i>Pinus palustris</i>	0
Live oak	<i>Quercus virginiana</i>	2
Pink/Purple Trumpet Tree	<i>Handroanthus impetiginosus</i>	6
Red Cedar	<i>Juniperus virginiana</i>	4
Sweetbay Magnolia	<i>Magnolia virginiana</i>	7
Southern Magnolia	<i>Magnolia grandiflora</i>	5
Silver Trumpet Tree	<i>Tabebuia aurea</i>	7
Powderpuff	<i>Calliandra haematocephala</i>	12
Peregrina	<i>Jatropha integerrima/multifida</i>	4
Silk-Floss Tree	<i>Ceiba speciosa</i>	12

C. Timeline

All trees should be planted between October 1 and March 31.

D. Establishment

Trees should be planted following recommendations in Appendix C, and watering schedule in Appendix B.

IV. Phase 2

A. Removal and Maintenance

This phase recommends the removal of 20 trees and pruning of 2 trees, see Figure 3 and Appendix A and D. Trees should be removed following ISA/ANSI standards. ANSI Z133 and ANSI A300 will be followed during tree removal and clean up. Tree pruning should be conducted following A300 guidelines with recommendations in Appendix A.

B. Planting Plan

113 trees have been planned for planting with a mix of 14 species, see Planting Figure 3 for the layout and design.

Phase 2		
Common Name	Scientific Name	Count
Bottlebrush	<i>Melaleuca citrina</i>	5
Golden Trumpet Tree	<i>Handroanthus chrysotrichus</i>	23
Jacaranda	<i>Jacaranda mimosifolia</i>	14
Loblolly Bay	<i>Gordonia lasianthus</i>	1
Longleaf pine	<i>Pinus palustris</i>	1
Live oak	<i>Quercus virginiana</i>	1
Pink/Purple Trumpet Tree	<i>Handroanthus impetiginosus</i>	11
Red Cedar	<i>Juniperus virginiana</i>	13
Sweetbay Magnolia	<i>Magnolia virginiana</i>	13
Southern Magnolia	<i>Magnolia grandiflora</i>	14
Silver Trumpet Tree	<i>Tabebuia aurea</i>	7
Powderpuff	<i>Calliandra haematocephala</i>	1
Peregrina	<i>Jatropha integerrima/multifida</i>	3
Silk-Floss Tree	<i>Ceiba speciosa</i>	6

C. Timeline

All trees should be planted between October 1 and March 31.

D. Establishment

Trees should be planted following recommendations in Appendix C, and watering schedule in Appendix B.

V. Phase 3

A. Removal and Maintenance

This phase recommends the removal of 36 trees and pruning of 1 tree, see Figure 4 and Appendix A and D. Trees should be removed following ISA/ANSI standards. ANSI Z133 and ANSI A300 should be followed during tree removal and clean up. Tree pruning should be conducted following A300 guidelines with recommendations in Appendix A.

B. Planting Plan

146 trees have been planned for planting with a mix of 14 species, see Planting Figure 4 for the layout and design.

Phase 3		
Common Name	Scientific Name	Count
Bottlebrush	<i>Melaleuca citrina</i>	12
Golden Trumpet Tree	<i>Handroanthus chrysotrichus</i>	17
Jacaranda	<i>Jacaranda mimosifolia</i>	6
Loblolly Bay	<i>Gordonia lasianthus</i>	1
Longleaf pine	<i>Pinus palustris</i>	0
Live oak	<i>Quercus virginiana</i>	3
Pink/Purple Trumpet Tree	<i>Handroanthus impetiginosus</i>	18
Red Cedar	<i>Juniperus virginiana</i>	13
Sweetbay Magnolia	<i>Magnolia virginiana</i>	6
Southern Magnolia	<i>Magnolia grandiflora</i>	16
Silver Trumpet Tree	<i>Tabebuia aurea</i>	26
Powderpuff	<i>Calliandra haematocephala</i>	1
Peregrina	<i>Jatropha integerrima/multifida</i>	20
Silk-Floss Tree	<i>Ceiba speciosa</i>	7

C. Timeline

All trees should be planted between October 1 and March 31.

D. Establishment

Trees should be planted following recommendations in Appendix C, and watering schedule in Appendix B

VI. Phase 4

A. Removal and Maintenance

This phase recommends the removal of 3 trees and pruning of 1 tree, see Figure 5 and Appendix A and D. Trees should be removed following ISA/ANSI standards. ANSI Z133 and ANSI A300 should be followed during tree removal and clean up. Tree pruning should be conducted following A300 guidelines with recommendations in Appendix A

B. Planting Plan

13 trees have been planned for planting with a mix of 14 species, see Planting Figure 5 for the layout and design.

Phase 4		
Common Name	Scientific Name	Count
Bottlebrush	<i>Melaleuca citrina</i>	0
Golden Trumpet Tree	<i>Handroanthus chrysotrichus</i>	1
Jacaranda	<i>Jacaranda mimosifolia</i>	3
Loblolly Bay	<i>Gordonia lasianthus</i>	0
Longleaf pine	<i>Pinus palustris</i>	0
Live oak	<i>Quercus virginiana</i>	1
Pink/Purple Trumpet Tree	<i>Handroanthus impetiginosus</i>	2
Red Cedar	<i>Juniperus virginiana</i>	4
Sweetbay Magnolia	<i>Magnolia virginiana</i>	0
Southern Magnolia	<i>Magnolia grandiflora</i>	2
Silver Trumpet Tree	<i>Tabebuia aurea</i>	0
Powderpuff	<i>Calliandra haematocephala</i>	0
Peregrina	<i>Jatropha integerrima/multifida</i>	0
Silk-Floss Tree	<i>Ceiba speciosa</i>	0

C. Timeline

All trees should be planted between October 1 and March 31.

D. Establishment

Trees should be planted following recommendations in Appendix C, and watering schedule in Appendix B

VII. Phase 5

A. Removal and Maintenance

This phase recommends the removal of 0 trees and pruning of 0 trees.

B. Planting Plan

92 trees have been planned for planting with a mix of 14 species, see Planting Figure 6 for the layout and design.

Phase 5		
Common Name	Scientific Name	Count
Bottlebrush	<i>Melaleuca citrina</i>	0
Golden Trumpet Tree	<i>Handroanthus chrysotrichus</i>	7
Jacaranda	<i>Jacaranda mimosifolia</i>	15
Loblolly Bay	<i>Gordonia lasianthus</i>	0
Longleaf pine	<i>Pinus palustris</i>	1
Live oak	<i>Quercus virginiana</i>	0
Pink/Purple Trumpet Tree	<i>Handroanthus impetiginosus</i>	7
Red Cedar	<i>Juniperus virginiana</i>	7
Sweetbay Magnolia	<i>Magnolia virginiana</i>	7
Southern Magnolia	<i>Magnolia grandiflora</i>	2
Silver Trumpet Tree	<i>Tabebuia aurea</i>	1
Powderpuff	<i>Calliandra haematocephala</i>	30
Peregrina	<i>Jatropha integerrima/multifida</i>	0
Silk-Floss Tree	<i>Ceiba speciosa</i>	15

C. Timeline

All trees should be planted between October 1 and March 31.

D. Establishment

Trees should be planted following recommendations in Appendix C, and watering schedule in Appendix B

Attachments:

- Appendix A – Pruning and Bracing Recommendations
- Appendix B – Watering Recommendations
- Appendix C – Tree Planting Recommendations
- Appendix D – Tree Removal Recommendations

Tree Removal Maps

- Figure 1 – Overview Map
- Figure 2 – Phase 1 Tree Removal Map
- Figure 3 – Phase 2 Tree Removal Map
- Figure 4 – Phase 3 Tree Removal Map
- Figure 5 – Phase 4 Tree Removal Map
- Figure 6 – Phase 5 Tree Removal Map

Tree Planting Maps

- Figure 1 – Overview Map
- Figure 2a – Phase 1 Planting Map
- Figure 2b – Phase 1 Planting Map
- Figure 3a – Phase 2 Planting Map
- Figure 3b – Phase 2 Planting Map
- Figure 4a – Phase 3 Planting Map
- Figure 4b – Phase 3 Planting Map
- Figure 5a – Phase 4 Planting Map
- Figure 5b – Phase 4 Planting Map
- Figure 6a – Phase 5 Planting Map
- Figure 6b – Phase 5 Planting Map

Appendices

Appendix A: Pruning and Bracing Recommendations

The following trees have been identified for pruning of the tree management project. All pruning work should follow ISA Best Management Practices and ANSI A300 standards for tree care.

Tree ID: 4296

Species: Water oak (*Quercus nigra*)

DBH: 23.7 inches

Overall Condition: Fair

Assessment Details:

- Health: Fungal bodies exposed
- Crown: Broken/Hangers present
- Trunk: No issues observed
- Roots: Decayed

Assessed Risk: Low

Recommendation: Prune dead and damaged branches

Tree ID: 4297

Species: Southern live oak (*Quercus virginiana*)

DBH: 31.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Cavities and decay present
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: Cut

Assessed Risk: Moderate

Recommendation: Prune branches (priority tree due to moderate risk)

Tree ID: 4301

Species: Longleaf pine (*Pinus palustris*)

DBH: 21.3 inches

Overall Condition: Good

Assessment Details:

- Health: No issues observed
- Crown: Large deadwood (>10 inches)
- Trunk: No issues observed
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches to remove large deadwood

Tree ID: 4304

Species: Willow oak (*Quercus phellos*)

DBH: 43.5 inches

Overall Condition: Fair

Assessment Details:

- Health: Cracks, deadwood, and cavities present
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches, remove broken/hanging material

Tree ID: 4308

Species: Southern live oak (*Quercus virginiana*)

DBH: 44.0 inches

Overall Condition: Fair

Assessment Details:

- Health: No issues observed
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate

- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Prune branches (priority tree due to moderate risk)

Tree ID: 4309

Species: Willow oak (*Quercus phellos*)

DBH: 48.0 inches

Overall Condition: Good

Assessment Details:

- Health: Deadwood and hangers present
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Prune branches (priority tree due to moderate risk)

Tree ID: 4313

Species: Southern live oak (*Quercus virginiana*)

DBH: 36.6 inches

Overall Condition: Good

Assessment Details:

- Health: Hangers in canopy
- Crown: Broken/Hangers present
- Trunk: No issues observed
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Prune branches (priority tree due to moderate risk)

Tree ID: 4314

Species: Southern live oak (*Quercus virginiana*)

DBH: 34.2 inches

Overall Condition: Fair

Assessment Details:

- Health: Deadwood in canopy
- Crown: Broken/Hangers present
- Trunk: No issues observed
- Roots: Cut

Assessed Risk: Moderate

Recommendation: Prune branches (priority tree due to moderate risk)

Tree ID: 4684

Species: Southern live oak (*Quercus virginiana*)

DBH: 36.0 inches

Overall Condition: Fair

Assessment Details:

- Health: Large central cavity and uplifting root ball
- Crown: Overextended branches
- Trunk: Cavities/Decay - Moderate
- Roots: Lifted

Assessed Risk: Low

Recommendation: Cable/bracing - can support the leaning stem from either direction

Tree ID: 4678

Species: Longleaf pine (*Pinus palustris*)

DBH: 10.6 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead top
- Crown: Cavities/Decay present

- Trunk: Cavities/Decay - Minor
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches, address dead top

Tree ID: 4689

Species: Oak (*Quercus* spp.)

DBH: 14.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead trunk
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches (monitor for potential removal)

Tree ID: 4703

Species: Southern live oak (*Quercus virginiana*)

DBH: 27.1 inches

Overall Condition: Fair

Assessment Details:

- Health: Defoliating canopy
- Crown: Large deadwood (>10 inches)
- Trunk: No issues observed
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches, remove large deadwood

Tree ID: 4730

Species: Southern live oak (*Quercus virginiana*)

DBH: 24.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Large dead limbs
- Crown: Large deadwood (>10 inches)
- Trunk: Heartwood decay suspected
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Prune branches, remove large dead limbs

Appendix B: Watering Recommendations for Newly Planted Trees

Establishment Timeline and Watering Schedule

Weeks 1-4:

- Water daily or every other day, providing approximately 5-10 gallons per watering session.
- Goal: Keep the root ball consistently moist but not waterlogged.

Weeks 4-12:

- Transition to 2-3 times per week, adjusting based on rainfall and soil moisture conditions.
- Check soil moisture 2-3 inches below the surface—if dry, water thoroughly.

Months 3-6:

- Reduce frequency to 1-2 times per week during dry periods.
- Continue monitoring soil moisture and adjust based on weather conditions.

After 6 Months:

- Trees should be establishing their root systems.
- Water weekly during dry spells, gradually tapering off as roots become established.
- Note: The typical establishment period is 6-12 months for a 5-gallon tree in Florida's climate.

Best Practices for Watering

- **Time of day:** Water in early morning to minimize evaporation and maximize water absorption.
- **Watering method:** Use slow, deep watering techniques rather than quick surface sprinkles. Deep watering encourages deeper root development.
- **Rainfall adjustment:** Always check soil moisture before watering—adjust or skip irrigation following significant rainfall events.
- **Soil monitoring:** Insert finger or probe 2-4 inches into soil; water when soil begins to feel dry at this depth.

Appendix C: Urban Tree Planting Guidelines

1. Pre-Planting Preparation

Verify Materials and Site Conditions:

- Confirm that tree species and quantities match the approved planting plan before beginning work.
- Ensure underground utilities (water, gas, electric, telecommunications) have been professionally located and clearly marked. Contact 811 Sunshine State One Call if needed.

Evaluate Site Suitability:

- Assess whether the planting location provides adequate space for the tree's mature height, canopy spread, and root system development.
- Check for overhead power lines, nearby structures, paved surfaces, and other potential conflicts.
- Special care should be given when planting Southern magnolia, Sweetbay magnolia, and loblolly bay trees. Evaluate the site's current hydrologic conditions. If insufficient soil moisture is found substitute for an alternative species found in the planting plan.

Inspect Tree Quality:

- Examine the root ball or container for signs of root circling, girdling roots, or damage.
- Locate the root flare (where the trunk begins to widen at the base) before planting. This may require removing excess soil, burlap, or media from the top of the root ball.
- For container-grown trees, gently loosen or prune circling roots to encourage outward growth.

2. Excavation

Dig the Planting Hole:

- Excavate a hole 2–3 times wider than the root ball diameter to encourage lateral root expansion.
- Dig to a depth equal to the height of the root ball—**no deeper**. The root flare must sit at or slightly above the existing grade (1–2 inches above is acceptable to account for settling).

Check Depth:

- Place the tree in the hole and verify that the root flare is visible and positioned at or slightly above ground level.

- Adjust hole depth if necessary by adding or removing soil from the bottom.

Prepare Hole Walls:

- Roughen or score the sides of the hole with a shovel or spade to prevent glazing (smooth, compacted walls that restrict root penetration).
-

3. Planting

Remove Non-Biodegradable Materials:

- Cut away and remove all synthetic rope, twine, strapping, and tags.
- For balled-and-burlapped (B&B) trees, remove at least the top one-third to one-half of any wire basket.
- Fold back or remove burlap from the top of the root ball. Natural burlap may be left on the sides and bottom if it will decompose, but treated burlap should be removed entirely.

Position the Tree:

- Center the tree in the hole and orient it to display its best side (fullest branching or most attractive form) toward primary sight lines.
- Ensure the trunk is perfectly vertical using a level or visual alignment from multiple angles.

Backfill the Hole:

- Use only native soil removed from the hole—do not add amendments, compost, or foreign soil unless specifically required by a soil test or site conditions.
 - Backfill carefully around the root ball, breaking up large clods.
 - When the hole is approximately half full, lightly tamp the soil with your hands or foot to eliminate large air pockets, then water thoroughly to settle the soil.
 - Continue backfilling to grade level, then water again deeply to ensure good soil-to-root contact.
-

4. Mulching

Apply Organic Mulch:

- Spread 2–4 inches of organic mulch (wood chips, shredded bark, pine straw) evenly over the root zone.
- **Keep mulch 2–3 inches away from the trunk base** to prevent moisture accumulation, decay, and pest issues. Never create "mulch volcanoes" piled against the trunk.

- Extend the mulch ring outward to the tree's dripline (edge of canopy) wherever site conditions allow. Minimum mulch ring diameter should be 3 feet.
-

5. Staking (If Required)

Determine Need:

- Stake only if the tree cannot stand upright on its own, if the root ball is unstable, or if the site is subject to high winds or frequent disturbance.

Install Stakes Properly:

- Use two or three stakes placed outside the root ball area.
- Attach flexible ties (broad straps or tree belting) that allow the trunk to move and flex naturally—movement strengthens trunk taper and root development.
- Position ties to prevent bark abrasion and trunk girdling.

Plan for Removal:

- Remove all stakes and ties within 12–24 months after planting to avoid girdling or long-term trunk damage.
-

6. Pruning

Prune Minimally:

- Remove only dead, broken, diseased, or rubbing/crossing branches at the time of planting.
 - Retain as much live canopy as possible to support photosynthesis and establishment.
 - **Do not top the tree, remove the central leader, or perform unnecessary thinning.** Maintain a full, balanced canopy structure.
-

7. Watering and Establishment

Initial Watering:

- Water the tree immediately and thoroughly after planting to settle soil and eliminate air pockets around roots.

Ongoing Watering:

- *See Appendix B for detailed watering schedule and best practices.*

Tree Hydration Systems (Optional):

For sites where consistent manual watering is challenging, or to improve water delivery efficiency during establishment, consider using slow-release watering devices such as TreeDiaper or similar tree hydration bags/rings.

Installation Guidelines:

- Install hydration system immediately after planting and initial watering is complete.
- Position the device around the base of the tree trunk, ensuring it sits on top of soil and underneath the mulch layer, not directly against the bark.
- Most tree hydration bags hold 15-20 gallons of water and release slowly over 5-9 hours, providing deep, consistent moisture to the root zone.
- Fill the hydration system according to manufacturer specifications—typically once or twice per week during the establishment period, adjusting for rainfall and temperature.
- Check that release holes/zippers are not clogged with debris and are functioning properly.

Maintenance and Removal:

- Inspect hydration systems weekly for damage, leaks, or clogging.
- Clean or replace as needed throughout the growing season.
- Adjust watering frequency based on weather conditions—reduce or skip filling after significant rainfall.
- Remove hydration systems after 6-12 months once trees are established, or during winter months if freezing temperatures are expected.

Note: Tree hydration systems are a supplement to, not a replacement for, proper site preparation, mulching, and ongoing monitoring. Always verify soil moisture levels manually to ensure adequate hydration. Follow manufacturer's recommendations that are specific to the brand selected.

8. Post-Planting Inspection and Documentation

Conduct Final Inspection:

- Confirm the root flare is visible at the soil surface.
- Verify the trunk is vertical and the tree is stable.
- Check that mulch is applied at the correct depth and pulled back from the trunk.
- If stakes are used, ensure ties are secure but not constricting the trunk.
- If hydration systems are installed, confirm proper placement and functionality.

Record Planting Details:

Document the following information in the City's planting log or GIS tree inventory system:

- Tree species (common and scientific name)
- Planting date
- Precise location (GPS coordinates or address)
- Contractor or crew name
- Tree size/caliper at planting
- Hydration system installed (if applicable)
- Any site-specific notes or observations

Appendix D: Tree Removal Recommendations

The following trees have been identified for removal as part of the tree management project. All removal work should follow ISA Best Management Practices, ANSI Z133 safety standards, and ANSI A300 standards for tree care.

Tree ID: 4281

Species: Willow oak (*Quercus phellos*)

DBH: 48.4 inches

Overall Condition: Poor

Assessment Details:

- Health: General decline
- Crown: Cavities/Decay
- Trunk: Cracks
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4282

Species: Longleaf pine (*Pinus palustris*)

DBH: 16.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: High

Recommendation: Remove tree (priority tree due to high risk)

Tree ID: 4283

Species: Longleaf pine (*Pinus palustris*)

DBH: 12.8 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead, mechanical damage to roots
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: Girdling

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4284

Species: Longleaf pine (*Pinus palustris*)

DBH: 18.8 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Minor
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4285

Species: Longleaf pine (*Pinus palustris*)

DBH: 12.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4286

Species: Willow oak (*Quercus phellos*)

DBH: 44.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Heart rot and exposed interior
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4287

Species: Willow oak (*Quercus phellos*)

DBH: 26.8 inches

Overall Condition: Poor

Assessment Details:

- Health: No specific issues recorded
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Conk visible

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4288

Species: Longleaf pine (*Pinus palustris*)

DBH: 13.4 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead

- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4289

Species: Eastern redcedar (*Juniperus virginiana*)

DBH: 30.3 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Cut

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4290

Species: Eastern redcedar (*Juniperus virginiana*)

DBH: 25.1 inches

Overall Condition: Fair

Assessment Details:

- Health: Trunk splitting, fungal infection
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cracks
- Roots: Cut

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4291

Species: Eastern redcedar (*Juniperus virginiana*)

DBH: 23.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay on trunk
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Cut

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4292

Species: Eastern redcedar (*Juniperus virginiana*)

DBH: 13.3 inches

Overall Condition: Fair

Assessment Details:

- Health: Mechanical damage to trunk
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cracks
- Roots: Cut

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4293

Species: Southern live oak (*Quercus virginiana*)

DBH: 18.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Medium deadwood (4-10 inches)
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4294

Species: Longleaf pine (*Pinus palustris*)

DBH: 15.3 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4295

Species: Southern live oak (*Quercus virginiana*)

DBH: 37.6 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Cavities/Decay
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4298

Species: Southern live oak (*Quercus virginiana*)

DBH: 34.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Cavities and decay
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: Cut

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4299

Species: Willow oak (*Quercus phellos*)

DBH: 33.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Minor
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4300

Species: Willow oak (*Quercus phellos*)

DBH: 36.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Deadwood decomposing
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Decayed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4302

Species: Oak (*Quercus* spp.)

DBH: 23.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Deadwood, fungal infection
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4303

Species: Longleaf pine (*Pinus palustris*)

DBH: 12.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Small deadwood (<4 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4305

Species: Laurel oak (*Quercus laurifolia*)

DBH: 18.0 inches

Overall Condition: Fair

Assessment Details:

- Health: Failed limbs in crown, exposed cambial tissue on trunk

- Crown: Broken/Hangers present
- Trunk: Cracks
- Roots: Lifted

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4306

Species: Willow oak (*Quercus phellos*)

DBH: 40.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Cavities and ongoing fungal infection
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: Girdling

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4307

Species: Laurel oak (*Quercus laurifolia*)

DBH: 36.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis, exposed cambium
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: High

Recommendation: Remove tree (priority tree due to high risk)

Tree ID: 4310

Species: Willow oak (*Quercus phellos*)

DBH: 36.4 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Heartwood decay suspected
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4311

Species: Longleaf pine (*Pinus palustris*)

DBH: 20.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Boring insects and defoliation
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4312

Species: Longleaf pine (*Pinus palustris*)

DBH: 16.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Defoliated canopy and deadwood
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4315

Species: Southern live oak (*Quercus virginiana*)

DBH: 29.7 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4316

Species: Sand live oak (*Quercus geminata*)

DBH: 17.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Decaying trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4317

Species: Sand live oak (*Quercus geminata*)

DBH: 19.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Decaying trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4675

Species: American sycamore (*Platanus occidentalis*)

DBH: 25.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Topped with decaying failed trunk
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4676

Species: Southern live oak (*Quercus virginiana*)

DBH: 39.1 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay
- Crown: Cavities/Decay
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4679

Species: Longleaf pine (*Pinus palustris*)

DBH: 13.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4680

Species: Longleaf pine (*Pinus palustris*)

DBH: 18.2 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4681

Species: Southern live oak (*Quercus virginiana*)

DBH: 39.5 inches

Overall Condition: Fair

Assessment Details:

- Health: Decay in branches and exposed roots

- Crown: Overextended branches
- Trunk: Cavities/Decay - Minor
- Roots: Lifted

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4682

Species: Longleaf pine (*Pinus palustris*)

DBH: 8.7 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Broken/Hangers present
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4685

Species: Southern live oak (*Quercus virginiana*)

DBH: 32.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Conks present
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4686

Species: Southern live oak (*Quercus virginiana*)

DBH: 21.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Stem failure with exposed interior
- Crown: Overextended branches
- Trunk: Mechanical damage
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4687

Species: Southern live oak (*Quercus virginiana*)

DBH: 19.0 inches

Overall Condition: Fair

Assessment Details:

- Health: Extensive decay in crown and trunk
- Crown: Small deadwood (<4 inches)
- Trunk: Heartwood decay suspected
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4688

Species: Southern live oak (*Quercus virginiana*)

DBH: 16.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Decay and deadwood
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4691

Species: Southern live oak (*Quercus virginiana*)

DBH: 31.5 inches

Overall Condition: Fair

Assessment Details:

- Health: Extensive decay
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: Lifted

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4692

Species: Slash pine (*Pinus elliottii*)

DBH: 14.2 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4693

Species: Longleaf pine (*Pinus palustris*)

DBH: 13.2 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Broken/Hangers present
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4694

Species: Longleaf pine (*Pinus palustris*)

DBH: 14.5 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead
- Crown: Medium deadwood (4-10 inches)
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4695

Species: Oak (*Quercus* spp.)

DBH: 22.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Hacked at base
- Crown: Medium deadwood (4-10 inches)
- Trunk: Mechanical damage
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4696

Species: Southern live oak (*Quercus virginiana*)

DBH: 26.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Trunk hollowed and decaying
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4697

Species: Southern live oak (*Quercus virginiana*)

DBH: 25.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Trunk hollowed and decaying
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4698

Species: Longleaf pine (*Pinus palustris*)

DBH: 17.5 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead

- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4699

Species: Rosewood species (*Dalbergia* spp.)

DBH: 13.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Central cavity with decay
- Crown: Small deadwood (<4 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4701

Species: Southern live oak (*Quercus virginiana*)

DBH: 43.0 inches

Overall Condition: Fair

Assessment Details:

- Health: Internal decay
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4702

Species: Southern live oak (*Quercus virginiana*)

DBH: 26.6 inches

Overall Condition: Poor

Assessment Details:

- Health: Failed trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4704

Species: Southern live oak (*Quercus virginiana*)

DBH: 33.3 inches

Overall Condition: Poor

Assessment Details:

- Health: Failed trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4705

Species: Willow oak (*Quercus phellos*)

DBH: 48.8 inches

Overall Condition: Fair

Assessment Details:

- Health: Failing trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate
Recommendation: Remove tree

Tree ID: 4706

Species: Willow oak (*Quercus phellos*)

DBH: 36.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Lots of decay and previous failure
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate
Recommendation: Remove tree

Tree ID: 4707

Species: Willow oak (*Quercus phellos*)

DBH: 32.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Lots of fungus on trunk
- Crown: Large deadwood (>10 inches)
- Trunk: Missing/Dead bark
- Roots: No issues observed

Assessed Risk: Moderate
Recommendation: Remove tree

Tree ID: 4708

Species: Willow oak (*Quercus phellos*)

DBH: 29.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Cavity with decay and large deadwood in canopy
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4709

Species: Willow oak (*Quercus phellos*)

DBH: 16.6 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4710

Species: Southern live oak (*Quercus virginiana*)

DBH: 19.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Canopy necrosis, exposed cambium
- Crown: Overextended branches
- Trunk: Cavities/Decay - Moderate
- Roots: Decayed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4711

Species: Longleaf pine (*Pinus palustris*)

DBH: 17.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4712

Species: Longleaf pine (*Pinus palustris*)

DBH: 17.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Canopy necrosis, boring insect entry
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4713

Species: Southern live oak (*Quercus virginiana*)

DBH: 32.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis, exposed cambium

- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4714

Species: Southern live oak (*Quercus virginiana*)

DBH: 30.6 inches

Overall Condition: Poor

Assessment Details:

- Health: Central cavity with decay
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4715

Species: Southern live oak (*Quercus virginiana*)

DBH: 33.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Central stem dead
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4716

Species: Longleaf pine (*Pinus palustris*)

DBH: 23.1 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4717

Species: Longleaf pine (*Pinus palustris*)

DBH: 25.1 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4718

Species: Longleaf pine (*Pinus palustris*)

DBH: 28.7 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4719

Species: Southern live oak (*Quercus virginiana*)

DBH: 14.7 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4720

Species: Southern live oak (*Quercus virginiana*)

DBH: 29.9 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4721

Species: Southern live oak (*Quercus virginiana*)

DBH: 24.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Mechanical damage
- Roots: Lifted

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4722

Species: Southern live oak (*Quercus virginiana*)

DBH: 22.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4723

Species: Southern live oak (*Quercus virginiana*)

DBH: 15.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4724

Species: Southern live oak (*Quercus virginiana*)

DBH: 38.5 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis, exposed cambium
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4725

Species: Southern live oak (*Quercus virginiana*)

DBH: 23.4 inches

Overall Condition: Poor

Assessment Details:

- Health: Codominant limb failure
- Crown: Overextended branches
- Trunk: Included bark
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4726

Species: Southern live oak (*Quercus virginiana*)

DBH: 13.4 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis

- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4727

Species: Willow oak (*Quercus phellos*)

DBH: 32.5 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4728

Species: Longleaf pine (*Pinus palustris*)

DBH: 21.4 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4729

Species: Longleaf pine (*Pinus palustris*)

DBH: 21.4 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Decayed

Assessed Risk: High

Recommendation: Remove tree (priority tree due to high risk)

Tree ID: 4731

Species: Willow oak (*Quercus phellos*)

DBH: 28.2 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: Dead

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4732

Species: Willow oak (*Quercus phellos*)

DBH: 21.1 inches

Overall Condition: Poor

Assessment Details:

- Health: Canopy necrosis, exposed cambium
- Crown: Medium deadwood (4-10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate
Recommendation: Remove tree

Tree ID: 4733

Species: Southern live oak (*Quercus virginiana*)

DBH: 24.8 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate
Recommendation: Remove tree

Tree ID: 4735

Species: Southern live oak (*Quercus virginiana*)

DBH: 31.6 inches

Overall Condition: Poor

Assessment Details:

- Health: Canopy necrosis, exposed cambium
- Crown: Weak attachments
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Low
Recommendation: Remove tree

Tree ID: 4737

Species: Willow oak (*Quercus phellos*)

DBH: 32.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Large deadwood (>10 inches)
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4741

Species: Willow oak (*Quercus phellos*)

DBH: 44.4 inches

Overall Condition: Poor

Assessment Details:

- Health: Extensive decay in trunk wounds
- Crown: Overextended branches
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4742

Species: Willow oak (*Quercus phellos*)

DBH: 36.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Cavities/Decay
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4743

Species: Willow oak (*Quercus phellos*)

DBH: 15.3 inches

Overall Condition: Poor

Assessment Details:

- Health: Canopy necrosis and heavy epicormic sprouting
- Crown: Broken/Hangers present
- Trunk: Codominant stems
- Roots: No issues observed

Assessed Risk: Low

Recommendation: Remove tree

Tree ID: 4744

Species: Willow oak (*Quercus phellos*)

DBH: 34.2 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4745

Species: Willow oak (*Quercus phellos*)

DBH: 37.0 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis

- Crown: Overextended branches
- Trunk: Cavities/Decay - Moderate
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4746

Species: Willow oak (*Quercus phellos*)

DBH: 43.1 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis, exposed cambium
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4747

Species: Slash pine (*Pinus elliottii*)

DBH: 21.0 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4748

Species: Southern live oak (*Quercus virginiana*)

DBH: 24.8 inches

Overall Condition: Dead

Assessment Details:

- Health: Dead tree
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4749

Species: Southern live oak (*Quercus virginiana*)

DBH: 27.4 inches

Overall Condition: Poor

Assessment Details:

- Health: Dead wood, canopy necrosis, exposed cambium
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4750

Species: Eastern redcedar (*Juniperus virginiana*)

DBH: 22.3 inches

Overall Condition: Fair

Assessment Details:

- Health: Central cavity with decay
- Crown: Overextended branches
- Trunk: Codominant stems
- Roots: No issues observed

Assessed Risk: Moderate

Recommendation: Remove tree

Tree ID: 4751

Species: Willow oak (*Quercus phellos*)

DBH: 48.2 inches

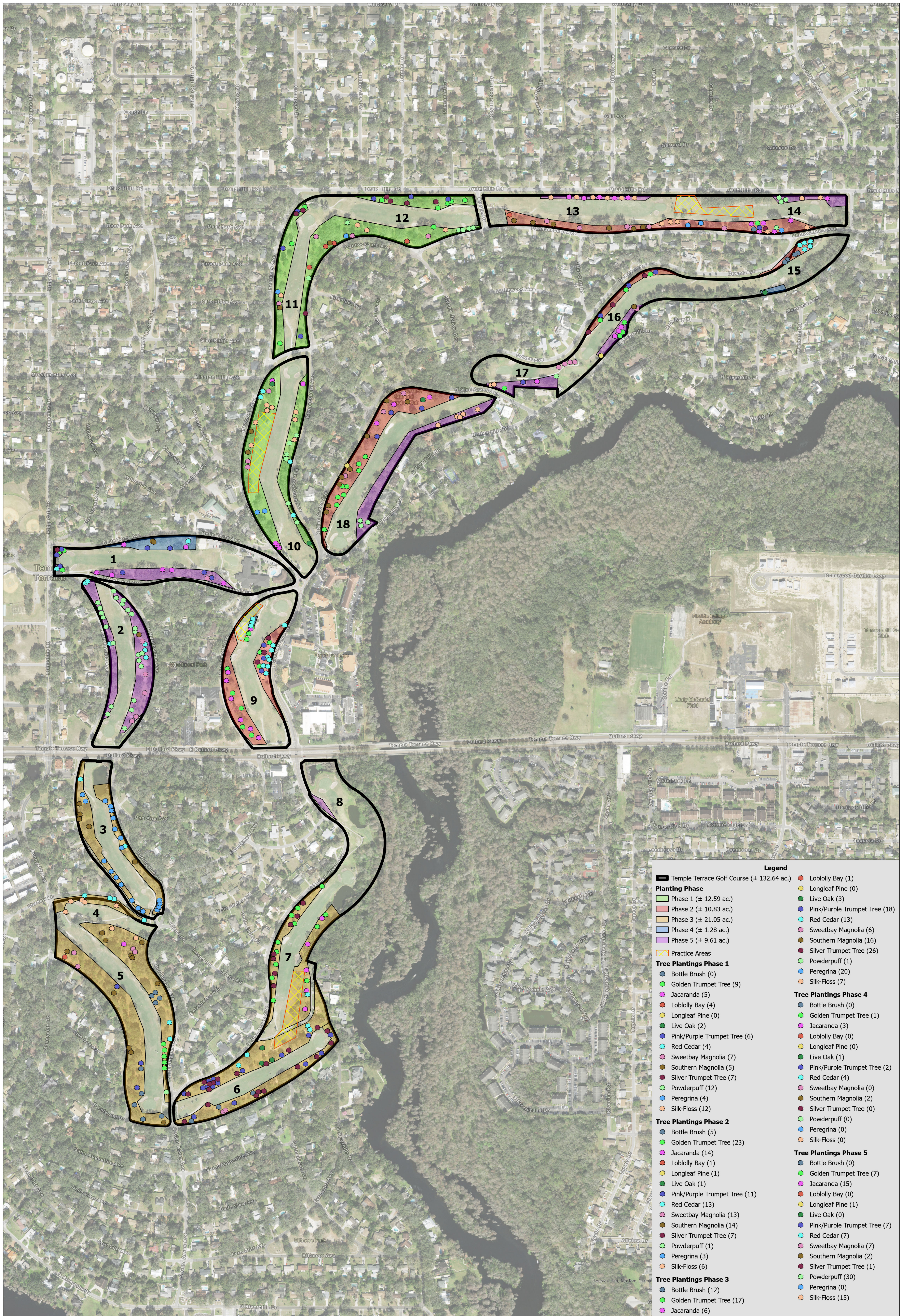
Overall Condition: Poor

Assessment Details:

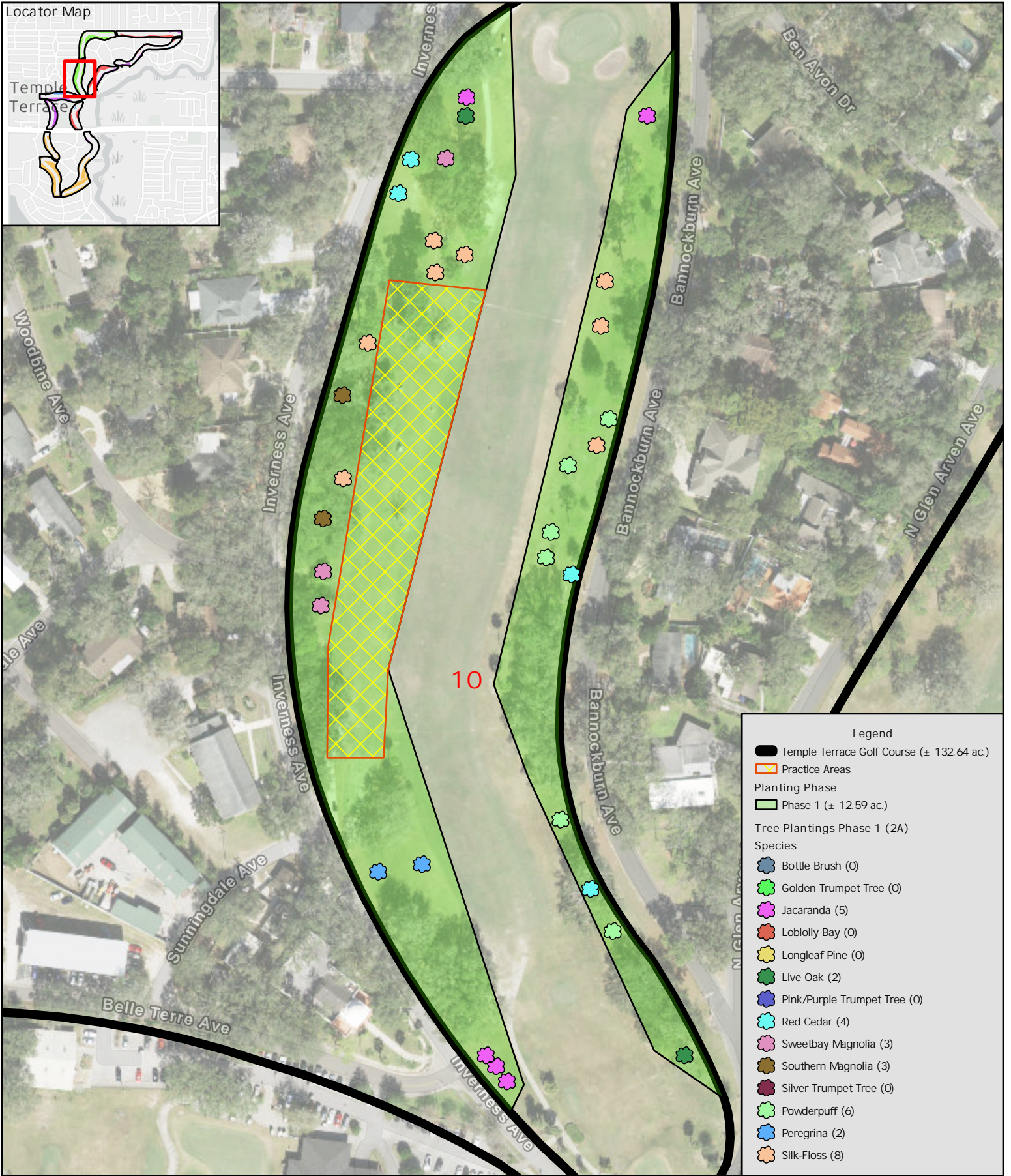
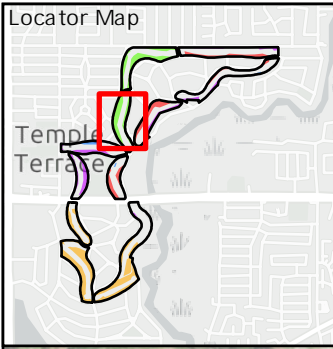
- Health: Central cavity with decay
- Crown: Broken/Hangers present
- Trunk: Cavities/Decay - Extensive
- Roots: No issues observed

Assessed Risk: High

Recommendation: Remove tree (priority tree due to high risk)



Legend				
Temple Terrace Golf Course (± 132.64 ac.)	Loblolly Bay (1)			
Planting Phase	Longleaf Pine (0)			
Phase 1 (± 12.59 ac.)	Live Oak (3)			
Phase 2 (± 10.83 ac.)	Pink/Purple Trumpet Tree (18)			
Phase 3 (± 21.05 ac.)	Red Cedar (13)			
Phase 4 (± 1.28 ac.)	Sweetbay Magnolia (6)			
Phase 5 (± 9.61 ac.)	Southern Magnolia (16)			
Practice Areas	Silver Trumpet Tree (26)			
Tree Plantings Phase 1	Powderpuff (1)			
Bottle Brush (0)	Peregrina (20)			
Golden Trumpet Tree (9)	Silk-Floss (7)			
Jacaranda (5)	Tree Plantings Phase 4			
Loblolly Bay (4)	Bottle Brush (0)			
Longleaf Pine (0)	Golden Trumpet Tree (1)			
Jacaranda (3)				
Loblolly Bay (0)				
Longleaf Pine (0)				
Tree Plantings Phase 2	<td> <td> <td>Tree Plantings Phase 5</td> </td></td>	<td> <td>Tree Plantings Phase 5</td> </td>	<td>Tree Plantings Phase 5</td>	Tree Plantings Phase 5
Tree Plantings Phase 3	<td> <td> <td></td> </td></td>	<td> <td></td> </td>	<td></td>	



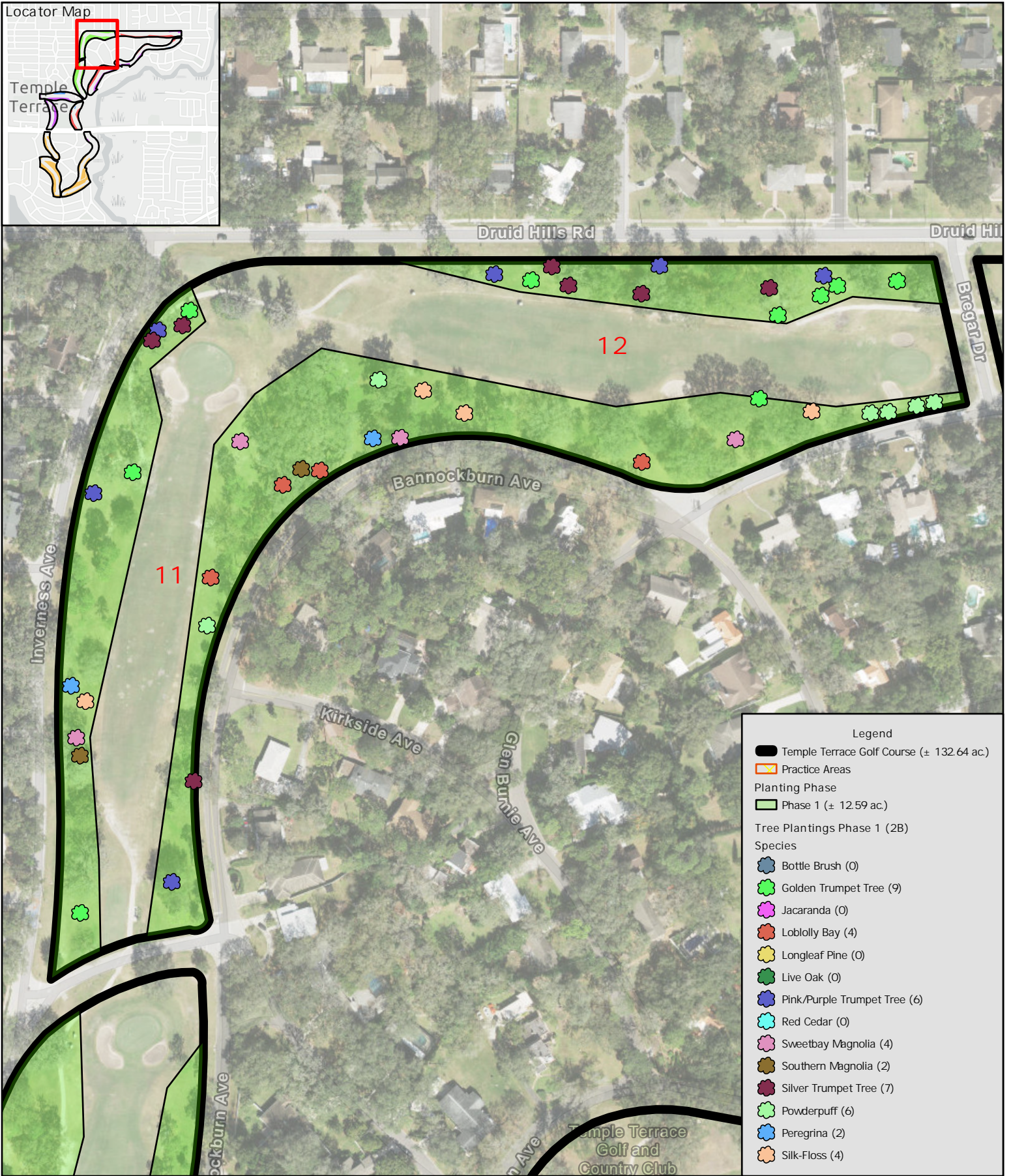
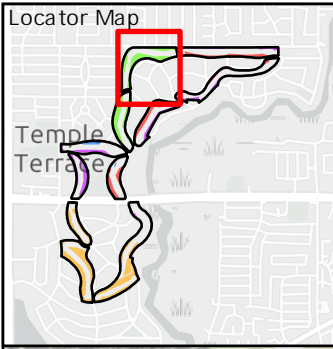
Legend	
	Temple Terrace Golf Course (± 132.64 ac.)
	Practice Areas
Planting Phase	
	Phase 1 (± 12.59 ac.)
Tree Plantings Phase 1 (2A)	
Species	
	Bottle Brush (0)
	Golden Trumpet Tree (0)
	Jacaranda (5)
	Loblolly Bay (0)
	Longleaf Pine (0)
	Live Oak (2)
	Pink/Purple Trumpet Tree (0)
	Red Cedar (4)
	Sweetbay Magnolia (3)
	Southern Magnolia (3)
	Silver Trumpet Tree (0)
	Powderpuff (6)
	Peregrina (2)
	Silk-Floss (8)

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Temple Terrace Golf Course
 Hillsborough County, Florida
 Figure 2A
 Phase 1 Tree Planting Points

150
 Feet

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Legend

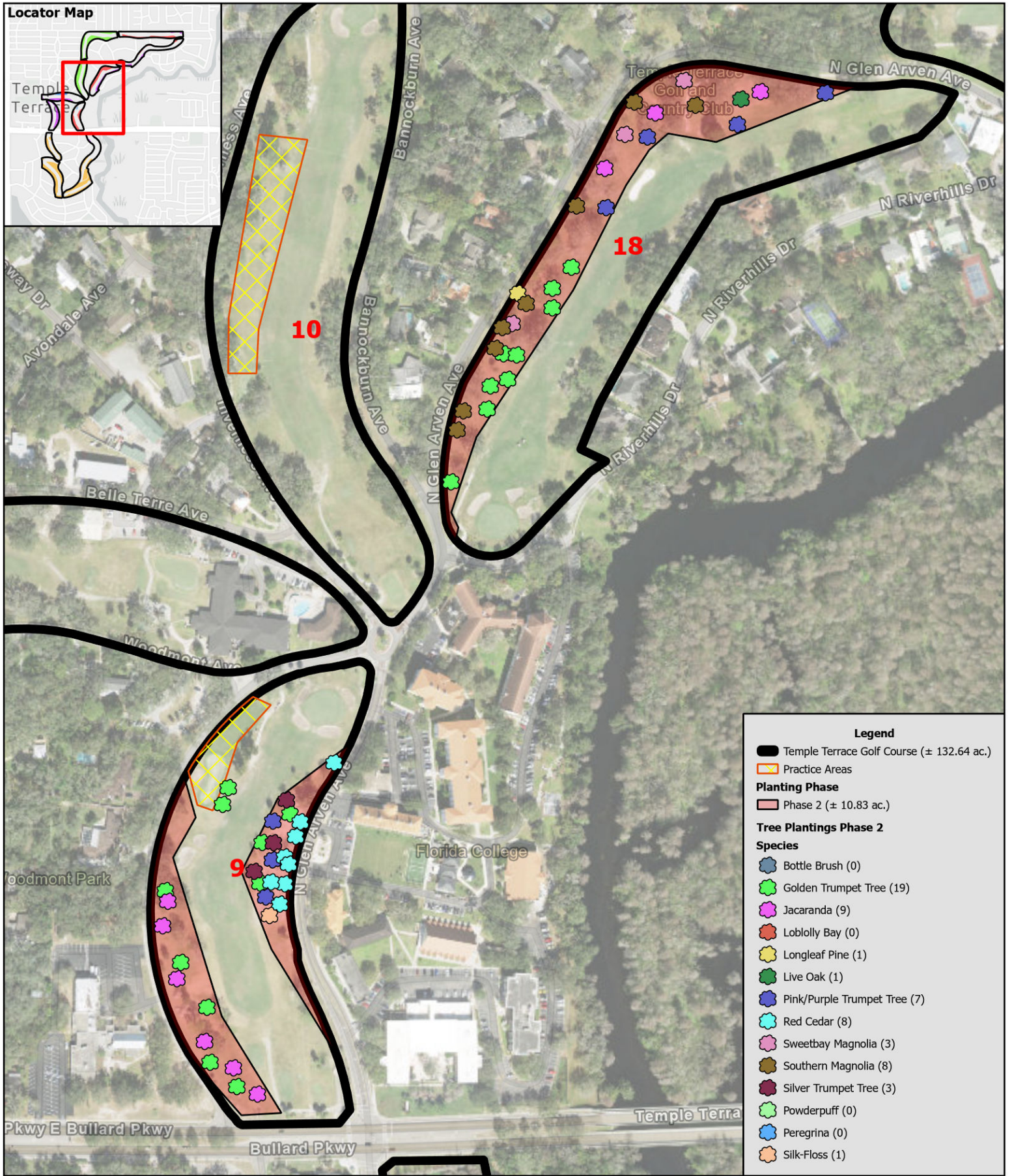
- Temple Terrace Golf Course (± 132.64 ac)
- Practice Areas
- Planting Phase**
- Phase 1 (± 12.59 ac)
- Tree Plantings Phase 1 (2B)**
- Species**
- Bottle Brush (0)
- Golden Trumpet Tree (9)
- Jacaranda (0)
- Loblolly Bay (4)
- Longleaf Pine (0)
- Live Oak (0)
- Pink/Purple Trumpet Tree (0)
- Red Cedar (0)
- Sweetbay Magnolia (4)
- Southern Magnolia (2)
- Silver Trumpet Tree (7)
- Powderpuff (6)
- Peregrina (2)
- Silk-Floss (4)

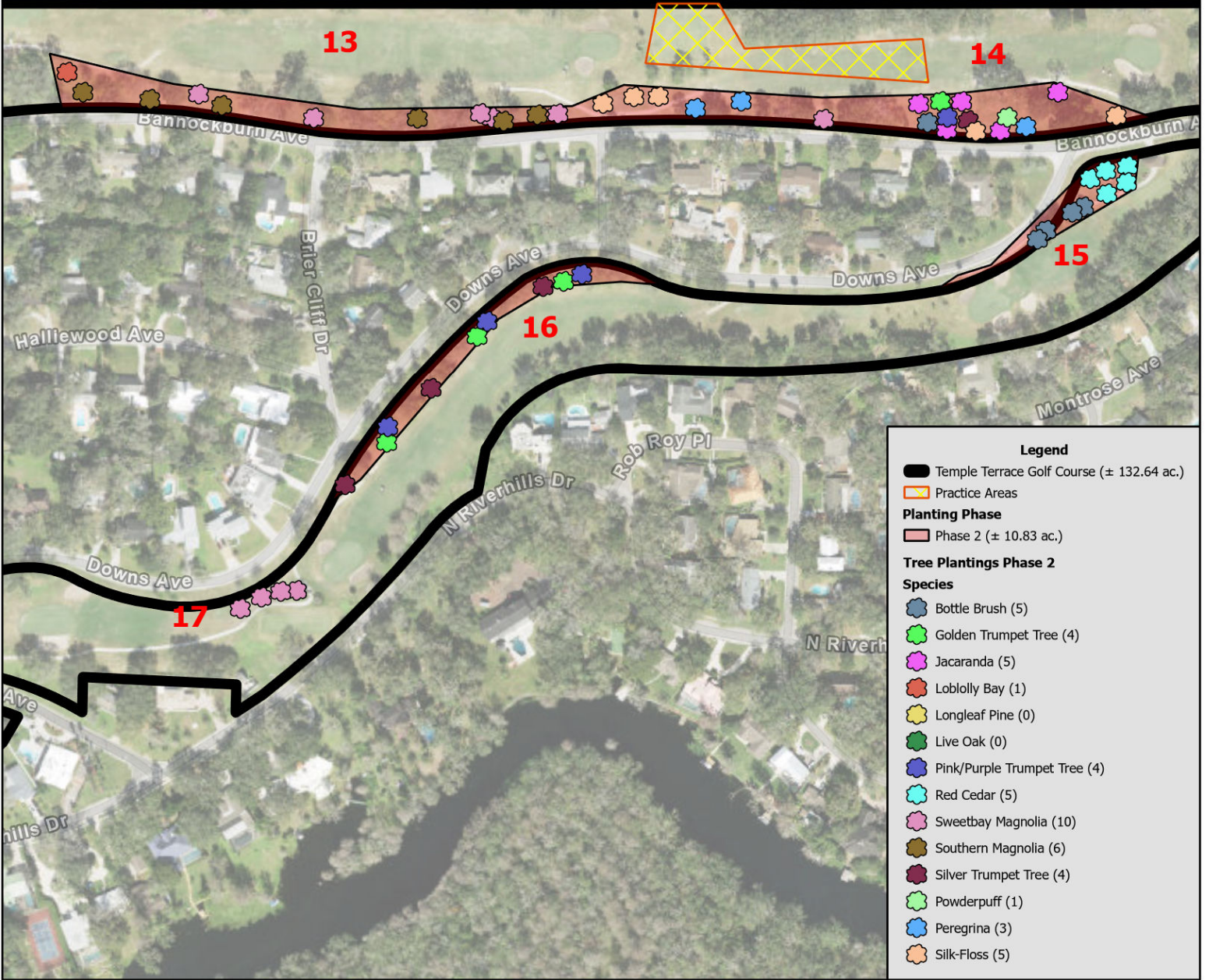
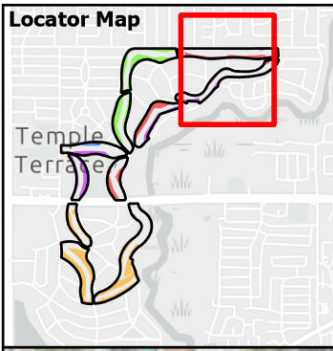
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Temple Terrace Golf Course
 Hillsborough County, Florida
 Figure 2B
 Phase 1 Tree Planting Points

Feet 200

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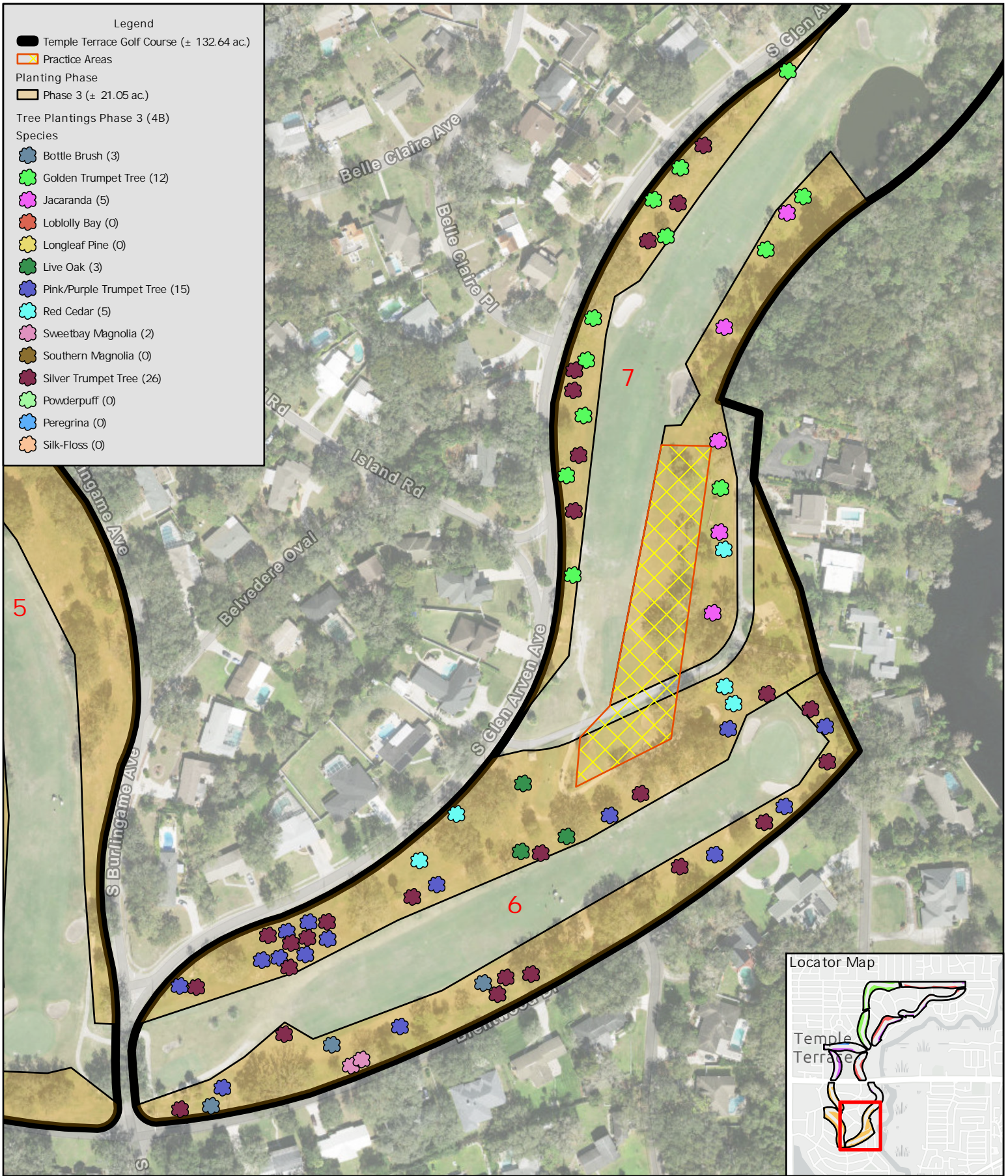


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Temple Terrace Golf Course
 Hillsborough County, Florida
 Figure 3B
 Phase 2 Tree Planting Points
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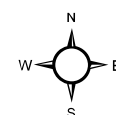
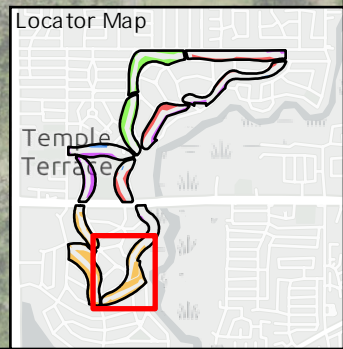
300
 Feet

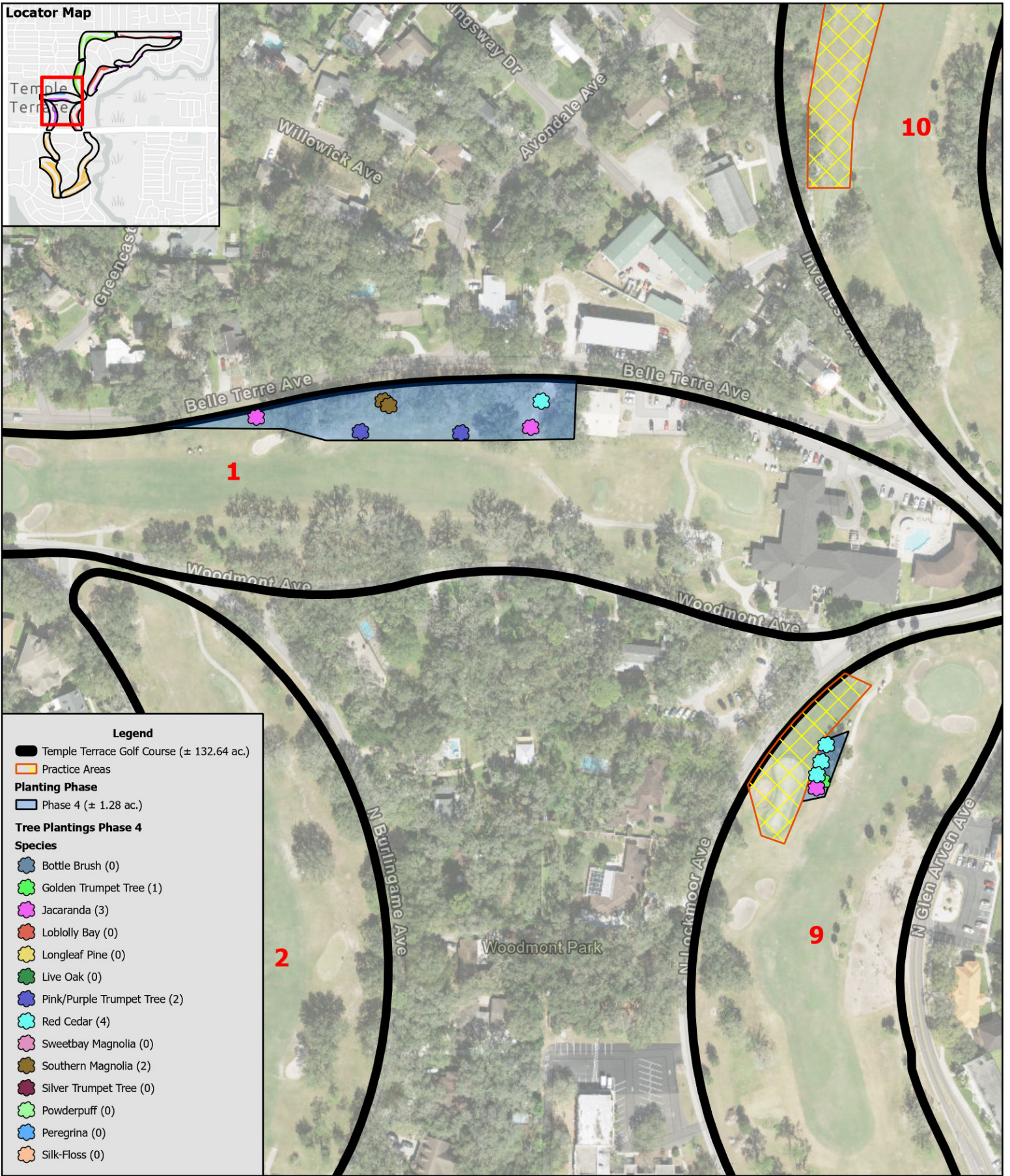
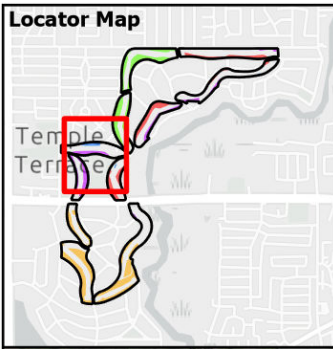
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Legend

-  Temple Terrace Golf Course (± 132.64 ac.)
-  Practice Areas
- Planting Phase
-  Phase 3 (± 21.05 ac.)
- Tree Plantings Phase 3 (4B)
- Species
-  Bottle Brush (3)
-  Golden Trumpet Tree (12)
-  Jacaranda (5)
-  Loblolly Bay (0)
-  Longleaf Pine (0)
-  Live Oak (3)
-  Pink/Purple Trumpet Tree (15)
-  Red Cedar (5)
-  Sweetbay Magnolia (2)
-  Southern Magnolia (0)
-  Silver Trumpet Tree (26)
-  Powderpuff (0)
-  Peregrina (0)
-  Silk-Floss (0)





Legend

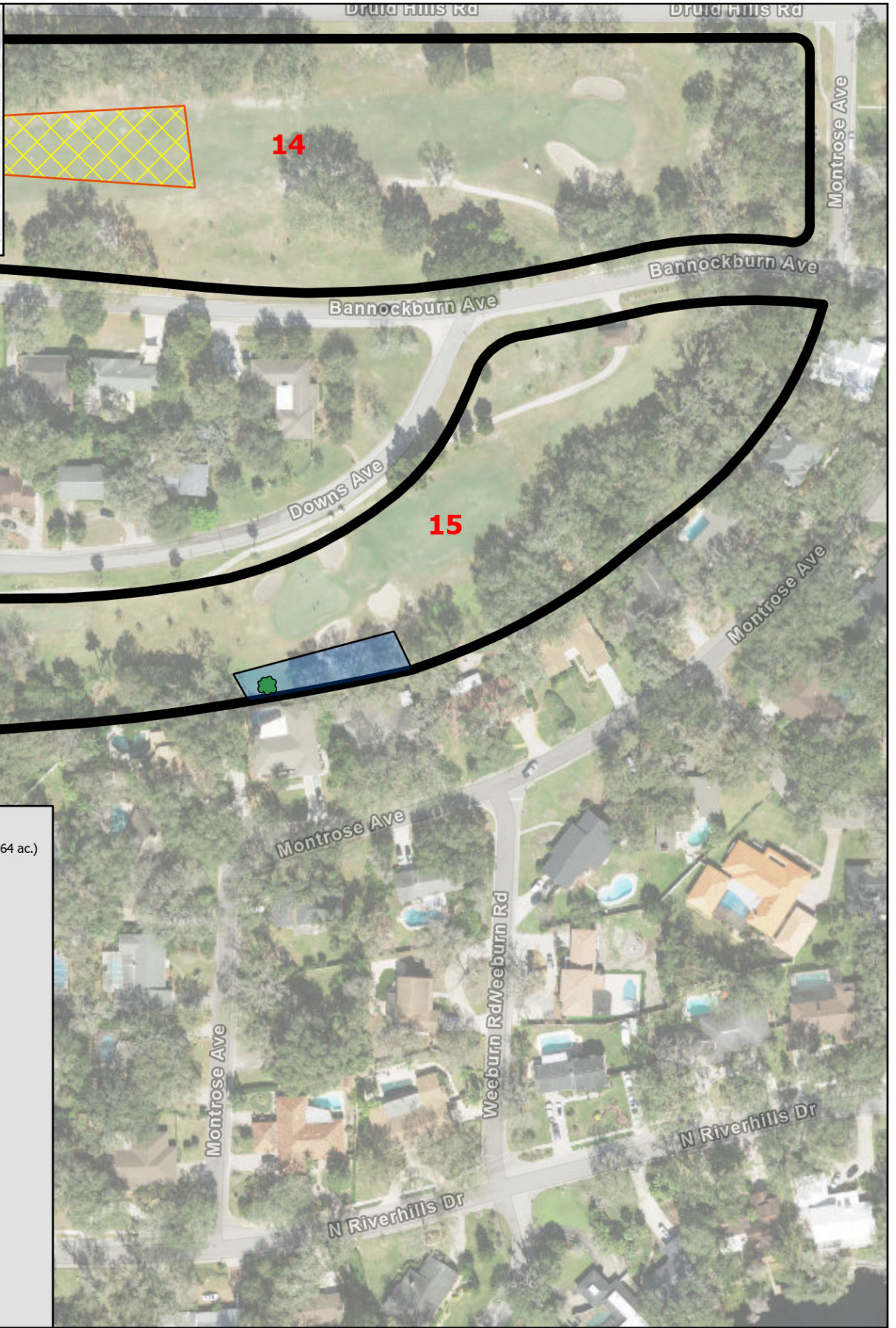
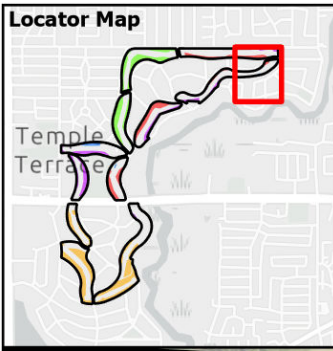
- Temple Terrace Golf Course (± 132.64 ac.)
- Practice Areas
- Planting Phase**
- Phase 4 (± 1.28 ac.)
- Tree Plantings Phase 4**
- Species**
- Bottle Brush (0)
- Golden Trumpet Tree (1)
- Jacaranda (3)
- Loblolly Bay (0)
- Longleaf Pine (0)
- Live Oak (0)
- Pink/Purple Trumpet Tree (2)
- Red Cedar (4)
- Sweetbay Magnolia (0)
- Southern Magnolia (2)
- Silver Trumpet Tree (0)
- Powderpuff (0)
- Peregrina (0)
- Silk-Floss (0)

Bio-Tech Consulting
 An EnviroTrac Company
 3025 East South Street Orlando, FL 32803
 Phone 407.894.5969 Fax 407.894.5970
 bio-techconsulting.com

Temple Terrace Golf Course
 Hillsborough County, Florida
 Figure 5A
 Phase 4 Tree Planting Points
 pg. 064

200
 Feet

Project #: 1658-02
 Produced By: JDH
 Date: 2/5/2026
 Page 104 of 162



Legend

● Temple Terrace Golf Course (± 132.64 ac.)

▨ Practice Areas

Planting Phase

▭ Phase 4 (± 1.28 ac.)

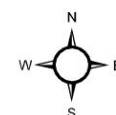
Tree Plantings Phase 4

Species

- Bottle Brush (0)
- Golden Trumpet Tree (0)
- Jacaranda (0)
- Loblolly Bay (0)
- Longleaf Pine (0)
- Live Oak (1)
- Pink/Purple Trumpet Tree (0)
- Red Cedar (0)
- Sweetbay Magnolia (0)
- Southern Magnolia (0)
- Silver Trumpet Tree (0)
- Powderpuff (0)
- Peregrina (0)
- Silk-Floss (0)

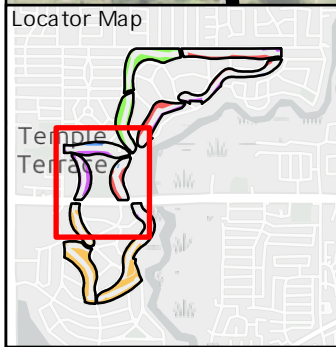
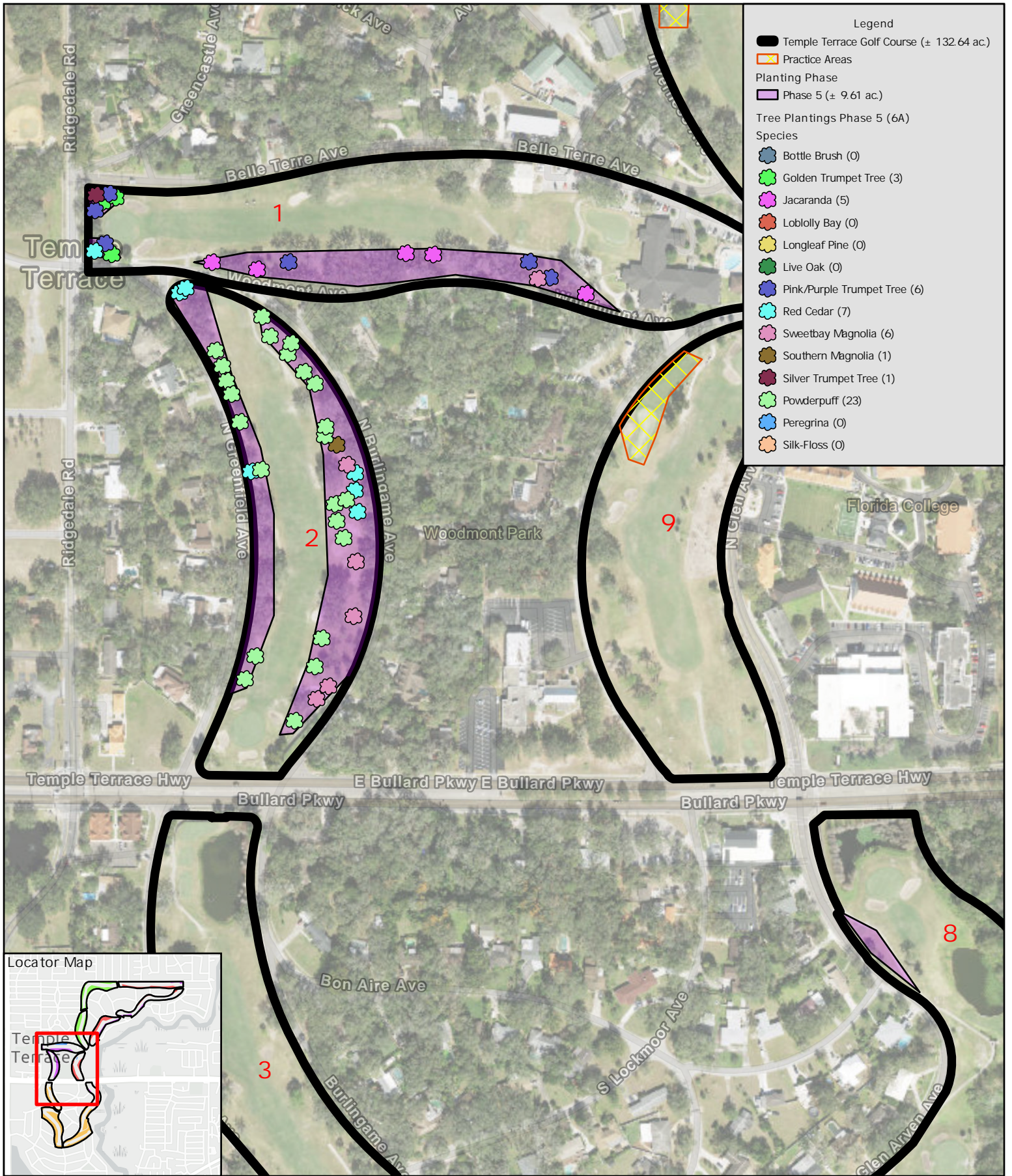
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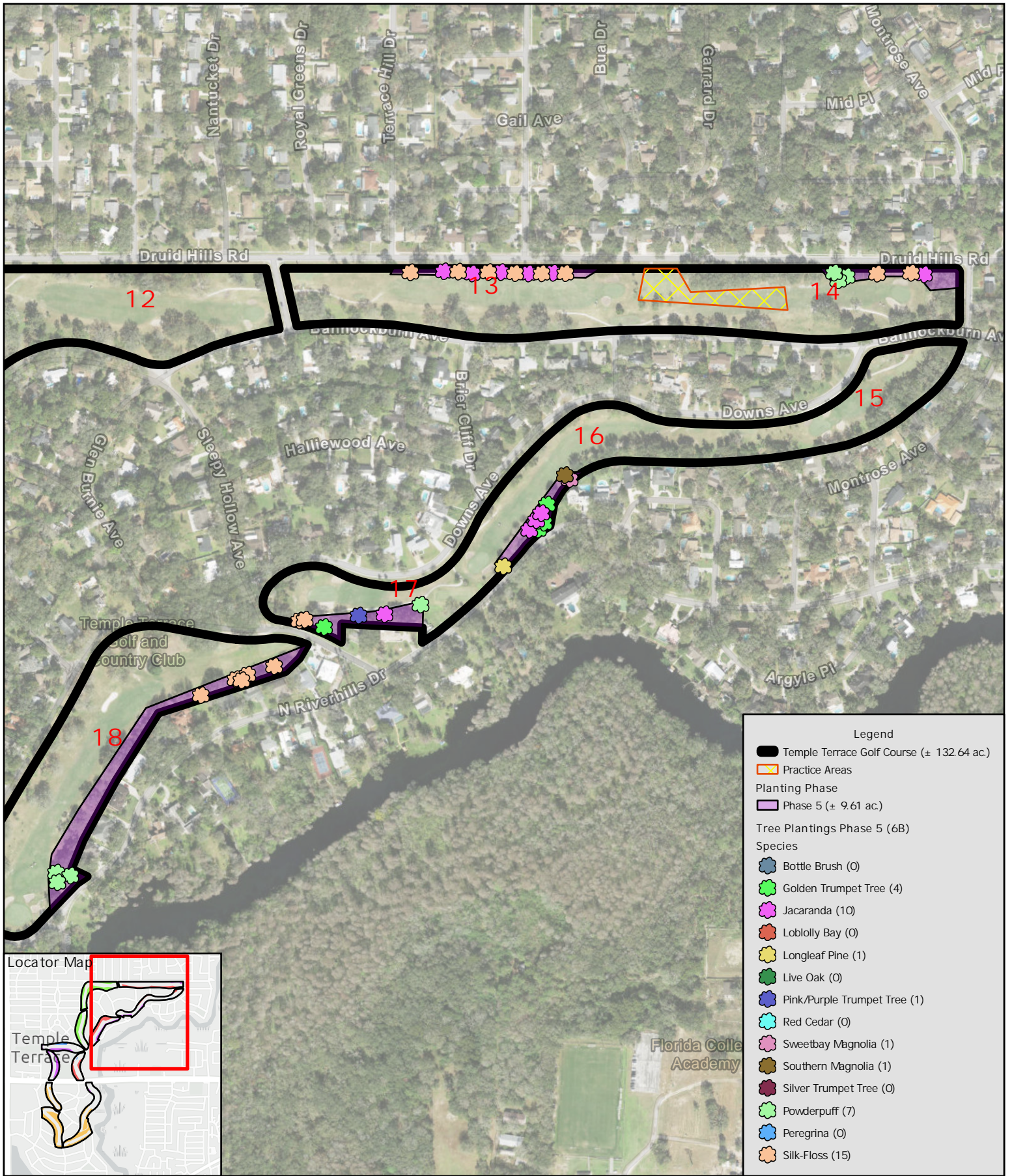
Temple Terrace Golf Course
 Hillsborough County, Florida
 Figure 5B
 Phase 4 Tree Planting Points
 pg. 065

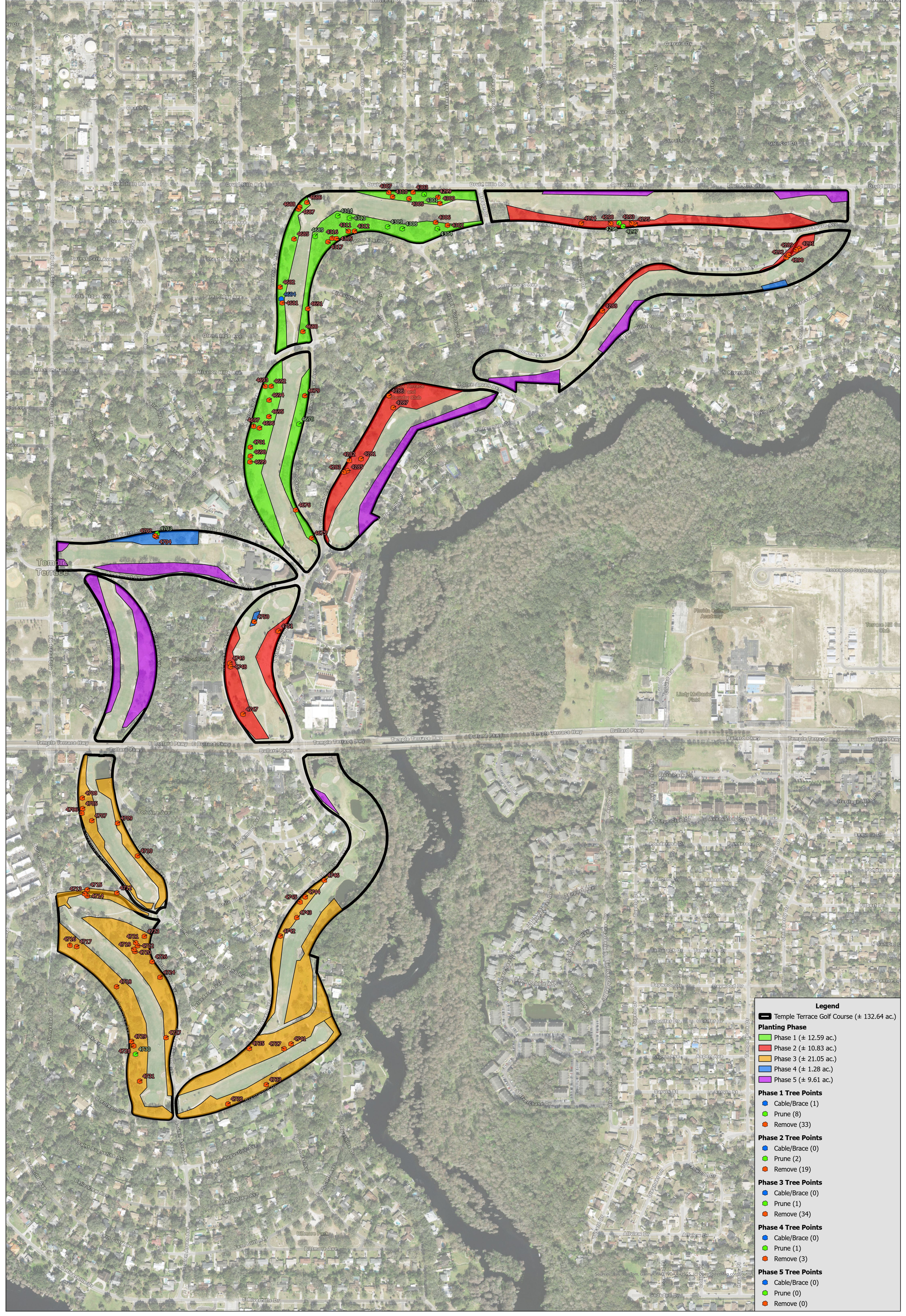


Feet 150

Project #: 1658-02
 Produced By: JDH
 Date: 2/5/2026
 Page 105 of 162







Legend

Temple Terrace Golf Course (± 132.64 ac.)

Planting Phase

- Phase 1 (± 12.59 ac.)
- Phase 2 (± 10.83 ac.)
- Phase 3 (± 21.05 ac.)
- Phase 4 (± 1.28 ac.)
- Phase 5 (± 9.61 ac.)

Phase 1 Tree Points

- Cable/Brace (1)
- Prune (8)
- Remove (33)

Phase 2 Tree Points

- Cable/Brace (0)
- Prune (2)
- Remove (19)

Phase 3 Tree Points

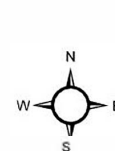
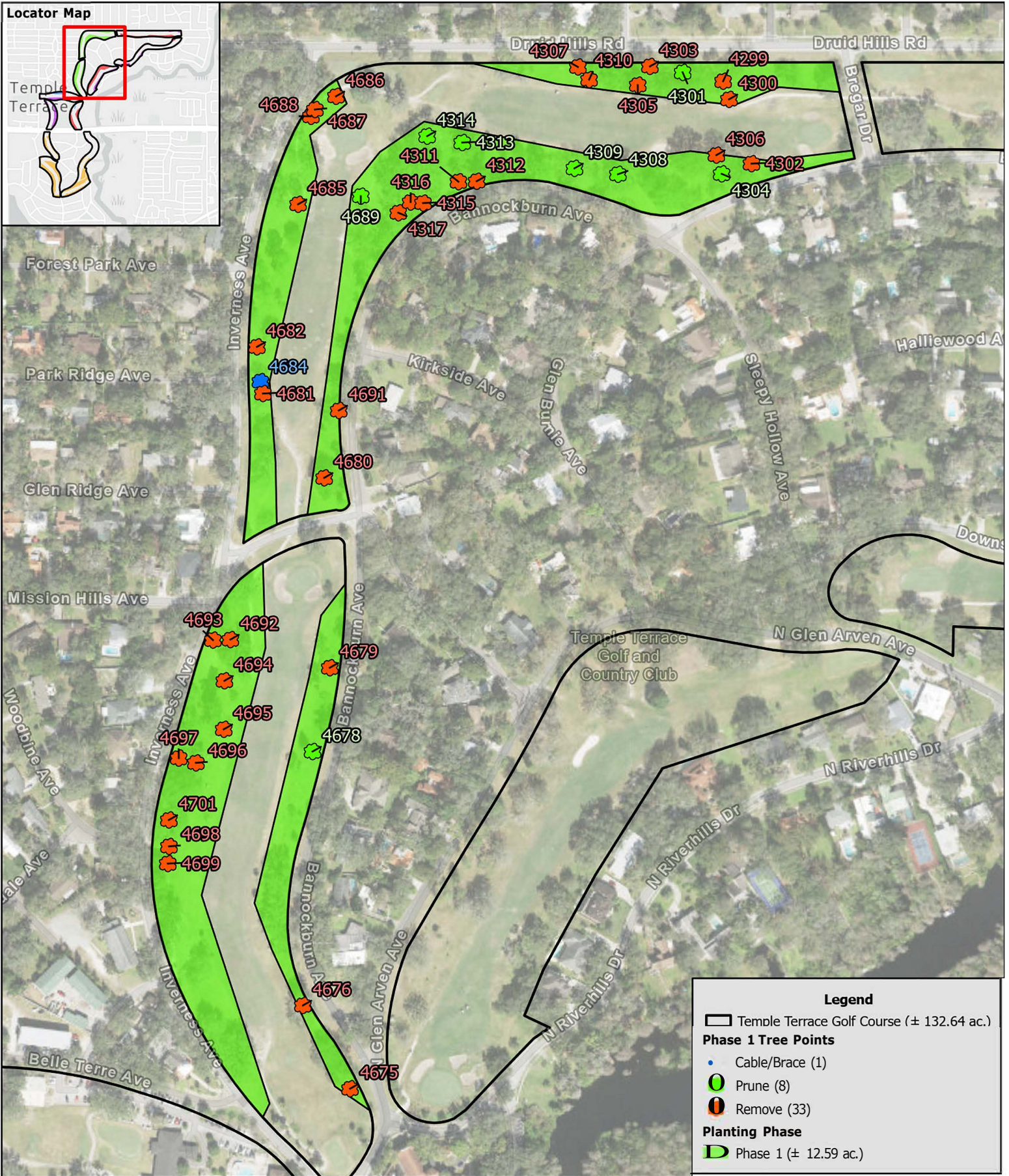
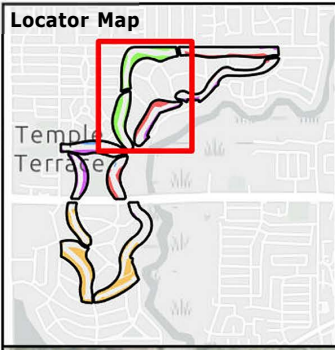
- Cable/Brace (0)
- Prune (1)
- Remove (34)

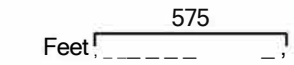
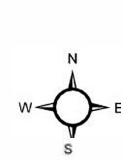
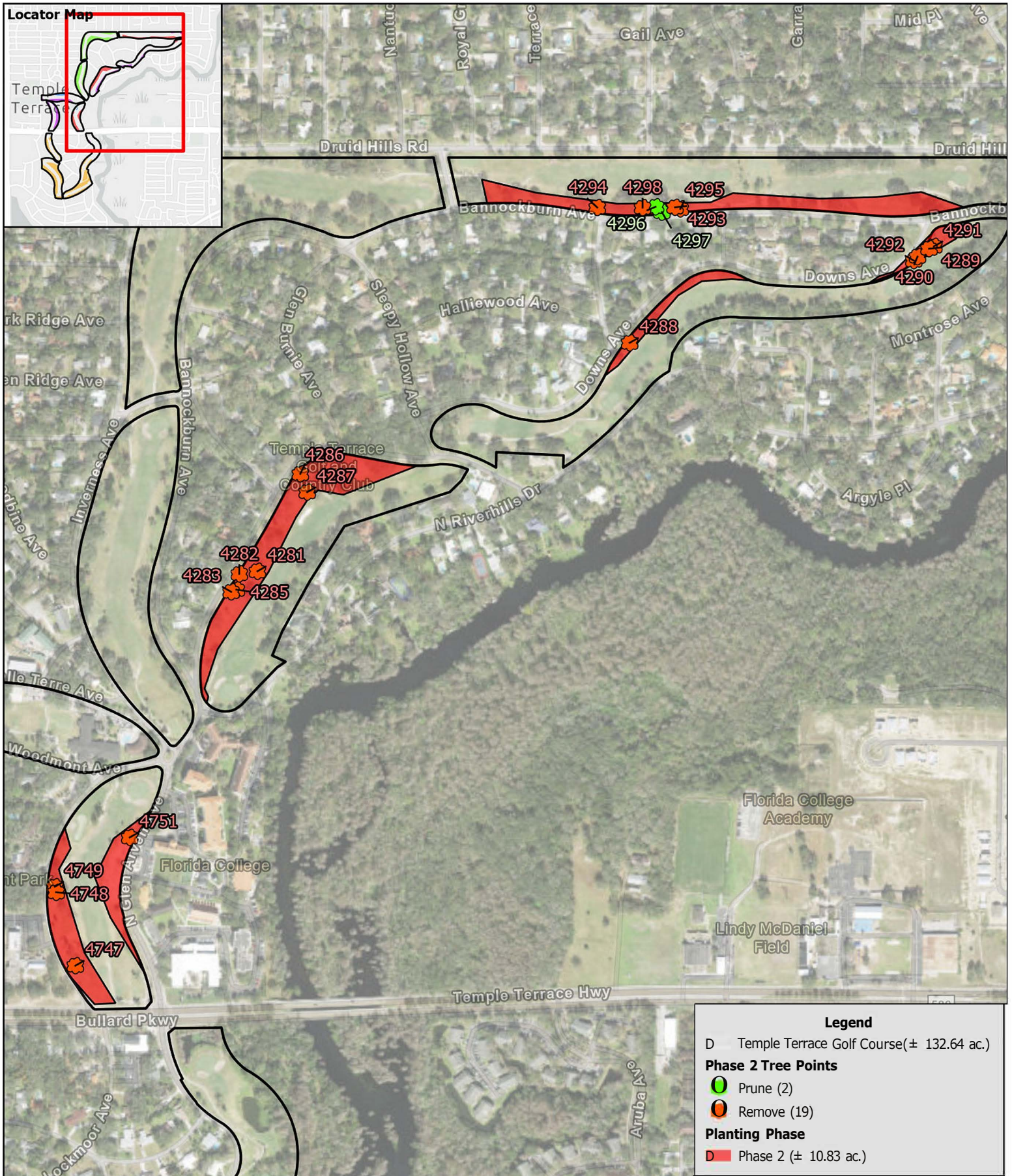
Phase 4 Tree Points

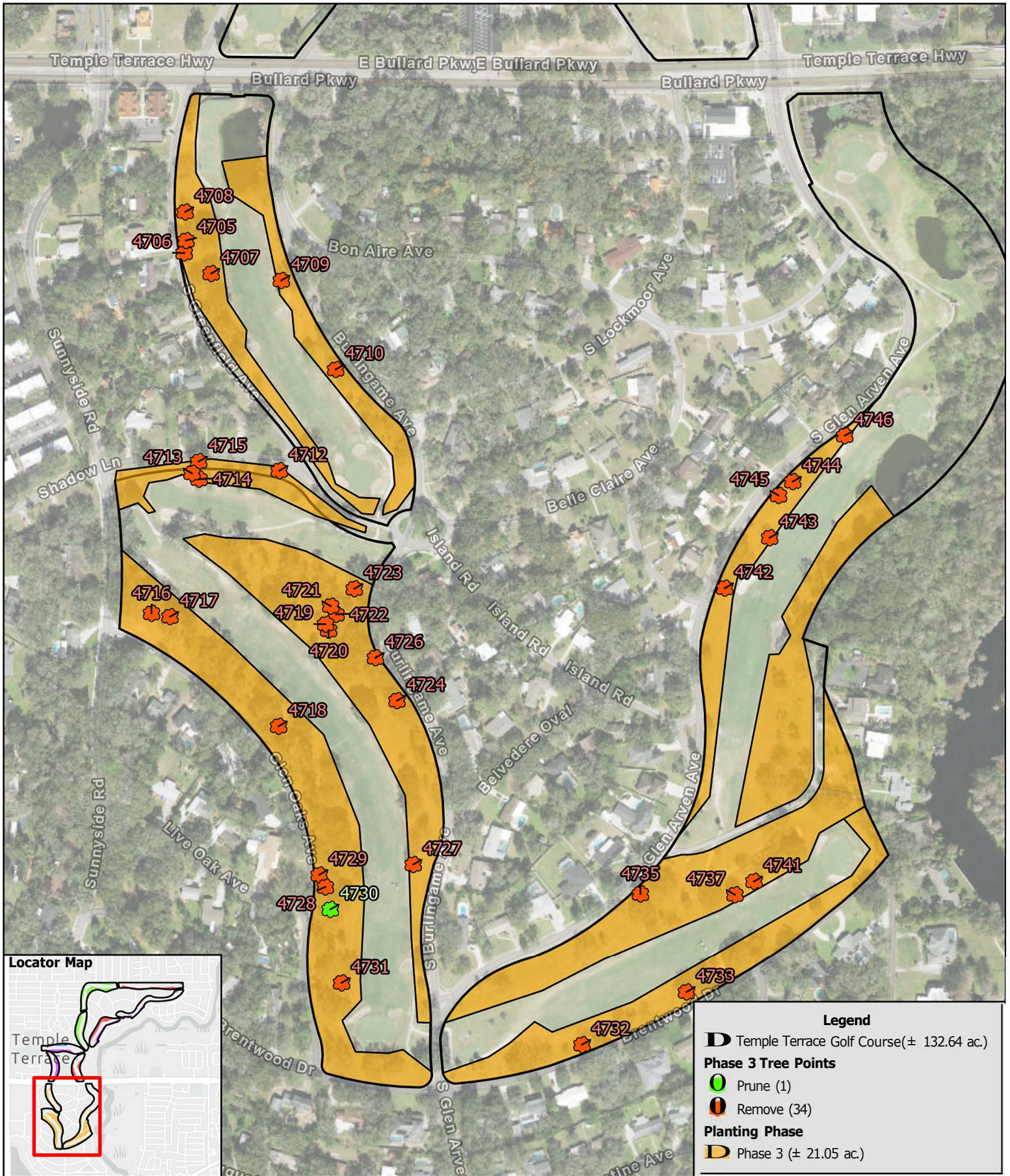
- Cable/Brace (0)
- Prune (1)
- Remove (3)

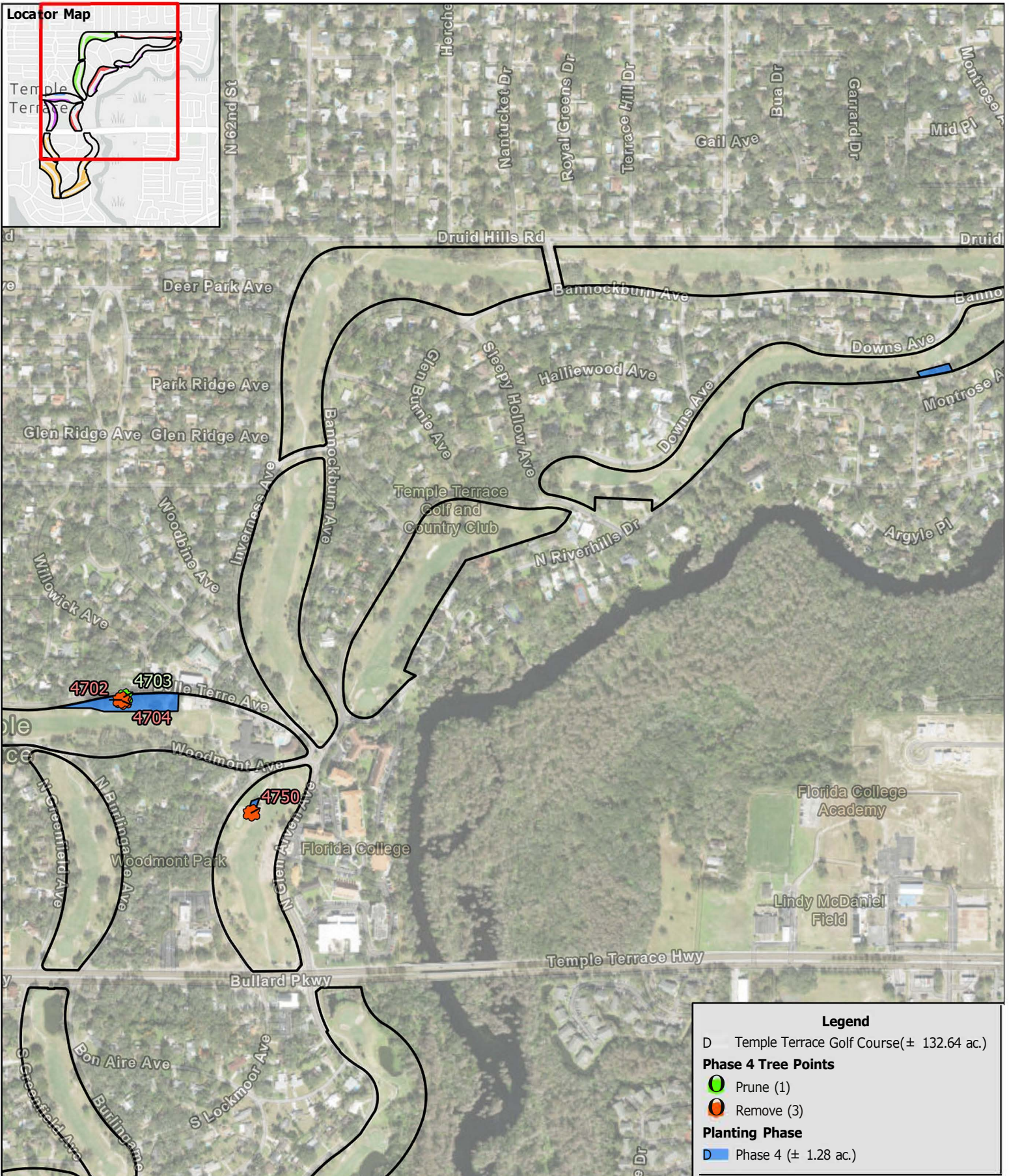
Phase 5 Tree Points

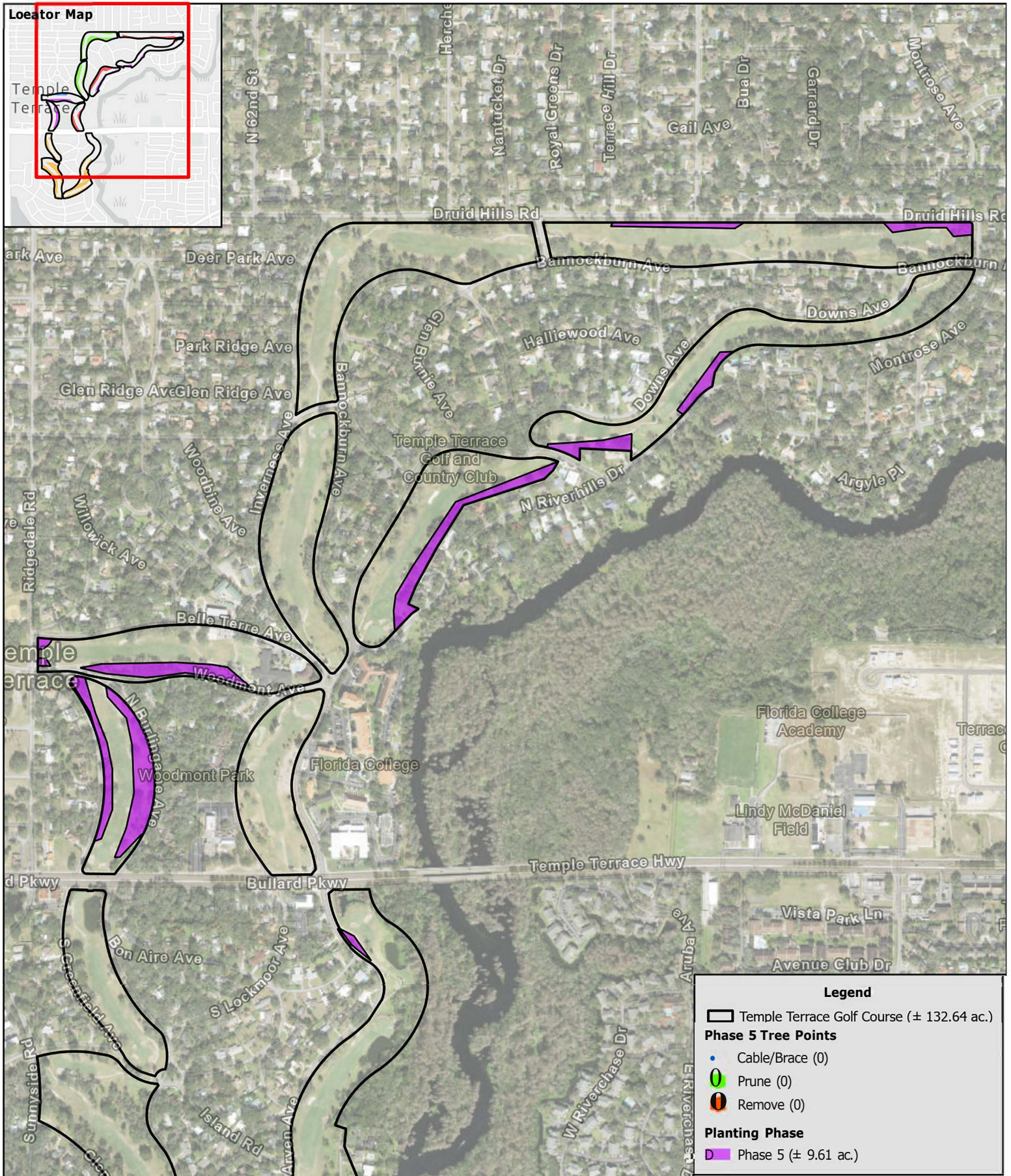
- Cable/Brace (0)
- Prune (0)
- Remove (0)













TEMPLE TERRACE

Amazing City. Since 1925.

COMMUNITY DEVELOPMENT DEPARTMENT

To: Carlos Baia, City Manger
Through: Greg Pauley, Director of Community Development
From: Joe Ferris, City Arborist
Date: February 16, 2026
Subject: Golf Course Planting Implementation Schedule

The following Implementation Schedule has been created to support the full implementation of the Golf Course Tree Planting Plan developed by Bio-Tech Consulting. Bio-Tech suggests 5 planting phases to occur between October 1st and March 31st each year, during the term of the plan. These 5 phases have been subdivided into 15 planting cycles, ranging between 19 and 38 trees to be planted in each cycle. The proposed 441 total trees will be planted over the course of several years, beginning March 2026, and continuing through January 2031. According to the golf course superintendent, it's anticipated that his personnel will be able to plant each planting cycle over a two-day period.

All references to phases, figures, and holes (golf course hole numbers) are as indicated in the Golf Course Tree Planting Plan developed by Bio-Tech. The individual planting cycles, and timeframes for each, have been assigned by the City Arborist to support Bio-Tech's Plan.

Proposed Implementation Schedule:

Note – All cycles include a two-month watering period for establishment.

March '26

Planting Cycle 1
Phase 2, Figure 3A, Hole 9
Phase 4, Figure 5A, Hole 9
36 trees

October '26

Planting Cycle 2
Phase 1, Figure 2A, Hole 10
32 trees

January '27

Planting Cycle 3
Phase 3, Figure 4B, Hole 7
36 trees

March '27

Planting Cycle 4
Phase 3, Figure 4B, Hole 6
36 trees

October '27

Planting Cycle 5
Phase 2, Figure 3A, Hole 18
Phase 5, Figure 6B, Hole 18
37 trees

January '28

Planting Cycle 6
Phase 2, Figure 3B, Hole 15, 16, 17
Phase 3, Figure 5B, Hole 15
Phase 5, Figure 6B, Hole 15, 16, 17
38 trees

COMMUNITY DEVELOPMENT DEPARTMENT

March '28

Planting Cycle 7
Phase 2, Figure 3B, Hole 14
Phase 5, Figure 6B, Hole 14
25 trees

October '28

Planting Cycle 8
Phase 2, Figure 3B, Hole 13
Phase 5, Figure 6B, Hole 13
23 trees

January '29

Planting Cycle 9
Phase 1, Figure 2B, Hole 12
25 trees

March '29

Planting Cycle 10
Phase 1, Figure 2B, Hole 11
19 trees

October '29

Planting Cycle 11
Phase 3, Figure 4A, Hole 3
27 trees

January '30

Planting Cycle 12
Phase 3, Figure 4A, Hole 4
25 trees

March '30

Planting Cycle 13
Phase 3, Figure 4A, Hole 5
23 trees

October '30

Planting Cycle 14
Phase 4, Figure 5A, Hole 1
Phase 5, Figure 6A Hole 1
24 trees

January '31

Planting Cycle 15
Phase 2, Figure 6A, Hole 2
35 trees

Planting Cycles are subject to modification due to available staffing and/or resources. The City Arborist shall be responsible for managing the overall implementation of the Golf Course Tree Planting Plan.

Logistical Considerations:

All trees will be sourced by Joe Ferris, City Arborist, and will be supplied by the city.

Mulch and supplies required for watering during the various establishment periods will be sourced by Joe Ferris, City Arborist, and/or Jason Warrenfeltz, Public Works Director.

Upon approval by City Council, expenses incurred by the City for the procurement of trees, mulch, and watering supplies will be paid from the City's Tree Fund.

All trees will be planted by Golf Course personnel at locations identified in this Implementation Schedule.

All watering, during the various establishment periods, will be performed by City Public Works personnel.

Tree trimming, removal, and stump grinding will be the primary responsibility of Golf Course personnel. City Public Works personnel will provide additional support, when needed, as approved by the Director of Public Works.

All activities associated with tree removal, trimming, planting, bracing, and establishment-period watering will be completed in accordance with recommendations provided by Bio-Tech as called out in the Appendices found in the Golf Course Tree Planting Plan.

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Marisa Robinson, Community Development Deputy Director
Item Type: Ordinance
Subject: Public Hearing and First Reading of an Ordinance Amending Land Development Code Section 12-984 Permitted Signs
Presenter: Marisa Robinson, Community Development Deputy Director

Recommendation:

Staff recommends approval on first reading and scheduling the second reading for March 17, 2026.

Discussion:

The Temple Terrace Community Development Department proposes an amendment to Section 12-984 of the Land Development Code, "Permitted signs," to allow for a second wall sign on buildings located on corner lots. This change aims to improve business visibility and wayfinding for corner properties that have frontage on two public streets.

Changes are shown in Matrix #3, Matrix #4, Matrix #5, Matrix #6, and in subsection 12-984(c) – Footnotes to Matrices, item X, of the attached pages.

Additions are indicated with red underlined text and flagged in the left margin of the attached pages.

Resolution/Ordinance Information:

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA, AMENDING SECTION 12-984 OF THE CITY CODE OF ORDINANCES TITLED "PERMITTED SIGNS;" AMENDING MATRICES THREE, FOUR, FIVE, AND SIX; ADDING FOOTNOTE "X;" PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF TYPOGRAPHICAL ERRORS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Appropriation Code:

Requirements:

Ordinance

Cost:

Attachments:

1. Ordinance LDC-25-02
2. Code Section 12-984
3. PC TT LDC Permitted Signs 12-984

ORDINANCE

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA, AMENDING SECTION 12-984 OF THE CITY CODE OF ORDINANCES TITLED "PERMITTED SIGNS;" AMENDING MATRICES THREE, FOUR, FIVE, AND SIX; ADDING FOOTNOTE "X;" PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF TYPOGRAPHICAL ERRORS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, in January 2016, the City of Temple Terrace ("City") adopted its 2040 Comprehensive Plan which requires that changes to the Land Development Code be consistent with state laws and current planning methods for growth and economic development; and

Whereas, on February 9, 2026, the Hillsborough County City-County Planning Commission reviewed the proposed amendments to the Land Development Code for consistency with the City's 2040 Comprehensive Plan and found that the proposed amendments are consistent with the City's 2040 Comprehensive Plan; and

Whereas, the City Council finds and determines that it is appropriate to update and revise its Code of Ordinances, specifically Land Development Code Section 12-984 relating to permitted signs regulations; and

Whereas, amendments were made to Matrix #3, Matrix #4, Matrix #5, Matrix #6, and the footnote section 12-984(c)x to reflect the changes in the number of allowable wall signs for non-residential buildings on corner lots; and

Whereas, the City Council held a public hearing and first reading of the Ordinance at its March 3, 2026 regular meeting, and held a second public hearing and second reading of the Ordinance at its March 17, 2026 regular meeting to consider public comment on the application and Ordinance; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA THAT:

Section 1. The modifications to the City Code of Ordinances amending Chapter 12, Land Development Code Sections 12-984 titled Permitted Signs, as attached hereto, are approved and adopted.

Section 2. If any part of this Ordinance is declared invalid by a court of competent jurisdiction, such part or parts shall be severable, and the remaining part or parts hereof shall continue to be in full force and effect.

Section 3. That this Ordinance shall become effective immediately upon adoption.

Section 4. All ordinances or parts of ordinances not specifically in conflict herewith are hereby continued in full force and effect, but all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. The provisions of this Ordinance may be renumbered or re-lettered to accomplish such intention. The City Clerk is given authority to correct scribes' errors, such as incorrect Code cross references, grammatical, typographical, misspellings, and similar errors when codifying this Ordinance

Passed and adopted by the City Council of the City of Temple Terrace, Florida, this 17th day of March 2026.

(Corporate Seal)



X

Andrew Ross, Mayor
Chair of the City Council

Attest:

X

Lynda Sader
City Clerk

Approved As To Form & Content:

X

Ernest Mueller
City Attorney

Sec. 12-984. Permitted signs.

- (a) Signs permitted under the provisions of this division are itemized on matrices according to zoning districts. The matrices indicate whether the sign is "permitted conditionally" or "not permitted" in those districts. The matrices also include significant characteristics or attributes of each sign by type and are further cross-referenced to a series of "footnotes." This format attempts to present all information pertinent to a particular sign under investigation or review without extensive need to cross-reference or resort to excessive repetition. However, the administrative provisions in section 12-979 and certain general sign location and installation standards in section 12-985 may also be applicable. Additional regulatory provisions and standards relative to temporary signs are found in sections 12-988 and 12-989.
- (b) The following matrices with qualifying footnotes are included herein:
 - (1) Matrix #1. Signs in R-7, R-7.5, R-9, R-10, PRS and PD-R zoning districts.
 - (2) Matrix #2. Signs in R-MF and R-MFA zoning districts.
 - (3) Matrix #3. Signs in C-O, P/QP and E-I zoning districts.
 - (4) Matrix #4. Signs in PROF zoning districts.
 - (5) Matrix #5. Signs in C-G, LI and A-U zoning districts.
 - (6) Matrix #6. Signs in shopping centers.
- (c) The following legend pertains to sign characteristics or attributes as found on each matrix; sign types are further defined in article II (Definitions and Rules of Construction) of this LDC:

LEGEND

Cond	Permitted conditions. See referenced footnotes and characteristics for specific conditions.
Not Perm	Not permitted.
Max Sign Area	Maximum sign area for each individual sign.
Setback From Intersection	The distance along right-of-way lines when measured from the intersection of two public right-of-way lines or from the intersection of an access way with a public right-of-way line. The lines mentioned form two sides of a triangle with the side being a line connecting the ends of the two sides. The triangles thus formed are "visibility triangles" at corners within which signs are not permitted if cross visibility is obstructed between the heights of three and six feet.
Setback to Residence	Minimum setback distance of sign from any residentially zoned property.
Max # Signs	Maximum number of signs allowed.
Max # Days	Maximum number of days sign is allowed to be displayed.
Max Height	Maximum height - measured from ground to top of sign or any appurtenances.
Setback to Property Line	Distance from any vertically projected point on sign and any property line.

MATRIX #1

Signs in R-7, R-7.5, R-9, R-10, PRS and PD-R Zoning Districts

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy		*							
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	CC,U								
Clock/Temperature		*							
Directional	EE		4						
Directory Panel		*							
Flat	E		12			1			
Freestanding	E					1		15'	5'
Government	C								
Ground	E,CC,N, O,P,S		125	25'		1		15'	5'
Hanging ID	EE		4			1			
Illum.	FF								
Inform.	E,P		12			1			
Mansard Roof		*							
Motion Picture Project		*							
Neon/Flashing		*							
Painted	L								
Portable/Snipe		*							
Projecting		*							
Pylon		*							
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	E		12			1			
Window		*							

MATRIX #2
Signs in R-MF and R-MFA Zoning Districts

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy	G,H,R					1			5'
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	CC,R,U								
Clock/Temperature	G,R				25'				5'
Directional			4						
Directory Panel	J								
Flat	E,G,H,R					1			
Freestanding	H,P,S		100		25'	1		25'	5'
Government	C								
Ground	H,N,P,S		125	25'	25'	1		15'	5'
Hanging ID			4			1			
Illum.									
Inform.	E,P		12			1			
Mansard Roof	DD,G, R,H					1			
Motion Picture Project.		*							
Neon/Flashing	AA,GG, I,R								
Painted	L								
Portable/Snipe		*							
Projecting		*							
Pylon	E,H,R,S		100		25'	1		25'	5'
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	E,G,H,R					1			
Window	AA,H, I,R					1			

MATRIX #3
Signs in C-O, P/QP and E-I Zoning Districts

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy		*							
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	CC,U								
Clock/Temperature		*							
Directional			4						
Directory Panel	J								
Flat	G,H		12			1			
Freestanding	E					1		15'	5'
Government	C								
Ground	H,N,P,S		125	25'		1		15'	5'
Hanging ID			4			1			
Illum.									
Inform.	E,P		12			1			
Mansard Roof		*							
Motion Picture Project.		*							
Neon/Flashing	AA,GG,I								
Painted	L								
Portable/Snipe		*							
Projecting		*							
Pylon		*							
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	G,H, X		12			1, 2			
Window	AA		6			1			

Addition >

MATRIX #4
Signs in PROF Zoning Districts

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy	G,H,R					1			5'
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	CC,R,U								
Clock/Temperature	G				25'				5'
Directional			4						
Directory Panel	J								
Flat	G,H					1			
Freestanding	E					1		15'	5'
Government	C								
Ground	H,N,P,S		125	25'		1		15'	5'
Hanging ID			4			1			
Illum.									
Inform.	E,P		12			1			
Mansard Roof	DD,G,H					1			
Motion Picture Project.		*							
Neon/Flashing	AA,GG,I								
Painted	L								
Portable/Snipe		*							
Projecting		*							
Pylon		*							
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	G,H, X					1, 2			
Window	AA		6			1			

Addition >

MATRIX #5
Signs in C-G, LI and A-U Zoning Districts

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy	G,H					1			5'
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	U								
Clock/Temperature	G				25'				5'
Directional			4						
Directory Panel	J								
Flat	G,H					1			
Freestanding	S, T		100		25'	1		25'	5'
Government	C								
Ground	N,S,T		125	25'	25'	1		15'	5'
Hanging ID			4			1			
Illum.									
Inform.	E,P		12			1			
Mansard Roof	DD,G,H					1			
Motion Picture Project.		*							
Neon/Flashing	AA,GG,I								
Painted	L								
Portable/Snipe		*							
Projecting		*							
Pylon	S,T		100		25'	1		25'	5'
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	G,H, X					1, 2			
Window	AA,H,I					1			

Addition >

MATRIX #6
Signs in Shopping Centers

Type	Cond.	Not perm.	Max. Sign Area (sq. ft.)	Setback from Intersection	Setback to Residence	Max. # Signs	Max. # Days	Max. Height	Setback to Property Line
Activated		*							
Animated		*							
Awning/Canopy	G,H					1			5'
Beacon/Spotlight		*							
Billboard		*							
Changeable Copy	U								
Clock/Temperature	G				25'				5'
Directional			4						
Directory Panel	J								
Flat	G,H,V					1			
Freestanding	S,T,W		100		25'	1		25'	5'
Government	C								
Ground	N,S,T,W		125	25'	25'	1		15'	5'
Hanging ID			4			1			
Illum.									
Inform.	E,P		12			1			
Mansard Roof	DD,G,H					1			
Motion Picture Project.		*							
Neon/Flashing	AA,GG,I								
Painted	L,V								
Portable/Snipe		*							
Projecting		*							
Pylon	S,T,W		100		25'	1		25'	5'
Roof		*							
Rotating		*							
Vehicular	Q								
Wall	G,H, X					1,2			
Window	AA,H,I					1			

Addition >

FOOTNOTES TO MATRICES—ALL ZONING DISTRICTS

- A. Reserved.
- B. Reserved.
- C. Such governmental sign erected by the city in conjunction with a city building or facility shall comply with the requirements applicable to the zoning district in which such sign is located.
- D. Reserved.
- E. Informational signs are permitted in connection with a nonprofit, community or neighborhood center, public building, church building, private school or hospital up to a maximum area of twelve (12) square feet for each building or facility. In addition to the foregoing uses, all other land uses in any zoning district other than single-family residential are permitted one such

informational sign of twelve (12) square feet per building or facility. Informational signs on single-family (residentially zoned and used) property are limited to one square foot.

- F. Reserved.
- G. On single and multi-tenant buildings of one or two (2) stories, a sign advertising the business occupying the building, or each or any tenancy within the building, may be attached to a building facade, awning, mansard roof or parapet wall, in locations to be determined by the building owner, as long as the total square footage of all signs on that building facade does not exceed twenty (20) percent of the square footage for that building facade (unless otherwise limited, restricted or prohibited within a zoning district).
- On single and multitenant buildings of three (3) stories or more, signs are limited to one sign attached to a building facade, awning, mansard roof or parapet wall, on each building side covering not greater than one and seven-tenths (1.7) square feet for each linear horizontal foot of the building side covering not greater than one and seven-tenths (1.7) square feet for each linear horizontal foot of the building frontage on which it is to be located (unless otherwise limited within a zoning district). Said signs must be uniform in content, type, color and design and shall designate either the name of the building or the name or corporate logo of the principal tenant of the building. In addition, one sign advertising each of the businesses occupying the first floor of the building may be placed on the building facade, awning or mansard roof, at a height not to exceed fifteen (15) feet up to a maximum of fifty (50) square feet, per sign.
- H. Ground, pylon, flat, wall, mansard roof, awning/canopy, and permanent window signs shall consist of only the name, corporate logo, corporate slogan, a single special service feature and the name of the profession, service or business being conducted at the site, center or complex and paying the occupational license fee at the site.
- I. Window signs shall be limited in total area to twenty-five (25) percent of the total window display area on each side of the building; provided, however, that in no case shall such signs collectively exceed twenty (20) percent of any building facade or side.
- J. Directory signs shall meet the following criteria:
1. They shall be framed as an integral part of the ground, freestanding or pylon sign.
 2. The total area shall not exceed the total allowable area on the ground, freestanding or pylon signs. (Ord. No. 899, 8-15-1995)
 3. They shall have no flashing or moving parts.
 4. Directory panels shall be allowed on a ground, freestanding or pylon sign when two (2) or more separate businesses paying separate occupational licenses are operated on a single site, center or complex. (Ord. No. 899, 8-15-1995)
 5. Each individual directory panel shall be uniform in construction, materials and style.
 6. No more than two (2) sizes of directory panels shall be permitted on each sign.
 7. Any logos pertaining to the businesses for which occupational licenses have been issued and which are located in the complex may be included on the individual directory panels. (Ord. No. 899, 8-15-1995)
 8. No business may have more than one directory panel on the directory sign.
- K. Reserved.
- L. Painted wall signs shall not exceed fifty (50) square feet or twenty (20) percent of the building facade, whichever is less.
- M. Reserved.

- N. Ground signs shall be architecturally designed and landscaped. Such signs shall be constructed of materials capable of withstanding the elements for a reasonable period of time. All plantings and landscaping around any such ground sign shall be regularly watered, maintained and replaced if necessary, and an adequate automatic irrigation system shall be installed to assure regular watering.
- O. Such signs shall be permitted only as follows:
1. Those signs associated with a platted subdivision shall denote only the approved name of the subdivision; only one ground sign is permitted at each entrance to the subdivision.
 2. Those signs associated with a nonprofit, community or neighborhood center, public building, church building, private school or hospital, provided that such sign shall be used only to identify the institution or facility for which an occupational license has been issued or its location.
- P. On corner lots, two (2) such signs, located a minimum of one hundred (100) feet apart, one facing each roadway may be permitted. No more than one sign may be erected at each major entrance.
- Q. Any person, firm or corporation in legal possession of a valid license and engaged in the business of contracting in the city may display a permanent sign on motor vehicles used in the operation of the business. Such sign shall state the name of the firm or corporation and state license number or number assigned by the county building department. Such letters shall be a minimum of four (4) inches in height and numbers shall be a minimum of two (2) inches in height.
- R. Such signs shall only be permitted for an approved hotel, motel, or hotel/restaurant complex or a motel/restaurant complex which is being treated as a unified whole; provided, however, that no more than one pylon or freestanding sign may be constructed to advertise the hotel or motel or components of the hotel/motel/restaurant complex.
- S. Such sign shall only be permitted upon compliance with all of the following conditions:
1. The sign permit application shall include a full legal description of the property involved, together with evidence of the applicant's ownership of said property;
 2. All structures upon the property shall be completely detached and separated from the structures upon adjacent property;
 3. The property involved shall abut a public street and shall have separate, direct access therefrom; and
 4. Except with regard to an outparcel, the property involved shall have separate off-street parking and service facilities in compliance with all applicable regulations.
- T. Except signs located in C-O zoning districts, any shopping center or parcel of commercially-zoned land under single ownership shall have no more than one ground, freestanding or pylon sign on each side of said parcel which abuts a street, and such sign may bear only the following: name, corporate logo, corporate slogan, a single special service feature and nature of the profession, service or business being conducted at the site, center or complex; provided, however, that an outparcel may have one ground sign in addition to the ground, freestanding or pylon sign for the shopping center. Where more than one ground, freestanding or pylon sign is erected on a single site, such signs must be located a minimum of one hundred (100) feet apart.
- U. Changeable copy signs shall meet the following criteria:
1. They shall be an integral part of the freestanding, ground or pylon sign.

2. They shall not comprise more than twenty (20) percent of the total sign area of the freestanding, ground or pylon sign.
 3. They shall have no flashing or moving parts.
 4. Each line shall be uniform in height.
- V. Wall, flat and facade signs located within a shopping center are not required to be uniform in color or type.
- W. A shopping center with more than ten thousand (10,000) square feet of building area is permitted a ground, freestanding or pylon sign on each side facing a street abutting the shopping center. Lettering on any ground, freestanding or pylon sign shall indicate only the name of the shopping center, corporate logo, corporate slogan, a single, special service feature and the nature of the profession(s), service(s), or business(es) being conducted and paying the occupational license fees at the site, center or complex; provided, however, that either a directory panel or changeable copy portion of a sign, but not both, may be affixed to a freestanding, pylon or ground sign and, further provided that in no case shall the total area of all such combined signs exceed one hundred (100) square feet on the freestanding or pylon signs, or one hundred twenty-five (125) square feet on the ground signs.
- X. On corner lots, a building occupying the corner may be permitted a second wall sign, provided that each of the two wall signs is located on a different street-facing façade.
- AA. Neon signs located in, on or behind a window are permitted under the following conditions:
1. One sign on each building facade for single tenant buildings.
 2. One sign per business per multitenant buildings.
 3. Each sign shall not exceed six (6) square feet.
 4. Each sign is limited to no more than three (3) different colors.
 5. Content of each sign limited to one subject.
 6. Sign is nonflashing.
- BB. Reserved.
- CC. Such signs shall be permitted only in connection with a nonprofit, community or neighborhood center, public building, church building, private school or hospital.
- DD. Mansard roof signs shall not extend vertically above the highest portion of the lower roof section and may not project more than twelve (12) inches from the surface of the lower roof. (See note G for additional dimensional limitations.)
- EE. Directional and hanging identification signs of not more than four (4) square feet are permitted in connection with a nonprofit, community or neighborhood center, public building, church building, private school or hospital.
- FF. Illuminated signs in single-family residential zoning districts are permissible only when the parcel served by the sign is not also used for residential purposes.
- GG. Neon signs located in or on freestanding, ground, pylon, wall or mansard roof signs shall be completely enclosed and encased.

Addition >

(Code 2001, § 25.765.6; Ord. No. 769, 3-5-1991; Ord. No. 817, 9-22-1992; Ord. No. 835, 4-20-1993; Ord. No. 836, 4-20-1993; Ord. No. 879, 8-16-1994; Ord. No. 899, 8-15-1995; Ord. No. 1278, 8-17-2010; Ord. No. 1399, § 2(Exh. B), 7-19-2016; Ord. No. 1401, § 1(Exh. A), 8-16-2016)



**Hillsborough County
City-County
Planning Commission**

Resolution: City of Temple Terrace Land Development Code Text Amendment – Permitted Signs LDC Section 12-984

February 9, 2026

WHEREAS, the Hillsborough County City-County Planning Commission developed a Comprehensive Plan for the City of Temple Terrace, pursuant to the provisions of Chapter 163, Florida Statutes, which was originally adopted by the Temple Terrace City Council on January 19, 2016, as amended; and

WHEREAS, the Hillsborough County City-County Planning Commission received a publicly initiated LDC text amendment; and

WHEREAS, the Hillsborough County City-County Planning Commission staff reviewed the proposed LDC Amendment to Section 12-984 regarding Permitted Signs; and

WHEREAS, the Hillsborough County City-County Planning Commission reviewed the City of Temple Terrace Land Development Code Text Amendment related to Permitted Signs, considered all relevant information, including the adopted goals, objectives, and policies of the Temple Terrace Comprehensive Plan, as follows:

Land Development Code

LU Objective 8.5: All development approvals shall be consistent with the development regulations and timeframe outlined in Chapter 163, Florida Statutes.

LU Policy 8.5.3: Developments will meet or exceed the requirements of all Land Development Code as established and adopted by the City of Temple Terrace, the State of Florida and the federal government unless such requirements have been previously waived by those governmental bodies.

Downtown Design Considerations

LU Policy 5.2.2 Encourage high-quality site designs through the City's Land Development Code and Urban Design Guidelines that provides incentives and specific development standards for on-site lighting, perimeter landscaping, and signage, and require it for DMU-35 designated areas within the City's downtown CRA. As much as feasible, parking lots shall be relegated to the interior blocks (screened from streets by buildings or landscape). Access and egress shall be designed to conform and connect with the surrounding street network.


WHEREAS, Planning Commission staff determined that the City of Temple Terrace Land Development Code Text Amendment related to Permitted Signs is consistent with the goals, objectives, and policies of the *Temple Terrace Comprehensive Plan*.

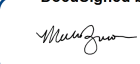
NOW, THEREFORE, BE IT RESOLVED, that the Hillsborough County City-County Planning Commission finds the City of Temple Terrace Land Development Code Text Amendment related to Permitted Signs **CONSISTENT** with the *Temple Terrace Comprehensive Plan* and forwards it to the Temple Terrace City Council for approval.

The above resolution for the City of Temple Terrace Land Development Code Text Amendment related to Permitted Signs was adopted by the Planning Commission on February 9, 2026.

By motion of Commissioner Linkous, Ph.D., AICP
Seconded by Commissioner Kugler

Commissioner Bowden	Aye
Commissioner Cardenas	Aye
Commissioner Cona	Aye
Commissioner Jemison	Aye
Commissioner Joseph, Ph.D., Chair	Aye
Commissioner Kugler	Aye
Commissioner Linkous, Ph.D., AICP	Aye
Commissioner Louk, Vice Chair	Absent
Commissioner Sieben, Member-at-Large	Aye
Commissioner Sienk	Aye

DocuSigned by:

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 Commissioner Joseph, Ph.D., Chair

DocuSigned by:

 944A2D6E0DB0485...
 Melissa Zornitta, FAICP
 Executive Director

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Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Karmen Pitts, Executive Assistant
Item Type: Ordinance
Subject: First Reading of an Ordinance Amending Chapter 22, Article VI, Solid Waste Collection and Disposal
Presenter: Jason Warrenfeltz, Public Works Director

Recommendation:

It is recommended that City Council approve the first reading of an Ordinance Amending Chapter 22, Article VI, Solid Waste Collection and Disposal, and schedule a public hearing and second reading on March 17, 2026.

Discussion:

Summary:

Amendments to Article VI, Solid Waste Collection and Disposal

The proposed amendments to Article VI of the City Code modernize, clarify, and strengthen the City's solid waste collection and disposal regulations. These revisions are administrative and operational in nature and are intended to improve clarity, consistency, and enforceability.

Key Objectives of the Amendments

1. Clarify Definitions and Eliminate Redundancies

The ordinance updates and consolidates definitions to eliminate duplication and inconsistent terminology. Terms such as Construction/Demolition (C&D) material, Class III material, hazardous waste, biohazardous/medical waste, bulk items, yard waste debris, annual pick-up, and special pick-up are clearly defined to reduce ambiguity and improve enforcement.

2. Distinguish Residential vs. Commercial/Contractor Waste

The revisions clearly separate residential solid waste from commercially generated and contractor-generated debris. This ensures that residential collection services are not used for materials that exceed standard service levels and that proper containerized services are utilized when required.

3. Formalize Annual and Special Pick-Up Policies

The ordinance formally outlines eligibility requirements for the one free annual pick-up and establishes clear standards for fee-based special pick-ups. It also addresses nuisance conditions resulting from unscheduled curbside placement of large items.

4. Align Code Language with Current Operational Practices

Updates reflect current container sizes, website-based service parameters, fee schedules, and permitting requirements for private haulers. These changes ensure the ordinance accurately reflects how services are delivered today.

5. Strengthen Public Health, Safety, and Enforcement Authority

The amendments reinforce prohibitions on hazardous and biohazardous materials, clarify disposal requirements, and strengthen administrative authority of the Director of Public Works. This enhances regulatory consistency and reduces liability exposure.

Overall Impact

The proposed amendments improve clarity, promote equitable cost allocation, protect City resources, and enhance the City's ability to administer and enforce its solid waste program effectively. These changes do not expand core service levels but ensure that the Code reflects current practices and operational standards.

Approval of these amendments will modernize the ordinance and provide clearer guidance to residents, contractors, and City staff.

Resolution/Ordinance Information:

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA; AMENDING CHAPTER 22 OF THE CITY OF TEMPLE TERRACE CODE OF ORDINANCES, UTILITIES, ARTICLE VI, SOLID WASTE COLLECTION AND DISPOSAL, BY AMENDING SECTION 22-336, DEFINITIONS; RETITLING AND RENAMING SECTION 22-337, COLLECTION OF CONTRUCTION/DEMOLITION & CLASS III MATERIAL BY ORDINARY SERVICES; AMENDING SECTION 22-338, COLLECTION BY CITY; AMENDING SECTION 22-339, COLLECTION SUPERVISED BY DIRECTOR OF PUBLIC WORKS - APPEAL TO CITY MANAGER; AMENDING SECTION 22-340, COLLECTION PRACTICES FOR RESIDENTIAL SOLID WASTE; AMENDING SECTION 22-341, COLLECTION PRACTICES FOR YARD WASTE; RENAMING AND AMENDING SECTION 22-342, SPECIAL/ ANNUAL PICK-UPS; AMENDING SECTION 22-343, COLLECTION PRACTICES FOR RESIDENTIAL RECYCLABLES; AMENDING SECTION 22-344, COLLECTION PRACTICES FOR COMMERCIAL COLLECTION; BY RENAMING AND AMENDING SECTION 22-345, STORAGE OF SOLID WASTE, TRASH, RECYCLABLES AND YARD DEBRIS; RENAMING AND AMENDING SECTION 22- 346, DISPOSAL OF DANGEROUS/HAZARDOUS WASTE; AMENDING SECTION 22-347, SERVICE BY PRIVATE HAULER CONTRACTORS; PROVIDING FOR SEVERABILITY; DIRECTING FOR THE CODIFICATION OF THE AMENDMENTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

Appropriation Code:

Requirements:

Ordinance

Cost:

Attachments:

1. Ordinance Amending Chapter 22 Article VI
2. Revised Chapter 22 Article VI
3. Purpose and Justification for Amendments revised

ORDINANCE

AN ORDINANCE OF THE CITY OF TEMPLE TERRACE, FLORIDA; AMENDING CHAPTER 22 OF THE CITY OF TEMPLE TERRACE CODE OF ORDINANCES, UTILITIES, ARTICLE VI, SOLID WASTE COLLECTION AND DISPOSAL, BY AMENDING SECTION 22-336, DEFINITIONS; RETITLING AND RENAMING SECTION 22-337, COLLECTION OF CONTRUCTION/DEMOLITION & CLASS III MATERIAL BY ORDINARY SERVICES; AMENDING SECTION 22-338, COLLECTION BY CITY; AMENDING SECTION 22-339, COLLECTION SUPERVISED BY DIRECTOR OF PUBLIC WORKS - APPEAL TO CITY MANAGER; AMENDING SECTION 22-340, COLLECTION PRACTICES FOR RESIDENTIAL SOLID WASTE; AMENDING SECTION 22-341, COLLECTION PRACTICES FOR YARD WASTE; RENAMING AND AMENDING SECTION 22-342, SPECIAL/ ANNUAL PICK-UPS; AMENDING SECTION 22-343, COLLECTION PRACTICES FOR RESIDENTIAL RECYCLABLES; AMENDING SECTION 22-344, COLLECTION PRACTICES FOR COMMERCIAL COLLECTION; BY RENAMING AND AMENDING SECTION 22-345, STORAGE OF SOLID WASTE, TRASH, RECYCLABLES AND YARD DEBRIS; RENAMING AND AMENDING SECTION 22- 346, DISPOSAL OF DANGEROUS/HAZARDOUS WASTE; AMENDING SECTION 22-347, SERVICE BY PRIVATE HAULER CONTRACTORS; PROVIDING FOR SEVERABILITY; DIRECTING FOR THE CODIFICATION OF THE AMENDMENTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE.

Whereas, the Mayor and City Council have determined that it is the best interest of the safety, health and welfare of the City and its citizens to offer a semi-automated residential solid waste collection service, and

Whereas it is necessary to revise the City Code of Ordinances for the provision of solid waste services in order to reflect the changes in the way in which services are provided to the residents of the City, and

Whereas, after due consideration, it was recommended by City staff, and the City Council concurred, to amend the Code of Ordinances to effect said service.

Now, therefore, be it Ordained by the City Council of the City of Temple Terrace, that:

Section 1: Chapter 22, Temple Terrace Code of Ordinances, Article VI “ Solid Waste Collection and Disposal,” is hereby amended as set forth in Attachment A attached hereto and incorporated by reference as fully set forth herein.

Section 2: If any part of this Ordinance is declared invalid by a court of competent jurisdiction, such part or parts shall be severable, and the remaining part or parts hereof shall continue to be in full force and effect:

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: The provisions of this ordinance shall become and be made a part of the Temple Terrace Code of Ordinance, and the sections of this ordinance may be renumbered to accomplish this end

Section 5: This Ordinance shall become effective immediately upon adoption.

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, THIS 17th DAY OF MARCH, 2026.

(Corporate Seal)



X

Andrew Ross, Mayor
Chair of the City Council

Attest:

X

Lynda Sader
City Clerk

Approved As To Form & Content:

X

Ernest Mueller
City Attorney

ATTACHMENT "A"

ARTICLE VI. - SOLID WASTE COLLECTION AND DISPOSAL

Footnotes:

--- (3) ---

State Law reference— Resource recovery and management, F. S. § 403. 702 et seq.; local government solid waste responsibilities, F. S. § 403. 706; littering, F. S. § 403. 413 et seq.

Sec. 22-335. - Short title.

This article shall be known and may be cited as the " Solid Waste Service Ordinance of Temple Terrace."

Code 2001, § 11. 120. 1)

Sec. 22- 336. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Annual pickup means one free collection per calendar year of large items that do not meet regular collection requirements that are within the parameters listed on the Sanitation Division page of the City's website for eligible residents with active utility accounts in good standing.

Ashes means the residue from the burning of wood, coal, coke or other combustible material.

Biohazardous/medical waste shall be construed to mean all biological material that poses a threat to humans or their environment.

Class III material means industrial solid waste that is inert and is not expected to produce leachate. Examples include but are not limited to cardboard, carpet, construction & demolition debris, plastic, yard trash, furniture and appliances.

Commercial type containers mean dumpsters, open-top roll-off containers, compactor boxes and rhino boxes used for containing, hauling and disposing of refuse, recycling materials, construction/demolition, and Class III materials generated in the City.

~~Building/construction~~ Construction/Demolition (C&D) material means and includes but is not limited to sand, wood, stone, brick, cement, concrete, construction blocks, roofing and other refuse building materials usually generated from a construction or remodeling project.

~~Commercial type containers~~ mean large containers dumpsters, open top roll off containers and compactors used for solid waste, trash/refuse, building/construction materials.

Dangerous/hazardous waste materials mean all chemicals including, but not limited to, paints and solvents, automotive products and automotive batteries, household cleaners, hobby and craft supplies, inflammable or explosive items, pool chemicals, lawn and garden supplies, outdated medicines, medical waste, tires, propane/gas cylinders, smoke detectors, and other potentially toxic substances or as may be modified in the future and/or outlined on the Sanitation Division page of the City's website.

Director means the City of Temple Terrace Director of Public Works Operations and Maintenance or his/her designee.

~~Hazardous waste materials~~ mean all chemicals including, but not limited to, ~~paints and solvents, automotive products and automotive batteries, household cleaners, hobby and craft supplies, pool chemicals, lawn and garden supplies, outdated medicines, tires, propane/gas cylinders, smoke detectors, and other potentially toxic substances or as may be modified in the future and/or outlined in the City's "Residential Sanitation and Recycling Guidelines" brochure.~~

Recycling materials means all recyclable commodities including but not limited to aluminum drink cans, steel/tin food cans, green, ~~brown and clear glass bottles/jars,~~ cardboard, plastic household bottles or containers, and mixed paper or as may be modified in the future and/or outlined in on the City's ~~Residential Sanitation and Recycling Guidelines" brochure~~ Sanitation Division page of the City's website.

Refuse means any and all waste materials generated within City limits.

Solid waste means any and all animal, fruit and vegetable refuse matter whether cooked or raw or other material from which any animal, fruit or vegetable matter has been removed which might become sour, spoiled, rotten or putrid and from which obnoxious odors are liable to be emitted or to which flies, other insects, or rodents are liable to be attracted, as well as any other items not defined as biohazardous/medical waste, hazardous water, ~~building/construction~~ construction/demolition, and Class III materials or recyclables.

~~Special Annual pickup means one free collection per calendar year of large items that do not meet regular collection requirements for residents with active utility accounts.~~

Special pickup means a fee-based collection of large items that do not meet regular collection requirements that are within parameters listed on the Sanitation Division page of the City's website for eligible residents with active utility accounts in good standing.

~~Residential solid waste fee schedule means the fee schedule located on the City's website for special pickups in addition to the one free annual pickup for non-yard waste debris and yard waste debris.~~

~~Trash/refuse Bulk items mean all larger items that do not meet regular solid waste or recycling collection parameters requirements as listed outlined in on the City's Sanitation Division page of the City's website. "Residential Sanitation and Recycling Guidelines" brochure.~~

Yard waste debris means any and all vegetative matter that results from landscaping and land clearing & is also known as tree/yard waste that is within the parameters listed on the Sanitation Division page of the City's website. yard clippings, leaves, tree limbs less than three (3) feet in length and five (5) inches in diameter, tree trimmings, tree trunks, palm fronds, mulch, grass, and shrubbery/ brush materials.

(Code 2001, § 11. 120. 2)

~~Sec. 22- 337. - City not to pick up building/construction materials.~~ Collection of construction/demolition & Class III material by ordinary services.

~~City not to pick up building/ construction materials.~~ Construction/Demolition or Class III materials must be collected, hauled and disposed of via a type of container service. The City shall not collect ~~building/construction~~ construction/demolition or Class III materials as defined in section 22- 336, ~~created~~ generated, collected or disposed of either by contractors, occupant or owner as part of ordinary residential solid waste collection service that are within the parameters listed on the Sanitation Division page of the City's website. ~~Building/construction waste be picked up and disposed of via a commercial type of container service.~~

Code 2001, § 11. 120. 8)

Sec. 22- 338. - Collection by City.

All solid waste and recyclables generated in the City shall be collected, ~~conveyed~~ **hauled** and disposed of by the City. No persons shall collect, ~~convey~~ **haul** over any City streets or alleys, or dispose of, any solid waste or recyclables generated in the City without a written contract or permit approved by the Director of public works in accordance with the standards, terms and conditions provided in this chapter.; ~~provided,~~ However, nothing herein contained shall, in any way, alter, impair or restrict the exclusive right of the City council to issue franchises and other such contracts concerning the collection of solid waste in the City. The adopted fee-**based service** schedule for both residential and commercial **refuse** solid waste collection is located on the [Sanitation Division page of the City's website](#).

1. *Exception for actual producers.* This article shall not prohibit the actual producers of ~~building/construction~~ **construction/demolition, Class III** materials, **solid waste** ~~trash/refuse~~ or recyclables, or the owners of premises upon which ~~building/construction~~ **construction/demolition, Class III** materials, **solid waste** ~~trash/refuse~~ or recyclables have been generated, from personally collecting, ~~conveying~~ **hauling** and disposing of such, provided such producers or owners comply with the provisions of this article and with all other governing laws and ordinances.
2. *Exception for outside collectors haulers.* This article shall not prohibit ~~collectors~~ **haulers** of ~~building/~~ **construction/demolition, Class III** materials, **solid waste** ~~trash/refuse~~ or recyclables from outside the City from hauling such over City streets prescribed by the Director, provided that such ~~collectors~~ **haulers** shall comply with the provisions of this article and with all other governing laws and ordinances.

~~*Exception for haulers of source separated recyclables.* Nothing in this Code prohibits private haulers from services related to source separated recyclables, providing they meet the permit requirements of this Code.~~

3. *Requirements for vehicles used by actual producers and/or outside collectors haulers.* Vehicles must be designed to prevent spillage of liquids or items from being blown, dropped or spilled. The Director shall have the authority to approve all vehicles used to ~~transport/convey~~ **haul** materials.

4. *Disposal of ~~building/construction materials~~ construction/demolition, Class III, trash/refuse solid waste and/or recyclables by actual producers and/or outside ~~collectors~~ haulers.* Disposal by persons so permitted shall be made at an approved disposal site, unless otherwise specifically authorized by the Director.
5. *Rules and regulations.* The Director shall have the authority to make such other reasonable regulations concerning individual collection and disposal and relating to the hauling of refuse over City streets by outside ~~collectors~~ haulers as the Director shall find necessary subject to the right of appeal as set forth in section 22-339.
6. *Private incinerator.* Owners or lessees of premises desiring to incinerate their refuse on their respective premises shall be permitted to do so subject to the incinerator and its operation meeting all City regulations and having the written approval of the City Fire Marshal. A refuse incinerator to be operated within the City shall cause no smoke, no offensive odors, no sparks and no nuisance.

(Code 2001, § 11. 130. 1)

Sec. 22- 339. - Collection supervised by Director of Public Works; appeal to City Manager.

- a) All ~~solid waste~~ refuse and recyclables generated in the City shall, unless otherwise permitted, be collected, ~~conveyed~~ hauled and disposed of by the City under the supervision of the Director. The Director shall have authority to make regulations concerning the days of collection, type and location of waste containers and such other matters pertaining to the collection, ~~conveyance~~ hauling and disposal as the Director shall find necessary, and to change and modify the same after notice as required by law provided that such regulations are not contrary to the provisions hereof.
- b) Any person aggrieved by a regulation or fee charged by the Director shall have the right to appeal to the City Manager or designee who shall have the authority to confirm, modify or revoke any such regulation or fee.

(Code 2001, § 11. 130. 2)

Sec. 22-340. - Collection practices for residential solid waste.

The following practices for curbside collection of residential solid waste are hereby established:

- 1) *Solid waste containers.* The City shall collect solid waste in City-issued 95 or 65-gallon containers. Only City-issued containers will be serviced in an amount not to exceed two

containers per residence. The Director shall have the authority to refuse collection service for failure to comply herewith.

2) *Broken or Damaged Containers.* If a container is damaged by a City Sanitation truck or by normal wear and tear, the damaged container will be repaired or replaced by the City at no charge to the resident. Any container that is damaged due to negligence, abuse, theft and/or loss by the resident will be replaced by the City upon the resident paying the City for a replacement container.

3) *Hazardous waste.* Hazardous waste shall not be placed in containers for regular collection nor collected by the City for disposal.

4) *Biohazardous/medical waste.* Biohazardous/medical waste shall not be placed in containers for regular collection nor collected by the City for disposal.

5) *Solid waste removal.* It shall be the City's policy to collect all solid waste two (2) times each week per residence commencing at 7:00 am, Monday through Friday, with the exception of weeks in which a City holiday falls. Collection of solid waste missed because of a weekday holiday shall resume on the next regularly scheduled pickup day. All solid waste must be placed in City-issued containers and placed within three feet of the curb by 7:00 am on the scheduled day of collection. Any garbage and/or other debris that is placed outside the container will not be picked up ~~and must be placed inside the container for collection on the following scheduled service day.~~

6) *Exceptions.* Exceptions to these requirements shall be considered for approval after contacting the Public Works Department.

(Code 2001, § 11. 130. 3; Ord. No. 1353, § 7(exh. F), 12- 3- 2013)

Sec. 22- 341. - Collection practices for residential yard ~~waste~~ debris.

The following practices for curbside collection of yard ~~waste~~ debris ~~recycling~~ are hereby established:

- 1) *Yard ~~waste~~ debris.* Any All leaves, yard or hedge clippings, tree trimmings, shrubbery ~~should~~ must be containerized.
- 2) *Tree branches/limbs.* Tree branches ~~should~~ shall be bundled or containerized. Tree limbs ~~should~~ shall be shorter than three (3) feet in length and less than five (5) inches in diameter.

- 3) *Yard waste debris removal.* Yard waste debris that is containerized or bundled, weighing no more than 50 lbs. should be placed at within three feet of the curb by curbside by 7:00 am on yard waste debris recycling collection day only. Disposal regulations prohibit the City from collecting yard waste debris with normal household solid waste.
- 4) *Exceptions.* Exceptions to these requirements shall be considered for approval after contacting the Public Works Department.

(Code 2001, § 11. 130. 4)

Sec. 22-342. – Annual/Special collections pick-ups

- 1) *Annual Pick-Ups.* The City provides one free collection pick-up per calendar year for large items that do not meet regular collection requirements for eligible residents with active utility accounts in good standing. This special annual collection pick-up is non-transferable between addresses. Residents with multiple active utility accounts are entitled to one free annual collection pick-up for each active account. Special Annual collections pick-ups are intended to collect large, bulky items and/or normal yard debris waste that is generated by residents. Annual pick-ups must be scheduled immediately after items are set out at curb for collection, if items remain at the curb and are deemed a nuisance without record of a scheduled annual pick-up the resident will be subject to code violations & may result in the forfeiture of the yearly free annual pick-up.
- 2) *Special Pick-Ups.* The City provides a fee-based collection for large items that do not meet regular collection requirements for eligible residents with active utility accounts in good standing. Residents with multiple active utility accounts are entitled to this fee-based service. Special pick-ups are intended for residents who have already used their annual pick-up & to collect items that do not meet eligibility requirements for an annual pick-up. Special pick-ups must be scheduled immediately after items are set out at curb for collection, if items remain at the curb and are deemed a nuisance without record of a scheduled special pick-up the resident may be subject to code violations.

The following items are not eligible for special Annual collections:

- 3) Hazardous waste materials, biohazardous/medical waste and/or inflammable or explosive refuse are ineligible for Annual or Special pick-up.

- 4) Building and construction Construction/demolition debris shall be subject to the fee-based special pick-up service.
- 5) Commercially generated debris from trees removed with trunks measuring greater than 10" ~~D.B.H.~~ DBH (diameter breast high). Trees removed that are greater than 10" ~~D.B.H.~~ DBH shall be subject to the considered for approval for a special pick-up after contacting the Public Works Department . adopted fee schedule for removal.

Sec. 22-343. - Collection practices for residential recyclables.

The following practices for collection of recyclables are hereby established:

- 1) *Recyclables.* A list of acceptable recyclables that can be placed in a City-issued recycling bin for City pickup can be found on the Sanitation Division page of the City's website. City issued recycling bins shall be used exclusively for recyclables.
- 2) *Recyclables removal.* City-issued recycling bins should be placed within five feet of the curb ~~at curbside~~ by 7:00 am on recycling bin collection day ~~only~~.
- 3) *Exceptions.* Exceptions to these requirements shall be considered for approval after contacting the Public Works Department.

Code 2001, § 11. 130. 5)

Sec. 22- 344. - Collection practices for commercial collection services.

The following collection practices for commercial collection services are hereby established:

- 1) ~~Solid Waste~~ Refuse, including any & all Construction & Demolition, Class III, Solid Waste and Recyclables. ~~Solid Waste~~ Refuse shall be placed in City-approved commercial containers.
- 2) *Commercial type ~~or larger~~ containers.* Commercial type containers shall be located in such a manner that the City's collection vehicle may service them safely and efficiently.
- 3) *List of ~~containers,~~ commercial type containers.* The Director shall at all times keep a complete list of illustrations, specifications, diagrams and sizes of such containers acceptable to the City for refuse collection purposes. Each commercial type container shall have the approval of the Director before its contents are collected.

4) *Solid waste removal.* Commercial type containers ~~shall be~~ will be serviced by the City based on a pre-established servicing schedule located on the City's website determined by the Director.

5) *Non-Service Fee* will be applied to the bill for commercial customers who have maintained idle City owned commercial type containers on their premises for more than 30 days since the last service date, including permanent and temporary type customers as outlined on the Sanitation Division page of the City's website.

(Code 2001, § 11. 130. 6)

Sec. 22- 345. - Storage of solid waste, trash, ~~refuse~~, recyclables and yard debris waste.

The following practices regarding storing solid waste, trash, ~~refuse~~, recyclables and yard debris waste are hereby established:

1) *Public places.* No person shall place any refuse in any street, alley or other public place, or upon any private property whether owned by such person or not, unless it is in proper containers for collection or under express approval granted by the Director. No person shall place any solid waste, trash, ~~refuse~~, recyclables or yard debris waste at the curb for collection except on the person's own property, at the front and behind the curb line, except that on a corner lot the owner or tenant may use the side rather than the front, subject to the approval of the Director. No person shall throw or deposit any solid waste/ trash/~~refuse~~ or yard debris in any stream or body of water.

2) *Unauthorized accumulation.* Any unauthorized accumulation of solid waste, trash, ~~refuse~~, recyclables, or yard debris waste on any premises is hereby declared to be a nuisance and is prohibited. Failure to remove any accumulation of refuse shall be deemed a violation of this article.

3) *Scattering of solid waste , trash, ~~refuse~~, recyclables, and yard waste.* No person shall cast, place, sweep or deposit anywhere within the City any solid waste, trash, ~~refuse~~, recyclables or yard debris waste in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway or other public place, or into any occupied premises within the City.

(Code 2001, § 11. 130. 7)

Sec. 22-346. - Special Disposal of dangerous/hazardous waste ~~solid waste/ trash/ refuse and yard waste disposal.~~

The following practices regarding special dangerous/hazardous waste ~~solid waste/trash/refuse and yard waste disposal~~ are hereby established:

1) *Contagious disease refuse*. Such refuse shall not be placed in containers for regular collections and shall not be a municipal collection.

2) *Inflammable or explosive refuse*. Highly inflammable or explosive materials and ashes shall not be placed in containers for regular collections but shall be disposed of as directed by the Director at the expense of the owner or possessor thereof.

3) *Biohazardous/medical waste*. Biohazardous/medical waste shall not be placed in containers for regular collections but shall be disposed of by a properly permitted biohazardous/medical waste collection service.

4) *Hazardous waste materials*. Hazardous waste materials shall not be placed in containers for regular collections but shall be disposed of at a properly permitted hazardous waste collection site.

5) ~~*Tree removal*. Tree debris measuring greater than 10" in diameter shall be subject to the adopted tree removal fee schedule.~~

Code 2001, § 11. 130. 8)

Sec. 22-347. - Service by private hauler contractors.

(a) *When allowed*. A private hauler contractor may provide services within the City under the following conditions:

1) The Director determines that the City is unable to collect, remove, or dispose of certain solid or waste, garbage, **storm debris**, or other **refuse** accumulations; **and**

~~2) The private hauler contractor performs services related to source separated recyclables; and~~

2) The private hauler contractor obtains a City permit.

(b) *Permit requirements*. Every person requesting to procure a condition of providing the services. a permit pursuant to subsection (a) of this section, shall submit an application for such permit to the Director of public works. The application shall include:

1) A signed, sworn written statement, including an affidavit, upon forms provided by the City;

2) Disclosure of all information the City deems necessary to assure compliance with this section;

3) Payment of the fee established by the City for such permit;

4) A complete record of all arrests and convictions against the applicant and every partner, officer or Director of the applicant.

5) The names of all management, administrative and supervisory employees responsible for operation of applicant's business including the amount of experience possessed by each such employee. If such employees are not partners, officers or Directors of the applicant, then each such employee must complete a City police department background information report executed under oath and must submit the background investigation, photograph and fingerprints; and

6) The following additional information:

a. Number, type and size of waste collection vehicles to be used;

b. Number of employees to be assigned to each waste collection vehicle; and

c. Name and location of commercial and industrial establishments where containers are to be placed and serviced.

(c) *Prerequisites to issuance.* In determining whether to issue a permit, the Director shall consider and base the decision on the following:

1) A review of the material submitted pursuant to this section;

2) A review of all convictions of the applicant and its partners, officers, Directors and employees, the reasons therefor and the conduct of such persons subsequent to the convictions and release.

3) The license history of each such applicant;

4) The adequacy of the equipment to be used;

5) The applicant's agreement to remit the City each month a fee equal to fifteen (15) percent of the gross revenue, excluding disposal fees and ~~all service fees related to source separated recyclables~~, received by the applicant for the preceding calendar month, supported by a duplicate copy of the applicant's monthly billings;

6) The applicant's agreement to make all books and records applicable to business conducted under the permit available to the City for inspection and audit;

7) The applicant's provision of a certificate of insurance demonstrating that all of the applicant's employees performing work pursuant to the permit are covered by workers' compensation insurance;

8) The applicant performs his/her services in accordance with City requirements.

(d) *Liability insurance.* The holder of a permit issued under this section shall maintain in effect at all times public liability insurance in the minimum amounts of liability of the City under F. S. § 768. 28, and shall furnish the City a certificate evidencing such insurance and naming the City as an additional named insured.

(e) *Termination, denial and renewal, restrictions on issuance or renewal.*

1) All permits issued under this section shall be expressly made terminable at will and without cause by the City and shall provide that the permits shall terminate on the earlier of the last day of the City's current fiscal year, or on thirty (30) days' written notice by the City.

2) Each permit holder shall make a written application for renewal on forms provided by the Director on or before October 1st of each calendar year, which application shall contain substantially the same information as the initial application and shall be accompanied by the required fee.

3) Applications for renewal shall be processed in the same manner as an initial application.

Sec. 22-348. - Shopping carts, shopping baskets and related items.

Any shopping carts, shopping baskets and related items abandoned on public property including, but not limited to, streets, right-of-way, bus stops and park areas, creating a public nuisance and/ or traffic and safety hazards, shall be removed by the City.

Secs. 22- 348- 22- 349. - Reserved.

Purpose and Justification for Amendments with new Ordinance

Amendments to Ordinance No. 1508 – Solid Waste Collection and Disposal

The proposed amendments to Article VI – Solid Waste Collection and Disposal are intended to clarify definitions, eliminate inconsistencies, modernize language, and improve enforceability of the City’s solid waste regulations.

1. Clarification of Definitions

Several definitions were revised or added to:

- Eliminate duplication (e.g., commercial containers, hazardous waste references)
- Correct outdated terminology
- Ensure consistency between terms used throughout the ordinance
- Align definitions with operational practices currently implemented by the Public Works Department

Clearly defining terms such as:

- Construction/Demolition (C&D) material
- Class III material
- Hazardous waste materials
- Biohazardous/medical waste
- Annual pick-up and Special pick-up
- Bulk items
- Yard waste debris

ensures residents, contractors, and enforcement staff have a uniform understanding of what materials are eligible for City collection and what materials require alternative disposal methods.

This reduces ambiguity and strengthens the City’s ability to enforce the ordinance fairly and consistently.

2. Distinguishing Between Residential, Commercial, and Contractor-Generated Waste

The revisions better separate:

- Residential solid waste
- Commercial solid waste
- Contractor-generated construction debris

- Commercially generated tree removal debris

This clarification is necessary because contractor-generated materials and commercially generated debris create higher volumes and disposal costs that exceed standard residential service levels.

The updated language ensures:

- Residential services are not subsidizing commercial or contractor waste.
 - Contractors and commercial generators are directed to proper containerized services.
 - The City's collection resources are used appropriately and efficiently.
-

3. Formalization of Annual and Special Pick-Up Policies

The ordinance now clearly distinguishes between:

- One free Annual Pick-Up per calendar year
- Fee-based Special Pick-Ups

The amendments:

- Define eligibility requirements (active utility account in good standing)
- Clarify non-transferability between addresses
- Address nuisance conditions when items are placed at the curb without scheduling
- Reinforce enforcement authority when materials are improperly staged

These changes provide:

- Greater accountability
 - Reduced abuse of the free annual service
 - Improved neighborhood aesthetics
 - Stronger support for Code Enforcement
-

4. Alignment with Current Operational Practices

Several changes update older language (2001 Code references) to reflect:

- Current container sizes (65- and 95-gallon carts)
- Website-based service parameters
- Updated fee schedule references
- Current permitting and insurance requirements for private haulers

This ensures the ordinance reflects how services are actually delivered today, rather than relying on outdated procedural language.

5. Strengthened Public Health and Safety Provisions

Clarifications regarding:

- Hazardous waste
- Biohazardous/medical waste
- Inflammable or explosive materials
- Tree debris over specified diameter thresholds
- Vehicle requirements for haulers (spill prevention)

help reduce liability exposure and ensure compliance with state statutes.

The revisions reinforce that certain materials are prohibited from municipal collection and must be handled through properly permitted disposal channels.

6. Improved Enforcement and Administrative Authority

The amendments clarify the authority of:

- The Director of Public Works
- The appeal process to the City Manager
- Permit issuance and termination for private haulers
- Non-service fees for idle commercial containers

This ensures administrative consistency and strengthens the City's legal position in enforcement actions.

7. Modernization and Removal of Redundant Language

The ordinance previously contained:

- Duplicative definitions
- Inconsistent terminology (trash/refuse vs. solid waste)
- Formatting inconsistencies
- Redundant phrasing

These changes improve readability, reduce confusion, and create a more legally defensible document.

Overall Impact

The amendments:

- Provide clearer guidance to residents and contractors
- Protect City resources
- Improve operational efficiency
- Reduce improper waste placement
- Strengthen enforcement capability
- Modernize outdated language
- Ensure equitable cost allocation

These revisions do not expand core service levels but instead clarify expectations, improve administration, and protect the integrity of the City's solid waste program.

Item Cover Page

City Council Item Report

Date: March 3, 2026
From: Judy Nicklin, Executive Assistant
Item Type: Resolution
Subject: Resolution Approving an Expenditure of \$14,140.00 with P&M Communications Contractors for the Replacement of Water Service Lines Along West River Drive
Presenter: Jason Warrenfeltz, Public Works Director

Recommendation:

It is recommended that the City Council adopt a resolution approving the expenditure of \$14,140.00 with P&M Communications Contractors Inc., to relocate service lines along West River Drive.

Discussion:

Existing water service lines along West River Drive have been identified as aging, deteriorated, or in need of replacement to ensure system reliability, water quality, and regulatory compliance. The replacement of these water service lines is necessary to reduce leaks, prevent service interruptions, and maintain adequate fire protection and system pressure for approximately 31 parcels along this roadway in order to provide reliable water service to the residents in this area. The work will be performed by P&M Communications Contractors, Inc., through a City of Winter Haven piggyback agreement. Although this is an unbudgeted expense, savings from the Bonnie Brae Water Main Relocation Replacement project will be used to finance the water service line replacement project.

The expenditure in the amount of \$14,140 will be paid through the Water and Sewer Utilities Fund Account 410-1922-533.46-24.

Resolution/Ordinance Information:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, APPROVING THE EXPENDITURE OF \$14,140.00 WITH P & M COMMUNICATIONS CONTRACTORS, INC. FOR THE REPLACEMENT OF WATER SERVICE LINES ALONG WEST RIVER DRIVE THROUGH THE CITY OF WINTER HAVEN PIGGYBACK AGREEMENT; APPROVING PAYMENT FOR SERVICES FROM THE WATER AND SEWER UTILITY FUND; PROVIDING AN EFFECTIVE

DATE.

Appropriation Code:

410-1922-533.46-24

Requirements:

Resolution

Cost:

14,140.00

Attachments:

1. Resolution - West River Service Line Replacement
2. P & M Construction Cost Estimate
3. WinterHaven ITB-24-44 Directional Bore Services
4. Winter Haven ITB-24-44 Bid - P & M Construction
5. P&M - ITB-24-28 Bid Form - P & M Construction

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, FLORIDA, APPROVING THE EXPENDITURE OF \$14,140.00 WITH P & M COMMUNICATIONS CONTRACTORS, INC. FOR THE REPLACEMENT OF WATER SERVICE LINES ALONG WEST RIVER DRIVE THROUGH THE CITY OF WINTER HAVEN PIGGYBACK AGREEMENT; APPROVING PAYMENT FOR SERVICES FROM THE WATER AND SEWER UTILITY FUND; PROVIDING AN EFFECTIVE DATE.

Whereas, the City of Temple Terrace owns and operates a public water distribution system serving residents and businesses within the City; and

Whereas, certain existing water service lines located along West River Drive have been identified as aging, deteriorated, or in need of replacement to ensure system reliability, water quality, and regulatory compliance; and

Whereas, the replacement of these water service lines is necessary to reduce leaks, prevent service interruptions, and maintain adequate fire protection, and system pressure; and

Whereas, the City's Public Works Department has recommended the use of horizontal directional drilling (HDD) methods for installation of new service lines in order to minimize roadway and right-of-way disturbance, reduce impacts to traffic, landscaping, and adjacent properties, decrease overall construction time and public inconvenience, preserve pavement integrity and avoid extensive surface restoration; and

Whereas, the City will contract with P&M Communications Contractors, Inc. to perform the necessary work under the City of Winter Haven's piggyback agreement ITB 24-44; and

Whereas, this previously unbudgeted expense in the amount of \$14,140.00 will be funded through Water and Sewer Utility Fund 410-1922-533.46-24 and financed with savings realized from the Bonnie Brae Water Main Relocation Replacement project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLE TERRACE, THAT:

1. The expenditure of \$14,140.00 with P&M Communications Contractors, Inc. for the replacement of water service lines along West River Drive through the City of Winter Haven piggyback agreement ITB 24-44 is approved.
2. Payment for the service line relocation with funds from Water and Sewer Utility Fund 410-1922-533.46-24 is approved
3. This Resolution shall become effective immediately.

Passed and adopted by the City Council of the City of Temple Terrace, Florida, this 3rd day of March 2026.

(Corporate Seal)



X

Andrew Ross, Mayor
Chair of the City Council

Attest:

X

Lynda Sader
City Clerk

P&M Communications Contractors, Inc.

1242 W. Olive St
Lakeland, FL 33815

ADDRESS

David Hernandez
Temple Terrace Water Dept

Estimate 1333

DATE 02/18/2026

PROJECT

2" Long Side Services

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Labor Only	2" Long Side Services, Approx 60' each Includes Mobilization and Ground Penetrating Radar	7	1,750.00	12,250.00
Water Disclaimer	The above labor pricing includes set up, heat fusion, utility locates, bentonite removal to designated area on contractor's site, rough backfill of bore pits, and standard MOT (i.e. signs and cones). DOES NOT include pipe connection, pipe testing, surveying, bonding, permitting, seeding or sodding. DOES NOT include advanced MOT (i.e. barrels, H barricades, lane closure, flagman, barrier wall). Not responsible for frac-outs and road or ground settling.		0.00	0.00
Note 1	All material to be supplied by the City of Temple Terrace Water dept.			
Material	2" Blue Poly and Copperhead Tracer Wire	420	4.50	1,890.00

Estimate is valid for 90 days. P&M reserves the right to update pricing after 90 days.

TOTAL

\$14,140.00

Accepted By

Accepted Date

Phone: 863-683-5599

Email: pmcomm@verizon.net

Credit cards are accepted for payment. A 3% processing fee will apply. If you would like to pay by credit card, please call Katie at (863) 683-5599.

ITB-24-44
November 7, 2024
City of Winter Haven
Tabulation of Bids

Directional Bore Services - Continuing Contract

<u>Description</u>	<u>Bidder No 1 Primary</u>	<u>Bidder No 2 Secondary</u>
	P&M Communications Contractors Inc. Lakeland, FL	SabCon Underground, LLC Winter Haven, FL
Total Proposed Project Costs	<u>Total Price</u> \$327,200	<u>Total Price</u> \$361,600

Prepared by:

Bethany Owen

Date:

11/19/2024

Directional Bore Services

Bidder Name: P&M
Communications Contractors
Inc

Item	Description	Unit Price for Material only, including tax (no markup) INFORMATIONAL ONLY	Quantity	Units	Unit Cost labor/equipment	Item Total
BID SHEET # I – Service Pipe -DR 11						
1	2" DR11 - Blue, Green, Purple Stripe	2.00	2000	LF	13.50	27000
2	4" DR11 - Blue, Green, Purple Stripe	5.10	1500	LF	18.00	27000
3	6" DR11 - Blue, Green, Purple Stripe	10.75	1500	FT	21.00	31500
4	8" DR11 - Blue, Green, Purple Stripe	15.95	1500	FT	26.00	39000
5	10" DR11 - Blue, Green, Purple Stripe	24.55	1500	FT	32.00	48000
6	10" DR11 - Blue, Green, Purple Stripe	24.55	1500	FT	32.00	48000
7	12" DR11 - Blue, Green, Purple Stripe	36.70	1200	FT	38.00	45600
Total, Bid Sheet # I						266100
Bid Sheet 1A – MJ Adapters for DR11 HDPE						
8	2" Pipe Diameter	150.00	20	EA	50.00	1000
9	4" Pipe Diameter	90.00	10	EA	75.00	750
10	6" Pipe Diameter	151.00	10	EA	150.00	1500
11	8" Pipe Diameter	175.00	10	EA	200.00	2000
12	10" Pipe Diameter	210.00	10	EA	225.00	2250
13	12" Pipe Diameter	282.00	10	EA	250.00	2500
Total, Bid Sheet # IA						10000

Bid Sheet #2 – Miscellaneous Costs						
14	Traffic Control	Do Not Bid	25	LS (per day)	250.00	6250
15	Erosion/Siltation Control	Do Not Bid	2000	FT	3.00	6000
16	2" Blue PE Tubing by directional drilling	Do Not Bid	500	LF	13.50	6750
17	2" Blue PE Tubing above grade	Do Not Bid	100	LF	5.00	500
Total, Bid Sheet #2						19500
Bid Sheet #3 – Carrier Pipe - DR 11						
18	2" Pipe Diameter	2.00	100	LF	3.00	300
19	4" Pipe Diameter	5.10	100	LF	4.00	400
20	6" Pipe Diameter	10.75	300	LF	6.00	1800
21	8" Pipe Diameter	15.95	300	LF	7.00	2100
22	10" Pipe Diameter	24.55	300	LF	9.00	2700
23	12" Pipe Diameter	36.70	300	LF	10.00	3000
Total, Bid Sheet #3						10300
Bid Sheet #4 – Casing Pipe - DR 17						
24	4" Pipe Diameter	4.50	100	LF	18.00	1800
25	6" Pipe Diameter	9.10	100	LF	21.00	2100
26	8" Pipe Diameter	14.50	100	LF	26.00	2600
27	10" Pipe Diameter	21.00	100	LF	32.00	3200
28	12" Pipe Diameter	32.00	200	LF	38.00	7600
Total, Part Bid Sheet #4						17300
Mobilization Expenses						
29	\$0 to \$10,000 Work Order Total	Do Not Bid	1	LS	\$ 1,000.00	1000
30	\$10,001 to \$50,000 Work Order Total	Do Not Bid	1	LS	\$ -	0
31	\$50,001 to \$100,000 Work Order Total	Do Not Bid	1	LS	\$ -	0

32	Over \$100,000 Work Order Total	Do Not Bid	1	LS	\$ -	0
Total, Mobilization Expenses						1000
Public Construction Bond Costs						
33	Price for \$100,000 Public Construction Bond	Do Not Bid	1	LS	3000	3000
Total, Public Construction Bond Costs						3000
SUMMARY OF BID						
Total Bid Sheet #1						266100
Total Bid Sheet #1A						10000
Total Bid Sheet #2						19500
Total Bid Sheet #3						10300
Total Bid Sheet #4						17300
Total Mobilization Expenses						1000
Total Public Consatruction Bond Costs						3000
Total Bid						327,200.00